

## **RESOLUTION NO. .**

**BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA**

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**RESOLUTION AUTHORIZING AN AMENDMENT TO THE AGREEMENT WITH KRJ  
DESIGN GROUP INC. TO PROVIDE DESIGN AND SPACE PLANNING SERVICES,  
INCREASING THE AMOUNT PAYABLE BY \$14,000, TO AN AMOUNT NOT TO  
EXCEED \$114,000**

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**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, on July 24, 2013, the Chief of the Health System (Chief) approved an agreement with KRJ Design Group Inc. (KRJ) to provide design and space planning services for the Health System (HS); and;

**WHEREAS**, on June 11, 2014, the Chief approved an amendment to extend the term of the agreement through June 30, 2015, and increased the amount payable under the agreement by \$25,000 to an amount not to exceed \$50,000; and

**WHEREAS**, on March 3, 2015, the Chief approved a second amendment to extend the term of the agreement through June 30, 2016, and increased the amount payable under the agreement by \$50,000 to an amount not to exceed \$100,000; and

**WHEREAS**, KRJ has helped the HS meet the changing needs of its workforce by reconfiguring its limited office space into state-of-the-art ergonomic workstations; and

**WHEREAS**, owing to the need for additional reconfiguration in HS beyond that is covered by the amounts presently authorized under the agreement, additional funds are needed to complete this work; and

**WHEREAS**, HS staff has requested that this Board approve a third amendment waiving the Request for Proposals process so additional funding can be made available and outstanding invoices can be paid; and

**WHEREAS**, Ordinance Code Section 2.83.170 authorizes the Board of Supervisors to waive the RFP process where it is determined that the best interest of the County could be served without the necessity of a proposal; and

**WHEREAS**, this Board has determined it is in the best interest of the County to waive the RFP process; and

**WHEREAS**, this Board has been presented with a form of amendment to the agreement, has examined and approved it as to both form and content, and desires to enter into it.

**NOW, THEREFORE, IT IS HEREBY RESOLVED** that the RFP process for said agreement is hereby waived.

**BE IT FURTHER RESOLVED** that the President of this Board of Supervisors be and is hereby authorized and directed to execute said third amendment for and on behalf of the County of San Mateo, and the Clerk of the Board shall attest the President's signature thereto.

**BE IT FURTHER RESOLVED** that the Chief of the Health System or designee is authorized to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or modify the contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

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