



**COUNTY OF SAN MATEO**  
Inter-Departmental Correspondence  
Health System



**Date:** December 6, 2013  
**Board Meeting Date:** January 28, 2014  
**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors

**From:** Jean S. Fraser, Chief, Health System  
SaraT L. Mayer, Director, Public Health, Policy and Planning

**Subject:** Agreement with the California Department of Public Health

**RECOMMENDATION:**

Adopt a Resolution authorizing an amendment to an agreement with the California Department of Public Health to conduct public health emergency preparedness activities, increasing the amount by \$214,209 to an amount not to exceed \$1,248,364.

**BACKGROUND:**

Federal funds have been made available through the states for the enhancement of the nation's public health emergency preparedness (PHEP) and response infrastructure. The funds are to be used for emergency planning, training, exercises and practice drills; laboratory supplies and equipment; disease and outbreak surveillance; vaccination and anti-viral distribution; and the maintenance of pharmaceutical caches and hospital emergency stockpiles.

In July 2013 the California Department of Public Health (CDPH) awarded the Health System four grants for health emergency preparedness. Under the grants for FY 2013-14, the Health System will continue to work in key areas: general health emergency planning; enhancing epidemiological and disease surveillance; implementing technological improvements; developing an all-hazards plan; purchasing laboratory supplies and equipment; emergency training, exercises and drills for public health and clinical staff; and coordinating emergency preparedness activities for hospitals. One of the grants is specific to pandemic influenza planning, drills and exercises. The remaining three grants are for public health and hospital planning, drills, exercises and stockpile accumulation.

On October 1, 2013, your Board approved an agreement with CDPH to provide PHEP services grant funding for \$1,034,155 for the term of July 1, 2013 through June 30, 2014. The PHEP grant is paid to counties in advance. The funds must be put in the

Local Public Health Preparedness Trust Fund (Trust Fund) as established by this agreement. The interest earned belongs to the County but must be spent on PHEP activities. Spending the interest requires a work plan and budget submission.

**DISCUSSION:**

The Health System is requesting an amendment to the agreement in the amount of \$214,209. The additional amount is required to account for interest accrued in the previous year and the rollover of unspent funds. The Health System plans to use these additional funds to pay for the salaries of existing staff engaged in PHEP activities.

The Health System will coordinate with the County Office of Emergency Services on the emergency preparedness activities associated with this amendment.

The amendment and Resolution have been reviewed and approved by County Counsel as to form.

Approval of this amendment contributes to the Shared Vision 2025 outcome of a Healthy Community by providing funds to PHEP and combatting other emerging public health threats to the County of San Mateo. It is anticipated that by the end of FY 2013-14, 90% of Health System managers will have participated in the Federal Emergency Management Agency (FEMA) emergency management Incident Command Structure courses.

**PERFORMANCE MEASURE(S):**

Measure	FY 2012-13 Actual	FY 2013-14 Projected
Percentage of Health System managers who have participated in the FEMA emergency management Incident Command Structure courses.	85%	90%

**FISCAL IMPACT:**

The term of the agreement is July 1, 2013 through June 30, 2014. The amount of the agreement is not to exceed \$1,248,364 for the term. Funds have been included in the Public Health, Policy and Planning FY 2013-14 Adopted Budget. There is no Net County Cost associated with this agreement. As required in the terms of the agreement, all funds received will be placed in the Trust Fund that was established solely for this purpose.