



**COUNTY OF SAN MATEO**  
Inter-Departmental Correspondence  
Department of Housing



**Date:** April 3, 2013  
**Board Meeting Date:** April 23, 2013  
**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors (Sitting as the Board of Commissioners of the Housing Authority)

**From:** Duane Bay, Department of Housing  
William Lowell, Executive Director, Housing Authority

**Subject:** Agreement with HIP Housing

**RECOMMENDATION:**

Acting as the Governing Board of Commissioners of the Housing Authority, adopt Resolution 2013-03 authorizing the Executive Director of the Housing Authority to execute an agreement with HIP Housing to provide funds under the Provider-Based Assistance program for the term of May 1, 2013, through April 30, 2016, in an amount not to exceed \$128,520.

**BACKGROUND:**

On April 13, 2010, the Board approved the Housing Authority of the County of San Mateo (HACSM) 2010-2011 Moving to Work (MTW) Annual Plan which contained an initiative to design and implement a new rental assistance program serving income-qualified members of particular special-needs populations in our community who either are not served or are underserved by the structure of the current Section 8 program or other grant programs.

HACSM has a history of working closely with the supportive services providers in San Mateo County through its MTW Self-Sufficiency and Housing Readiness Programs. In addition to the Section 8 programs, HACSM also manages grant programs such as Shelter Plus Care and Supportive Housing. Building on the successes of these programs, HACSM created a Provider-Based Assistance (PBA) program.

The PBA program enables HACSM to enter into formal partnerships with local service providers to provide time-limited rental assistance, in connection with supportive services, to individuals or families with special needs. The goals of the PBA program are to assist eligible households to increase their housing stability, improve their skills

and/or income, and obtain greater self-sufficiency. Each provider designs and implements its own program using HACSM funds for the housing component.

**DISCUSSION:**

HACSM has awarded two contracts under the PBA program. In November 2011, the Board approved the execution of an agreement with Community Overcoming Relationship Abuse (CORA), providing housing assistance for up to 15 households receiving domestic violence related services. In January 2012, the Board approved the execution of an agreement with Service League of San Mateo County which enables the provider to serve up to 16 men and women post-incarceration from the San Mateo County jails with up to 12 months of rental assistance in connection with supportive case management services.

Building on the successes of these two agreements, HACSM proposes to expand the PBA program to include a third agreement with HIP Housing. The PBA program will enable HIP Housing to provide time-limited rental assistance, in connection with innovative supportive services, to low-income single parents who are in school and working towards self-sufficiency. The participants will consist of residents of HIP Housing's SHARE House, located in Redwood City, CA.

County Counsel has reviewed and approved the Resolution as to form.

Approval of this Resolution contributes to the Shared Vision 2025 outcome of a Livable Community by enabling HACSM to provide subsidy to low and very low income households while increasing housing choice and encouraging self-sufficiency through program flexibilities.

**FISCAL IMPACT:**

There is no Net County Cost associated with this action. All funds required to operate the program are provided by the U.S. Department of Housing and Urban Development and are part of HACSM's Section 8 voucher renewal funding and reserves.