

**ORDINANCE NO. \_\_\_\_\_**  
BOARD OF SUPERVISORS, COUNTY OF SAN MATEO,  
STATE OF CALIFORNIA

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AN ORDINANCE AMENDING THE SAN MATEO COUNTY ORDINANCE CODE TO  
TRANSFER THE SHARED ADMINISTRATIVE SERVICES PROGRAM FROM THE  
COUNTY MANAGER'S OFFICE TO THE HUMAN RESOURCES DEPARTMENT

The Board of Supervisors of the County of San Mateo, State of California,  
ordains as follows:

**SECTION 1.** Section 2.11 of Title 2 of the San Mateo County Ordinance Code is  
amended to read as follows:

**Chapter 2.11 Deputy County Managers**

**2.11.010 DEPARTMENT OF ADMINISTRATIVE SERVICES**

There is hereby created a Department of Administrative Services, the director of which shall be a Deputy County Manager. The Department of Administrative Services shall be responsible for the Human Resources Department, the Director of which shall report to the Deputy County Manager, and the Office of Budget and Performance. (Ord. 4324, 08/15/06; Ord. 4327 09/12/06).

**SECTION 2.** Chapter 2.70 of Title 2 of the San Mateo County Ordinance Code is hereby amended to read as follows:

**Chapter 2.70 Department of Human Resources**

The Director of Human Resources shall be responsible for services and activities related to personnel, including recruitment, selection, classification, and the amount of compensation of County employees, labor relations and employee benefits administration, organizational development and training; risk management; safety; insurance; and/or such services as may be assigned by the County Manager, including Office of Shared Services. (Prior code § 2686; Ord. 3142, 04/26/88; Ord. 3511, 10/05/93) (Prior code § 2685; Ord. 3142, 04/26/88; Ord. 3511, 10/05/93; Ord. 4324, 08/15/06; Ord. 4327, 09/12/06)

**SECTION 3.** This Ordinance shall be effective thirty (30) days from the passage date thereof.

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