

RESOLUTION NO. _____

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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**RESOLUTION WAIVING THE REQUEST FOR PROPOSALS PROCESS AND
AUTHORIZING AN AGREEMENT WITH CHARLES H. MACK, INC., FOR
ONGOING SUPPORT AND SYSTEM ENHANCEMENT OF AN AUTOMATED CASE
MANAGEMENT SYSTEM AND ASSESSMENT TOOL FOR THE TERM OF
FEBRUARY 1, 2013, THROUGH JANUARY 31, 2016, IN AN AMOUNT NOT TO
EXCEED \$543,870**

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that

WHEREAS, in 2003 Charles H. Mack, Inc., was selected by the Health System and the Information Services Department (ISD) for the provision the Q Continuum System for the National Aging Program Information Systems; and

WHEREAS, in September 2003 the California Legislature passed AB786, which designated San Mateo County as the State's pilot for implementing of a single Uniform Assessment Tool (UAT) for all in-home and community-based long-term care services; and

WHEREAS, since its selection, the Health System and ISD have worked closely with Charles H. Mack, Inc., on the development and enhancement of the Q Continuum System and the development and integration of the UAT; and

WHEREAS, Ordinance Code Section 2.83.170 authorizes the Board of Supervisors to waive the Request for Proposal (RFP) process in any situation in which the Board determines that the best interest of the County could be served without the

necessity of proposals; and

WHEREAS, the Board determines that the best interest of the County could be served without the necessity of proposals and a continuance of services with Charles H. Mack, Inc., for three more years, during which time Aging and Adult Services and ISD will develop and conduct a thorough and comprehensive RFP for an automated case management system; and

WHEREAS, both parties now wish to enter into an Agreement for the provision of ongoing support and system enhancement of an automated case management system and assessment tool for the term February 1, 2013, through January 31, 2016, in an amount not to exceed \$543,870; and

WHEREAS, there has been presented to this Board of Supervisors for its consideration and acceptance, an Agreement between the County of San Mateo and Charles H. Mack, Inc., reference to which is hereby made for further particulars.

NOW THEREFORE, IT IS HEREBY DETERMINED AND ORDERED that the County requirement for the Request for Proposals process is waived.

BE IT FURTHER RESOLVED that the President of the Board be and is hereby authorized and directed to execute said Agreement for and on behalf of the County of San Mateo, and the Clerk of the Board shall attest the President's signature thereto.

BE IT FURTHER RESOLVED that the Chief of the Health System or designee

be authorized to execute contract amendments that modify the funding amount by no more than \$25,000 (in aggregate), and/or modify the contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

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