



**COUNTY OF SAN MATEO**  
Inter-Departmental Correspondence  
Health System



**Date:** November 3, 2016  
**Board Meeting Date:** December 13, 2016  
**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors

**From:** Louise Rogers, Chief, Health System  
Chester J. Kunnappilly, MD, Chief Executive Officer, San Mateo Medical Center

**Subject:** Amendments to Agreements with Ravenswood Family Health Center, Samaritan House, LifeMoves, and Legal Aid Society of San Mateo County to Provide Enabling Services for the Healthcare for the Homeless and Farm Worker Program

**RECOMMENDATION:**

Adopt a resolution authorizing amendments, extending the term of each agreement through December 31, 2017, with:

- A) Ravenswood Family Health Center to provide care coordination services for homeless individuals, increasing the amount by \$82,000 to an amount not to exceed \$164,000; and
- B) Samaritan House to provide care coordination and intensive care coordination services for homeless individuals, increasing the amount by \$63,500 to an amount not to exceed \$127,000; and
- C) LifeMoves to provide street and field medicine services, increasing the amount by \$82,560 to an amount not to exceed \$165,120; and
- D) Legal Aid Society of San Mateo County to provide needs assessment, outreach, education to farmworkers and providers, and health-related legal services, increasing the amount by \$40,900 to an amount not to exceed \$108,000.

**BACKGROUND:**

The San Mateo County Health Care for the Homeless and Farmworker Health Program (HCH/FH Program) is governed by the Co-Applicant Board established by your Board, as required by the US Health Resources & Services Administration. The HCH/FH Program receives grant funding from the federal government to assist the homeless and

farmworker population with access to a continuum of health care. Such funds provide primary medical, dental, and behavioral health care services to these populations both through the San Mateo Medical Center (SMMC) and many partnerships with community organizations.

In October 2015, SMMC conducted a general Request for Proposals (RFP) for the HCH/FH Program seeking partners to provide services to these communities using funds provided by the grant. The following vendors were each awarded one-year agreements by the HCH/FH Program's Co-Applicant Board for the 2016 calendar year: Ravenswood Family Health Center (RFHC) was selected to provide care coordination services for homeless individuals; Samaritan House was selected to provide care coordination and intensive care coordination services for homeless individuals; LifeMoves was selected to provide needs assessment, outreach, and education to farmworkers; and the Legal Aid Society of San Mateo County was selected to provide needs assessment, outreach, education, and health-related legal services to farmworkers. Once these non-Board level agreements were authorized by the Co-Applicant Board, they were executed by SMMC's Chief Executive Officer.

#### **DISCUSSION:**

Upon consideration of the quality and volume of the services provided by these four partners, and the resulting overall benefits to the County's homeless and farmworker population, the Co-Applicant Board has approved a one-year extension for each of these four organizations. The total fiscal obligation of each agreement will also increase accordingly to reflect the additional 12 months of services.

The resolution contains the County's standard provisions allowing amendment of the County's fiscal obligations by a maximum of \$25,000 (in aggregate).

The amendments and resolution have been reviewed and approved by County Counsel as to form.

Approval of these amendments contributes to the Shared Vision 2025 outcome of a Healthy Community by providing access to health care services to homeless individuals residing at shelters, unsheltered homeless individuals residing on the streets, and farmworkers in San Mateo County. It is anticipated that a minimum of 735 unduplicated homeless individuals and 20 unduplicated farmworkers annually will receive care coordination services through these contractors.

#### **PERFORMANCE MEASURE:**

Measure	FY 2015-16 Actual	FY 2016-17 Projected
Minimum number of unduplicated homeless individuals and unduplicated farmworkers annually that receive care coordination services through these contractors	735 homeless individuals 20 farmworkers	735 homeless individuals 20 farmworkers

**FISCAL IMPACT:**

The terms of the revised agreements are January 1, 2016, through December 31, 2017. The maximum amounts of the revised agreements are not to exceed \$564,120 in aggregate, with each agreement having its own not-to-exceed amount. Funds in the amount of \$282,060 are included in the SMMC FY 2016-17 Adopted Budget; funds in the amount of \$134,480 will be included in the SMMC FY 17-18 Recommended Budget.

Expenses at SMMC are covered by fees for services or third-party payors whenever possible. The portion of expenses for services provided to the medically indigent or to those covered by programs that do not meet the full costs of care are covered by the County's General Fund contribution to SMMC, and are within the existing annual appropriation.