



**COUNTY OF SAN MATEO**  
Inter-Departmental Correspondence  
County Manager



**Date:** November 7, 2016  
**Board Meeting Date:** December 13, 2016  
**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors

**From:** John L. Maltbie, County Manager

**Subject:** Permit Agreement with the California Highway Patrol for a communication facility at the North Peak Communication Site (Permit No. 5219)

**RECOMMENDATION:**

Adopt a resolution:

- A) Authorizing the President of the Board of Supervisors to execute a Permit Agreement with the State of California for the improvement, operation, and maintenance of an existing wireless communication facility at the North Peak Communication Site and increase of the monthly Base Permit Fee from \$1,536.80 to \$2,469.92; and
- B) Authorizing the County Manager, or his designee, to accept or execute on behalf of the County any and all notices, options, consents, approvals, terminations, and documents in connection with the agreement.

**BACKGROUND:**

Since 1992, under a permit from the County, the California Highway Patrol ("CHP") has operated and maintained a communication facility at the County's North Peak Communication Site in Montara. Further, the California Department of Fish & Game, California Department of Parks and Recreation, and California Department of Transportation also operate communication facilities at this site. The CHP's current monthly Base Permit Fee is \$1,536.80.

The County and CHP would like to enter into a new five-year Agreement to authorize the CHP to conduct necessary infrastructure upgrades to their equipment and increase the Base Permit Fee accordingly.

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**DISCUSSION:**

The Permit Agreement is for an initial term of five years, with two five-year options. The initial monthly Base Permit Fee is \$2,469.92 with 3% annual increases, which is considered fair market rent for a communication site. County Counsel has reviewed and approved the Permit as to form. The Network and Radio Supervisor at the County's Information Services Department concurs with this recommendation.

Approval of the Permit contributes to the Shared Vision 2025 outcome of a Collaborative Community by establishing an agreement that allows the County of San Mateo and CHP to provide essential services to the residents of San Mateo County.

**FISCAL IMPACT:**

The County currently has a revocable permit from the City and County of San Francisco Water Department to operate a communication facility on North Peak and sublet space at the site. The County also has an agreement with ATC Holding, Inc. for an access road to the site. The fee from this agreement will offset the County's cost for the facility and the access road.