



COUNTY OF SAN MATEO
Inter-Departmental Correspondence
Sheriff's Office



Date: November 7, 2016
Board Meeting Date: November 15, 2016
Special Notice / Hearing: None
Vote Required: 4/5ths (for ATR)
Majority

To: Honorable Board of Supervisors

From: Carlos G. Bolanos, Sheriff

Subject: Appropriation Transfer Request and Authorization of Payment to Vance Brown Incorporated

RECOMMENDATION:

Adopt a resolution:

- A) Authorizing an Appropriation Transfer Request (ATR) recognizing \$3,000,000 in unanticipated revenue from Gifts and Donations and transferring \$3,000,000 to Fixed Assets for payment to Vance Brown incorporated; and
- B) Authorizing payment to Vance Brown, Incorporated in the maximum amount of \$3,000,000 upon confirmation of completion of construction work of that value.

BACKGROUND:

On June 28, 2016, the Board passed Resolution #074626 authorizing and accepting the donation of an indoor firearms training facility and additional site improvements from the Thomas and Stacey Siebel Foundation (the "Foundation") and John Arrillaga ("Arrillaga") to be installed on County property at the Coyote Point Recreational Facility in support of Sheriff's Office personnel training programs. The Board further authorized the County Manager to execute an agreement with the Foundation and/or Arrillaga regarding the donation including, but not limited to, the Grant Agreement presented to the Board on June 28, 2016. At the time the Board approved acceptance of the Foundation's \$3,000,000 donation, it was anticipated that the funds would thereafter be paid to Arrillaga to offset a portion of Arrillaga's construction costs and that the value of completed construction would total approximately \$5,200,000.

DISCUSSION:

The County has now received \$2,900,000 of the \$3,000,000 grant from the Siebel Foundation, which was placed in an unanticipated revenue account created to hold gifts and donations. Mr. Arrillaga, who is overseeing the project, engaged Vance Brown, Incorporated ("Vance Brown") as the General Contractor, and Arrillaga and Vance Brown have completed the project planning, permitting, design, and demolition work. They have also begun construction of the facility, consistent with County-approved

specifications. All site environmental work was completed prior to the commencement of construction. Vance Brown has obtained all necessary permits from the County and the construction is subject to the County's standard inspection process. Presently, it is anticipated the facility will be operational by November 2017 and the total value of the constructed facility is anticipated to be approximately \$9,000,000 as opposed to \$5,200,000.

Adoption of these resolutions would transfer the donated funds from the Gifts and Donations – Unanticipated Revenue account to the Fixed Assets – Land Improvement account, thereby facilitating the above-referenced payment of up to \$3,000,000 for work performed; and (2) authorize the San Mateo County Controller to make payment of up to \$3,000,000 in donated project funds from the Foundation to Vance Brown Incorporated for the costs of constructing, installing, and equipping the indoor firearms training facility and making additional site improvements. Such payment is hereby authorized upon confirmation by Vanir Construction Management, Inc. or such other independent appraiser as the County may retain, that the work completed as of the date of payment is equal to or exceeds the amount of the payment.

The County Counsel's Office has reviewed and approved the resolution as to form.

Approval of the resolutions contribute to Shared Vision 2025 of a Safe Community by providing an updated facility for law enforcement to train and maintain their firearms qualifications.

FISCAL IMPACT:

The adoption of the ATR and the resolution will result in no added cost to the County.