

RESOLUTION NO. .

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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**RESOLUTION AUTHORIZING AN AMENDMENT TO MASTER SALARY
RESOLUTION 074671 TO ADD THIRTY-ONE POSITIONS, DELETE THIRTY
POSITIONS, RECLASSIFY THREE POSITIONS, CONVERT ONE UNCLASSIFIED
POSITION TO CLASSIFIED, ADJUST SALARIES FOR EIGHT POSITIONS,
ESTABLISH NEW SALARY RANGE FOR ONE POSITION, AND ADD TWO SPECIAL
COMPENSATION RULES.**

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that

WHEREAS, section 206a(4) of the San Mateo County Charter authorizes the Board of Supervisors to establish the number of all appointed officers and employees; and

WHEREAS, sections 206a(5) and 508 of the San Mateo County Charter authorize the Board of Supervisors to establish by ordinance or resolution the compensation and benefits of County officers and employees; and

WHEREAS, San Mateo County Ordinance No. 07303 ordered that henceforth the number of County appointed officers and employees and their compensation and benefits shall be established by resolution of the Board of Supervisors; and

NOW THEREFORE, IT IS HEREBY ORDERED that the Board of Supervisors authorizes an amendment to Master Salary Resolution 074671 as follows:

ALL DEPARTMENTS

1. Salary Range for L046, Park Aide is set at \$14.00 - \$17.50 per hour.
2. Salary Range for E071, Library Aide is set at \$14.00 - \$17.50 per hour.
3. Salary Range for I070, STEP Intern is set at \$14.00 - \$17.50 per hour.

4. Salary Range for I050, BHRS Intern is set at \$14.00 - \$20.00 per hour.
5. Salary Range for I091, Project/Program Associate I is set at \$14.00 - \$17.00 per hour.
6. Salary Range for I092, Project/Program Associate II is set at \$18.00 - \$22.00 per hour.
7. Salary for E340, Summer Jobs for Youth Intern is set at \$14.00 per hour.
8. Salary for I052, Intern/Fellow I is set at \$14.00 per hour.

ORGANIZATION 12000 COUNTY MANAGER'S OFFICE

1. Item D182S, Management Analyst Series is increased by 1 position for a new total of 5 positions.

ORGANIZATION 12400 PUBLIC SAFETY COMMUNICATION

1. Section 5 – Special Compensation of the Master Salary Resolution is amended to include Board's authorization to provide a one-time, lump sum payment to full time employees in Public Safety Communications in the following unrepresented management classifications: D065, Communications Dispatch Manager; D062, Communications Program Services Manager; and D063, Supervising Communications Dispatcher. Contingent upon and following the County's provision of Police Dispatch Services for City of Daly City by contract, full time employees in the above-named classifications in the department of Public Safety Communications would receive a one-time, non-recurring, non-pensionable lump sum payment in the amount of one thousand, five hundred dollars (\$1,500).

ORGANIZATION 13000 ASSESSOR-CLERK-RECORDER

1. Item N051, Senior Drafting Technician is decreased by 1 position for a new total

of 0 positions.

2. Item V057, GIS Supervisor is increased by 1 position for a new total of 1 position.

ORGANIZATION 16000 COUNTY COUNSEL

1. Item E382S, Legal Secretary Series - Confidential is decreased by 1 position for a new total of 6 positions.
2. Item D153, Office Services Manager is increased by 1 position for a new total of 1 position.

ORGANIZATION 17000 HUMAN RESOURCES

1. Item D182S, Management Analyst Series is increased by 1 position for a new total of 13 positions.

ORGANIZATION 17800 SHARED SERVICES

1. Item D060, Financial Services Manager I is decreased by 1 position for a new total of 0 positions.
2. Item D203, Procurement Manager is increased by 1 position for a new total of 1 position.

ORGANIZATION 18000 INFORMATION SERVICES

1. Item V200S, Systems Engineer Series is decreased by 5 positions for a new total of 5 positions.
2. Item V260S, IS Support Series is increased by 5 positions for a new total of 78 positions.
3. Item E480, Telephone Operator is decreased by 1 position for a new total of 8 positions.

4. Item D045, Administrative Services Manager I is increased by 1 position for a new total of 1 position.

ORGANIZATION 30000 SHERIFF'S OFFICE

1. Item D182S, Management Analyst Series is decreased by 1 position for a new total of 7 positions.
2. Item D185, Senior Management Analyst is increased by 1 position for a new total of 1 position.
3. Item B245, Assistant Sheriff – Unclassified is increased by 1 position for a new total of 3 positions.

ORGANIZATION 32000 PROBATION

1. Item C005S, Group Supervisor Series is decreased by 6 positions for a new total of 90 positions.
2. Item C006, Group Supervisor III is increased by 6 positions for a new total of 37 positions.
3. Item E406S, Storekeeper Series is decreased by 1 position for a new total of 0 positions.
4. Item T064S, Utility Worker Series is increased by 1 position for a new total of 2 positions.

