



COUNTY OF SAN MATEO
Inter-Departmental Correspondence
Information Services



Date: October 12, 2012

Board Meeting Date: December 11, 2012

Special Notice / Hearing: None

Vote Required: Majority

To: Honorable Board of Supervisors

From: Reyna Farrales, Interim CIO/Director Information Services Department

Subject: Amendments to the agreements with 314e Corporation and AgreeYa Solutions

RECOMMENDATION:

Adopt a Resolution authorizing amendments to the agreements with 314e Corporation and AgreeYa Solutions, for contingency staffing services, increasing each by \$2,000,000 to an amount not to exceed \$3,500,000 in aggregate.

BACKGROUND:

On November 15, 2011, the Board adopted Resolution 071728 approving agreements with 314e Corporation and AgreeYa Solutions for contingency staffing to supplement County staff based on specific criteria. These agreements provide flexibility for the department and results in hiring staff only when long-term needs have been established. AgreeYa and 314e Corporation were selected through a Request for Proposal process (RFP #ISD1815) that began in August 2011.

DISCUSSION:

The Agreements continue to be utilized based upon the original three criteria: 1) surge capacity – if there is a spike in work that cannot be managed by County staff or priority projects that surface during the year, 2) Subject Matter Expertise (SME) – if a project requires expertise the County does not currently possess but can be developed by including knowledge transfer in the scope of work; and 3) to provide support for legacy systems near end of life and no longer supportable through widely available resources.

This \$2,000,000 represents the second year of funding needed under this three-year agreement. The department spent \$1,500,000 last fiscal year. There are additional needs as a result of projects identified mid-year and coverage needed as we complete the classification study and core IT analysis this year.

The Contractors have assured compliance with the County's Contractor Employee Jury Service Ordinance, as well as all other contract provisions that are required by County ordinance and administrative memoranda including, but not limited to, insurance, hold harmless, non-discrimination and equal benefits. County Counsel has reviewed and approved the Resolution and Amendments as to form.

Approval of these amendments contributes to the Shared Vision 2025 outcome of a Collaborative Community by establishing contracts for our staffing needs, thereby reducing IT project startup time.

PERFORMANCE MEASURE(S):

Measure	FY 2011-12 Actual	FY 2012-13 Projected
Percent of medium and large IT projects that are completed on time	90%	90%

FISCAL IMPACT:

The term of these Agreements are from December 9, 2011 to December 8, 2014. The total cumulative obligation for both Agreements is not to exceed \$3,500,000. Total expenditures across both Agreements will be monitored and managed by ISD fiscal staff. Funding for these Agreements is included in the FY 2012-13 Adopted Budget, and will be recommended for future years budgets.