

## **RESOLUTION NO. .**

**BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA**

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### **RESOLUTION APPROVING AMENDMENTS TO THE CONFLICT OF INTEREST CODE FOR SELECT SAN MATEO COUNTY DEPARTMENTS, SCHOOL DISTRICTS, SPECIAL DISTRICTS, BOARDS AND COMMISSIONS AND OTHER PUBLIC AGENCIES**

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**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, the Political Reform Act of 1974 requires every public agency to adopt and promulgate a Conflict of Interest Code, designating employees who must file annual conflict of interest statements, and requires said agencies to review their Conflict of Interest Codes every two years; and

**WHEREAS**, public agencies must amend their codes to address changed circumstances such as when new positions have been added or eliminated or the duties of positions have changed; and

**WHEREAS**, on January 15, 2014, the Granada Sanitary District was reorganized and formed the Granada Community Services District (LAFCo Resolution Nos. 1176 & 1185); and

**WHEREAS**, on May 19, 2015, The Los Trancos County Water District (LTCWD) was dissolved and therefore no longer requires a Conflict of Interest Code and management of the district's assets was transferred to a newly created Los Trancos County Maintenance District; and

**WHEREAS**, on October 6, 2015, the Workforce Investment Board was dissolved and therefore no longer requires a Conflict of Interest Code (Resolution No. 074099); and

**WHEREAS**, all other amendments to local agency Conflict of Interest Codes are hereby submitted to this Board for approval.

**NOW THEREFORE, IT IS HEREBY DETERMINED AND ORDERED** that

- A) The amended Conflict of Interest Code for the Boards and Commissions listed in Attachment A, is hereby approved.
- B) The initial code and code amendments submitted by all other agencies listed in Attachments B, C, D, and E are hereby approved.
- C) Designated employees and board members shall, within 30 days of assuming or departing office, file all Statements of Economic Interests (Form 700) with their agency. The agency shall make and retain a copy and forward the original to the County Clerk who shall be the filing officer.
- D) Employees and/or board members who are added to an agency's list of designated filers as a result of a code amendment shall file an Assuming Office Statement (Form 700) within 30 days of the date which the County Clerk notifies their agency of this Board's approval of its amended code.
- E) Any employee and/or board member who is removed from an agency's designated list of filers as a result of a code amendment shall file a Leaving Office Statement (Form 700) within 30 days of the date which the County Clerk notifies his or her agency of this Board's approval of its amended code.
- F) Each designated employee shall file all annual Statements of Economic Interest with the employee's agency. The agency shall make and retain a copy and forward the original to the County Clerk.

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