ORGANIZATION 33000 CORONER'S OFFICE

1. Section 5 – Special Compensation of the Master Salary Resolution is amended to include a Career Incentive Allowance under Coroner's Office which states that the Coroner - Elective shall be eligible to receive an incentive equating to 2.5% of

base pay per biweekly pay period in addition to all other compensation if possessing the basic Peace Officer Standards and Training certificate or 5% of base pay per biweekly pay period in addition to all other compensation if possessing the advanced Peace Officer Standards and Training certificate issued by the Commission of Peace Officer Standards and Training of the California State Department of Justice.”

ORGANIZATION 46000 PW - ENGINEERING

1. Item N053S, Drafting Technician Series is decreased by 1 position for a new total of 1 positions.
2. Item N035, Supervising Public Works Technician is decreased by 1 position for a new total of 0 positions.
3. Item N045S, Engineer Series is increased by 1 position for a new total of 9 positions.

ORGANIZATION 47300 PW - FACILITIES

1. Item T048, Boiler Watch Engineer is decreased by 1 position for a new total of X positions.
2. Item T041S, Stationary Engineer Series is increased by 1 position for a new total of 31 positions.
3. Item B219S, Management Analyst Series – Unclassified is decreased by 1 position for a new total of 0 positions.

ORGANIZATION 57000 AGING AND ADULT SERVICES

1. Item B325S, Deputy Public Administrator – Unclassified Series is decreased by 1

position for a new total of 0 positions.

2. Item G223S, Deputy Public Administrator Series is decreased by 1 position for a new total of 20 positions.
3. Item E443, Estate Property Officer is decreased by 2 positions for a new total of 3 positions.
4. Item G098S, Social Worker Series is increased by 1 position for a new total of 35 positions.
5. Item G218, Supervising Deputy Public Guardian – Conservator is increased by 1 position for a new total of 5 positions.
6. Item G093, Social Work Supervisor - Exempt is increased by 2 positions for a new total of 9 positions.

ORGANIZATION 59000 ENVIRONMENTAL HEALTH

1. Item B033S, Hazardous Materials Specialist – Unclassified Series is decreased by 1 position for a new total of 2 positions.
2. Item J003S, Hazardous Materials Specialist Series is increased by 1 position for a new total of 16 positions.
3. Item E334S, Office Assistant Series is decreased by 1 position for a new total of 3 positions.
4. Item E337, Office Specialist is increased by 1 position for a new total of 2 positions.
5. Item D033, Health Services Manager II is decreased by 1 position for a new total of 0 positions.

6. Item D127, Deputy Director of Environmental Health Services is increased by 1 position for a new total of 1 position.

ORGANIZATION 62400 FAMILY HEALTH

1. Item D070, Director of Food and Nutrition is decreased by 1 position for a new total of 0 positions.
2. Item D033, Health Services Manager II is increased by 1 position for a new total of 1 position.

ORGANIZATION 66000 SAN MATEO MEDICAL CENTER

1. Item E416S, Medical Office Assistant Series is decreased by 1 position for a new total of 9 positions.
2. Item D182S, Management Analyst Series is increased by 1 position for a new total of 7 positions.
3. Salary for Range for F063, Registered Dental Assistant is set at \$53.68 to \$67.10 per hour.

ORGANIZATION 70000 HUMAN SERVICES AGENCY

1. Item E003, Administrative Secretary III is decreased by 1 position for a new total of 1 positions.
2. Item E006, Administrative Secretary III - Confidential is increased by 1 position for a new total of 6 positions.
3. Item E334S, Office Assistant Series is decreased by 1 position for a new total of 49 positions.
4. Item E002, Administrative Secretary II is increased by 1 position for a new total of

6 positions.

5. Item G232, Human Services Supervisor – E is decreased by 2 positions for a new total of 37 positions.
6. Item G216, Veterans Services Officer – E is increased by 1 position for a new total of 1 position.
7. Item D126, Department Facilities Project Manager is increased by 1 position for a new total of 1 position.

EFFECTIVE DATES

1. Changes in All Organizations, Items 1 to 8 are effective January 1, 2017.
2. Changes in Organization 12000, Item 1; Organization 30000, Items 1 and 2; and Organization 47300, Item 3 are effective January 1, 2017.
3. Changes in Organization 60000, Item 3 is effective retroactive to November 20, 2016.
4. Changes in Organization 70000, Item 6 is effective retroactive to November 20, 2016 and Item 7 is retroactive to July 17, 2016.
5. Changes in Organization 70000, Item 5 and 6 are effective retroactive to October 6, 2016.

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