

RESOLUTION NO. .

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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RESOLUTION AUTHORIZING: AN AGREEMENT WITH GRANICUS, INC. TO PROVIDE HARDWARE AND SOFTWARE INSTALLATION, DATA MIGRATION, AND HOSTING, LICENSING, AND MAINTENANCE FOR THE GRANCIUS AGENDA MANAGEMENT SYSTEM, FOR THE TERM DECEMBER 13, 2016 THORUGH DECEMBER 13, 2019, FOR AN AMOUNT NOT TO EXCEED \$323,023.

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that

WHEREAS, the company providing the County's current enterprise agenda management software was acquired by another vendor, and this vendor has decided to discontinue its support of the current software and is migrating existing customers to their new agenda management system; and

WHEREAS, the Information Services Department in partnership with the County Manager's Office launched an effort to evaluate other agenda management solutions in the industry to replace our existing agenda management system and support the needs of the Board of Supervisors and the communities it serves; and

WHEREAS, on May 30, 2016, the County Manager's Office and Information Services Department released a Request for Proposals (RFP) to seek qualified firms that could provide agenda management solutions; and

WHEREAS, through this process, a total of eight proposals were submitted

from the following firms: Granicus and Eaton & Associates, Accela, Hines EDM, NovusAGENDA, Prime Government Solutions, PROVOX Systems, Skyrocket Softworks, and Tallan.; and

WHEREAS, after a review of all proposals, a review committee consisting of five employees from the County Manager's Office and Information Services Department selected the Granicus agenda management system products; and

WHEREAS, Granicus has more than 30 years of experience working with governments and has partnered with 34 of 54 counties in California; and

WHEREAS, Granicus provides software, hardware, infrastructure, and services for enterprise public meeting systems, including paperless agenda packets, minutes, and streaming video; and

WHEREAS, Granicus will install hardware and software, and provide licensing, hosting, and maintenance for nine Granicus applications, and will also provide professional services to migrate data from the County's existing agenda management system to the Granicus system; and

WHEREAS, the agreement with Granicus contains an option by the County to request installation of additional agenda management modules (Phases II and III) at an agreed-upon cost structure; and

WHEREAS, the total costs for the three-year agreement term with Granicus are

similar to the costs paid for the County's current agenda management system, but include several additional services that are not included under the current system; and

WHEREAS, the fees for services provided by Granicus are commensurate with fees charged by Granicus to other counties in the Bay Area; and

NOW THEREFORE, IT IS HEREBY DETERMINED AND ORDERED that the President of the Board be and is hereby authorized to execute said agreement for and on behalf of the County of San Mateo, and the Clerk of the Board shall attest the President's signature thereto.

BE IT FURTHER RESOLVED that the County Manager or his/her designee has amendment authority in accordance with County policies.

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