

**AMENDMENT TO AGREEMENT
BETWEEN THE COUNTY OF SAN MATEO AND
URBAN SERVICES YMCA C/O YMCA SAN FRANCISCO**

THIS AMENDMENT TO THE AGREEMENT, entered into this ____ day of _____, 20____, by and between the COUNTY OF SAN MATEO, hereinafter called "County," and **URBAN SERVICES YMCA C/O YMCA SAN FRANCISCO.**, hereinafter called "Contractor";

W I T N E S S E T H:

WHEREAS, pursuant to Government Code, Section 31000, County may contract with independent contractors for the furnishing of such services to or for County or any Department thereof;

WHEREAS, the parties entered into an Agreement for the purpose of providing prevention and early intervention services for at-risk youth on December 13, 2011 for the term of July 1, 2011 through June 30, 2014, in the amount of \$378,260; and

WHEREAS, the parties wish to amend the Agreement to increase the funding amount by \$126,086 to \$504,347 for the term of July 1, 2011 through June 30, 2014.

**NOW, THEREFORE, IT IS HEREBY AGREED BY THE PARTIES HERETO
AS FOLLOWS:**

1. Original Exhibit A (Scope of Work) is replaced with Revised Exhibit A1 (rev. 07/01/2012)
2. Original Exhibit B (Payment Schedule) is replaced with Revised Exhibit B1 (rev. 07/01/2012)
3. Original Exhibit C (Program Monitoring) is replaced with Revised Exhibit C1 (rev. 07/01/2012)
4. **All other terms and conditions of the agreement dated December 13, 2011 between the County and Contractor shall remain in full force and effect.**

IN WITNESS WHEREOF, the parties hereto, by their duly authorized representatives,
have affixed their hands.

COUNTY OF SAN MATEO

By: _____
President, Board of Supervisors, San Mateo County

Date: _____

ATTEST:

By: _____
Clerk of Said Board

URBAN SERVICES c/o YMCA San Francisco

 _____
Contractor's Signature

Date: 10/24/12

EXHIBIT A1

**URBAN SERVICES YMCA C/O YMCA SAN FRANCISCO
SERVICES**

JULY 1, 2011 – JUNE 30, 2014

In consideration of the payments set forth in Exhibit "B", Contractor shall provide the following services:

The Youth Service Bureaus of the **URBAN SERVICES YMCA** shall provide an on-campus violence prevention program, School Safety Advocates (SSA), in six (6) () San Mateo County Middle schools: Abbott and Bayside Middle School in San Mateo, Parkside in San Bruno, Parkway Heights, Alta Loma and Westborough in South San Francisco. Full-time SSA staff will work in tandem with school personnel to create safe environments on campuses by intervening to stop fights, mediating conflicts through restorative justice techniques, and preempting any potential bullying, self-harm, and suicide. Delivery of the program includes the cost of staff, materials, and research.

1. Contractor will serve 430 moderate risk youth and 200 unduplicated parents from Abbott, Bayside, Parkside, Parkway Heights, Alta Loma and Westborough per year.
2. Three (3) On-campus School Safety Advocates will provide assessments, case management, referrals, counseling, classroom workshops and mediations, 30 hours a week for 40 weeks for a total of 3600 hours of service per year.
3. Three (3) Counselors will provide one (1) hour of direct service of individual, family and group counseling, 6 (six) hours a week, for 38 weeks for a total of 684 hours of service per year.
4. Two (2) Clinical Case Manager for out of school time (summer, breaks, home visits, etc.) will provide direct service of 15 (fifteen) hours a week for 9 (nine) weeks a year for a total of 270 hours of service per year.
5. Nine (9) Mentor match visits, two (2) hour long visits, one (1) time a week for 48 weeks for a total of 864 hours a service a year.

EXHIBIT B1

**PAYMENTS AND RATES
URBAN SERVICES YMCA C/O YMCA SAN FRANCISCO**

In consideration of the services provided by Contractor in Exhibit "A," County shall pay Contractor based on the following fee schedule:

- A. Contractor shall be paid for actual services provided up to a maximum amount of **THREE HUNDRED SEVENTY EIGHT THOUSAND TWO HUNDRED SIXTY DOLLARS AND ZERO CENTS (\$378,260)** for the term of the contract.
- B. The maximum amount of the annual payment shall be:
1. **ONE HUNDRED TWENTY SIX THOUSAND EIGHTY SEVEN DOLLARS AND ZERO CENTS (\$126,087.00)** for Fiscal Year 2011-12.
 2. **ONE HUNDRED EIGHTY-NINE THOUSAND ONE HUNDRED THIRTY DOLLARS AND ZERO CENTS (\$189,130.00)** each for Fiscal Years 2012-14.
- C. Payments shall be made according to the following schedule:

Service	Hours/ Year	Rate/Hour	Total Amount / Year One
On-campus School Safety Advocates Parkside and Abbott	1200	\$33.36	\$40,036
On-campus School Safety Advocates Westborough and Parkway	1200	\$33.36	\$40,031
Counseling (Five – 5)	912	\$23.24	\$21,199
SSA Clinical Case Management	140	\$33.36	\$4,671
Mentor Matches	960	\$14.24	\$13,674
Food, Office Supplies, Materials			\$1,173
Food, Incentives for Youth Participation			\$500
Data Collection	240	\$20.01	\$4,803
TOTAL	4652	--	\$126,087

