

**RESOLUTION NO. .**

**BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA**

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**RESOLUTION AUTHORIZING A THREE-YEAR AGREEMENT WITH ELAINE SIMMONS TO PROVIDE OCCUPATIONAL HEALTH SERVICES, FOR THE TERM OF MAY 1, 2017 THROUGH APRIL 30, 2020 (\$140,000 ANNUALLY), WITH A TWO-YEAR OPTION TO EXTEND WITH YEARS 4 AND 5 AT \$150,000 NOT TO EXCEED \$720,000.**

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**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, the Board of Supervisors wishes to enter into an agreement with a certified occupational health nurse to manage the County's Occupational Health Programs on behalf of the County; and

**WHEREAS**, the Director of Human Resources recommends that the County execute a three year agreement with Elaine Simmons for managing of the County's Occupational Health Programs from May 1, 2017 to April 30, 2020 with a right at the sole discretion of the County to exercise one or two one-year options to extend the agreement; and

**WHEREAS**, the Human Resources Department recommends the County waive the Request For Proposals process for the occupational health services provided by Elaine Simmons because of her depth of knowledge about the County's employee health requirements; and her expertise in the management of current medical provider programs and County internal processes, applications, and information systems; and

**WHEREAS**, this Board has been presented with a form of such amendment, has examined and approved it as to both form and content, and desires to enter into it.

**NOW THEREFORE, IT IS HEREBY DETERMINED AND ORDERED** that the Board of Supervisors is hereby authorized and directed to enter into said agreement with Elaine Simmons in an amount not to exceed \$720,000; and

**BE IT FURTHER RESOLVED** that the Board of Supervisors hereby authorizes the Human Resources Director or the Director's designee to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or modify the contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

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