

## **RESOLUTION NO. .**

**BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA**

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**RESOLUTION AUTHORIZING A MASTER AGREEMENT WITH TOSHIBA AMERICA BUSINESS SOLUTIONS FOR THE RENTAL OF DEPARTMENT COPY MACHINES, FOR THE TERM DECEMBER 1, 2016 THROUGH NOVEMBER 30, 2020, WITH AN OPTION TO EXTEND FOR TWO ONE-YEAR PERIODS.**

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**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, in October 2016 a Request for Proposals (“RFP”) was issued and bids were evaluated by the Purchasing Division to ensure that the County is receiving quality digital copiers at a competitive price; and

**WHEREAS**, the evaluation committee selected Toshiba America Business Solutions, Inc.’s proposal as that most closely meeting the County’s needs and recommends its selection as the digital copier provider for the County; and

**WHEREAS**, there has been presented to this Board of Supervisors for its consideration and acceptance an agreement, reference to which is hereby made for further particulars, whereby Toshiba American Business Solutions, Inc. will provide digital copier machines to the County for use in various departments; and

**WHEREAS**, this Board has been presented with a form of such agreement has examined and approved it as to both form and content, and desires to enter into it.

**NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED** that the President of this Board of Supervisors be and is hereby authorized and directed to execute said agreement for and on behalf of the County of San Mateo, and the Clerk of the Board shall attest the President’s signature thereto.

**BE IT FURTHER RESOLVED** that the Human Resources Director or designee is authorized to execute contract amendments which modify the contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

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