Service	Hours/ Year	Rate/Hour	Total Amount / Year Two & Three
On-campus School Safety Advocates Parkside and Abbott	1200	\$40.35	\$48,420
On-campus School Safety Advocates Westborough and Parkway	1200	\$40.35	\$48,420
On-campus School Safety Advocates Alta Loma and Bayside	1200	\$37.71	\$45,252
Counseling (Five – 5)	684	\$23.97	\$16,396
SSA Clinical Case Management - A	135	\$40.35	\$5,447
SSA Clinical Case Management - B	135	\$40.35	\$5,447
Mentor Matches	864	\$14.97	\$12,934
Food, Office Supplies, Materials			\$1,500
Food, Incentives for Youth Participation			\$508
Data Collection	240	\$20.01	\$4,803
TOTAL	5658	--	\$189,130
Grand Total for Three Years			\$504,347

- D. Contractor shall notify County of changes in the number of hours or type of services, in writing, in advance. Such changes shall be approved by the Chief Probation Officer or his designee. Contractor shall not be paid for services delivered in excess of those in the schedule above. Notwithstanding, the amount of the contract for the contract term shall not exceed **FIVE HUNDRED FOUR THOUSAND THREE HUNDRED FORTY SEVEN DOLLARS AND ZERO CENTS (\$504,347.00)**.
- E. Payment shall be made upon receipt of Contractor's quarterly invoice for actual services delivered and approved by the Chief Probation Officer or his designee within thirty (30) working days. All invoices should provide supporting documentation of units of services delivered as well as any receipts for any direct costs purchased for the program. County shall have the right to withhold payment if it determines that the quantity and quality of work performed is unacceptable.
- F. Contractor shall email invoices and activity reports to Michelle Mendez, Management Analyst at mcmendez@smcgov.org and Lu-Ann Santos, Fiscal Office Specialist at lsantos@smcgov.org. Emailed invoices and activity reports need not be signed. Contractor shall also mail original, signed, hard copies of invoices and activity reports to: Michelle Mendez, Management Analyst, San Mateo County Probation Department, 222 Paul Scannell Drive, San Mateo, CA 94402.

G. Contractor shall submit invoices and activity reports according to the schedule below:

Service Period	Invoice Due Date	Report Content
July 1, 2011 – September 30, 2011	October 15, 2011	Services delivered
October 1, 2011 – December 31, 2011	January 15, 2012	Services delivered
January 1, 2012 – March 31, 2012	April 15, 2012	Services delivered
April 1, 2012 – June 30, 2012	July 5, 2012	Services delivered
July 1, 2011– June 30, 2012	July 31, 2012	Services delivered and program outcomes
July 1, 2012 – September 30, 2012	October 15, 2012	Services delivered
October 1, 2012 – December 31, 2012	January 15, 2013	Services delivered
January 1, 2013 – March 31, 2013	April 15, 2013	Services delivered
April 1, 2013 – June 30, 2013	July 5, 2013	Services delivered
July 1, 2012 – June 30, 2013	July 31, 2013	Services delivered and program outcomes
July 1, 2013 – September 30, 2013	October 15, 2013	Services delivered
October 1, 2013 – December 31, 2013	January 15, 2014	Services delivered
January 1, 2014 – March 31, 2014	April 15, 2014	Services delivered
April 1, 2014 – June 30, 2014	July 5, 2014	Services delivered
July 1, 2013 – June 30, 2014	July 31, 2014	Services delivered and program outcomes

H. Payment for services provided is contingent upon the availability of County, State, or Federal funds. In the event the State or the Federal government does not appropriate the necessary funds as part of either or both of their budgets, the County shall not be liable for any payment whatsoever; including but not limited to, payments that are based on County funds.

EXHIBIT C

**URBAN SERVICES YMCA C/O YMCA SAN FRANCISCO
PROGRAM MONITORING
JULY 1, 2011 – JUNE 30, 2014**

Contractor agrees to participate in the San Mateo County Juvenile Justice Coordinating Council (JJCC) evaluation subcommittee and to provide both the County and the County's Evaluation Services Contractor with individual-level data on mandated and agreed-to performance measures as needed and at least twice per year.

Contractor shall provide a quarterly invoice that includes supporting documentation of actual units of services delivered by specific program service and supporting expenditure documentation using the form attached and printed on the Contractor's letterhead. Contractor will also submit a quarterly narrative of highlights of and challenges to the programming. Contractor shall provide an annual performance outcome report using the form attached and printed on the Contractor's letterhead.

Contractor shall demonstrate the following outcomes:

1. Short-term Outcome 1: Increased engagement/connection to school
2. Short-term Outcome 2: Increased developmental assets
3. Long-term Outcome 1: Improved educational outcomes
4. Long-term Outcome 2: Decreased gang involvement
5. Long-term Outcome 3: Decreased alcohol and drug use
6. Long-term Outcome 4: Decreased involvement with the Juvenile Justice System

Performance Measure	Youth Participating in Program		
	FY 11-12 Actual	FY 12-13 Projected	FY 13-14 Projected
Youth will report a greater engagement/connection to school as a result of participating in the program On Campus SSA Counselor SSA Clinical Case Management	80%	80%	80%
Youth report an increase in developmental assets as a result of participating in the program On Campus SSA Counselor SSA Clinical Case Management Mentor	80%	80%	80%
Youth report an improvement in their educational outcomes as a result of participating in the program On Campus SSA Counselor SSA Clinical Case Management Mentor	70%	70%	70%
Identified youth will participate in gang prevention activities (i.e. Jericho Project) On Campus SSA SSA Clinical Case Management	60%	60%	60%

Performance Measure (continued)	Youth Participating in Program		
	FY 11-12 Actual	FY 12-13 Projected	FY 13-14 Projected
Identified youth will participate in alcohol and drug prevention groups and report a decrease in substance use as a result of participating in the program On Campus SSA Counselor SSA Clinical Case Management	50%	50%	50%
Decrease involvement with Juvenile Justice System as a result of participating in the program On Campus SSA Counselor SSA Clinical Case Management	80%	80%	80%