



COUNTY OF SAN MATEO
Inter-Departmental Correspondence
Sheriff's Office



Date: October 3, 2012
Board Meeting Date: November 6, 2012
Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors

From: Greg Munks, Sheriff

Subject: Amendment to the agreement with the San Mateo County Office of Education

RECOMMENDATION:

Adopt a Resolution authorizing an amendment to the agreement with the San Mateo County Office of Education for the provision of prevocational and remedial education programs within the County's correctional facilities, extending the term through June 30, 2013, increasing the amount by \$124,306 to \$248,612.

BACKGROUND:

The Inmate Welfare Trust Fund has been set up under California Penal Code Section 4025, which provides that the Sheriff may operate a commissary in the jail, and that profits shall be deposited into an Inmate Welfare Trust Fund. Section 4025 also provides that a refund, rebate, or commission received from a telephone company for inmates use of telephones shall be deposited into the Inmate Welfare Fund. The fund may only be used primarily for the benefit, education, and welfare of inmates, and maintenance of county jail facilities, which includes the cost of operating programs to benefit the inmates, including, but not limited to, education, drug and alcohol treatment, welfare, library, accounting, and other programs deemed appropriate by the sheriff.

A committee consisting of the Assistant Sheriff, Corrections Division Captain and a community representative oversee the Inmate Welfare Trust Fund operation. Each year the committee receives proposals from service providers outlining their funding requests. The committee makes recommendations for award of contracts, most of which, because of the dollar amount, come before the Board of Supervisors for approval.

On August 9, 2011, this Board authorized an agreement with the San Mateo County Office of Education for the provision of prevocational and remedial education programs

within the County's correctional facilities, for an amount not to exceed \$124,306 and a one year term expiring June 30, 2012.

DISCUSSION:

The San Mateo County Office of Education provides educational programs to inmates housed in the Sheriff's adult correctional facilities. Programs offered include classes in English, math, social studies, literature/arts, science and reading. The sentenced inmate population has steadily utilized instructional classes that concentrate on General Education Development (GED) high school equivalency certificate preparation.

The Sheriff's Office believes that it is in the best interest of the County to continue contracting with the existing provider regarding educational programs provided to inmates. The Office of Education is the lead public education agency in San Mateo County and in that capacity coordinates all special educational programs, such as in-custody GED course work. The amendment will increase the contract amount by \$124,306 to \$248,612 and extend the term through June 30, 2013.

The Resolution and amendment have been reviewed and approved by County Counsel as to form.

The Contractor has assured compliance with the County's Contractor Employee Jury Service Ordinance, as well as all other contract provisions that are required by County ordinance and administrative memoranda, including, but not limited to insurance, hold harmless, non-discrimination and equal benefits.

Approval of this amendment contributes to the Shared Vision 2025 outcome of a Healthy Community by enabling inmates to increase skills which will lead to a broader range of job opportunities, as well as help those inmates who are parents to instill a love of learning in their children.

PERFORMANCE MEASURES:

Measures	FY 2011-12 Actual	FY 2012-13 Projected
The number of inmates who have successfully taken and passed each of the five exams required to qualify for a High School Equivalency Certificate	51	40
The number of official GED tests given in the Sheriff's correctional facilities	364	250

FISCAL IMPACT:

The amendment increases the contract amount by \$124,306 to \$248,612 and extends the term through June 30, 2013. The increase is fully funded through the Inmate Welfare Trust Fund. There is no Net County Cost.