



COUNTY OF SAN MATEO
Inter-Departmental Correspondence
County Manager



DATE: December 3, 2012
BOARD MEETING DATE: December 11, 2012
SPECIAL NOTICE/HEARING: None
VOTE REQUIRED: Majority

TO: Honorable Board of Supervisors
FROM: David Holland, Assistant County Manager
SUBJECT: Agreement with The Cenetri Group

RECOMMENDATION:

Adopt a Resolution waiving the Request for Proposals process and authorizing an agreement with The Cenetri Group for consulting services to the Workforce Investment program in the areas of: Labor Market Information strategies, Economic Development assistance, strategic planning, and reinvention of employment and skills services for the term of December 11, 2012 through December 31, 2013, in the amount of \$100,055.

BACKGROUND:

In the last year, the San Mateo County Workforce Investment Board (SMCWIB), on behalf of the Board of Supervisors and the County Manager, developed a local strategic focus and alignment that outlines targeted approaches in economic development, business services and employment services that are the foundation of the workforce system in San Mateo County. SMCWIB is convening partners, industry, chambers of commerce and cities to develop a strategic action plan.

DISCUSSION:

The Cenetri Group has been the consultant to the SMCWIB's strategic plan efforts and actions, leading a large portion of the re-invention efforts in the areas of business services, skills development and employment services. With the recent resignation of the Director for the Workforce Investment Board, the Cenetri Group will be critical for leading and facilitating the strategic planning effort.

The Contractor has assured compliance with the County's Contractor Employee Jury Service Ordinance, as well as all other contract provisions that are required by County ordinance and administrative memoranda, including but not limited to insurance, hold harmless, non-discrimination and equal benefits. County Counsel has reviewed and approved the agreement and Resolution as to form and the Contractor meets insurance certification requirements.

The approval of this agreement contributes to the Shared Vision 2025 outcome of a Prosperous

Community by assisting the San Mateo County Workforce Investment Board with the strategic direction, plan and actions for the workforce system in San Mateo County.

Performance Measure(s):

Measure		FY 2012-13	
Completed Strategic Plan Employer Assessment for SM College District		100 %	
		100 %	

FISCAL IMPACT:

The term of this Agreement is December 1, 2012 through December 31, 2013. The total obligation of this Agreement is \$100,055, which is funded through WIA Regular Allocation. The funds for this Agreement are included in the FY 2012-2013 Adopted Budget. There is no Net County Cost.