

**AMENDMENT TO AGREEMENT  
BETWEEN THE COUNTY OF SAN MATEO AND  
STARVISTA**

THIS AMENDMENT TO THE AGREEMENT, entered into this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by and between the COUNTY OF SAN MATEO, hereinafter called "County," and StarVista, hereinafter called "Contractor";

W I T N E S S E T H:

WHEREAS, pursuant to Government Code, Section 31000, County may contract with independent contractors for the furnishing of such services to or for County or any Department thereof;

WHEREAS, the parties entered into an Agreement to provide services to at-risk and system involved youth services on December 31, 2011 for the term of July 1, 2011 through June 30, 2014, in the amount of \$331,200; and

WHEREAS, the parties wish to amend the Agreement to increase the funding amount by \$110,400 to \$441,600 for the term of July 1, 2011 through June 30, 2012.

**NOW, THEREFORE, IT IS HEREBY AGREED BY THE PARTIES HERETO  
AS FOLLOWS:**

1. Original Exhibit A (Scope of Work) is replaced with Revised Exhibit A1 (rev. 07/01/12)
2. Original Exhibit B (Payment Schedule) is replaced with Revised Exhibit B1 (rev. 07/01/12)
3. Original Exhibit C (Program Monitoring) is replaced with Revised Exhibit C1 (rev. 07/01/12)
4. **All other terms and conditions of the agreement dated December 13, 2011, between the County and Contractor shall remain in full force and effect.**

IN WITNESS WHEREOF, the parties hereto, by their duly authorized representatives,  
have affixed their hands.

COUNTY OF SAN MATEO

By: \_\_\_\_\_  
President, Board of Supervisors, San Mateo County

Date: \_\_\_\_\_

ATTEST:

By: \_\_\_\_\_  
Clerk of Said Board

StarVista

\_\_\_\_\_  
Contractor's Signature

Date: \_\_\_\_\_

**STARVISTA  
SERVICES  
JULY 1, 2011 – JUNE 30, 2014**

In consideration of the payments set forth in Exhibit "B", Contractor shall provide the following services:

StarVista shall provide services available to adolescents throughout San Mateo County at the StarVista Insights Adolescent Treatment Program located at 609 Price Street, Suite 101, Redwood City and at 333 Gellert Blvd, Suite 206, Daly City. Services may be provided at other sites in San Mateo County if sites are available. Delivery of the program includes the cost of staff, materials, and research.

1. StarVista's Insights Adolescent Treatment Program will provide services for

145 adolescents per year with each client receiving 12 - 20 weeks of service, which may include any or all of the following:

Assessment Session  
Individual Session  
Multi-Family Groups/Family Sessions  
Gender Specific Weekly Groups

2. StarVista's Insights Adolescent Treatment program will provide indirect Program services that support programming including

Supervision Sessions  
Data Collection

**EXHIBIT B1**

**PAYMENTS AND RATES**  
**GIRLS Program at Youth Services Center and StarVista Offices**

In consideration of the services provided by Contractor in Exhibit "A," County shall pay Contractor based on the following fee schedule:

- A. Contractor shall be paid for actual services provided up to a maximum amount of **FOUR HUNDRED AND FORTY ONE THOUSAND SIX HUNDRED DOLLARS AND ZERO CENTS (\$441,600.00)** for the term of the contract.
- B. The maximum amount of the annual payment shall be **ONE HUNDRED SIXTY FIVE THOUSAND, SIX HUNDRED DOLLARS AND ZERO CENTS (\$165,600.00).**
- C. Payments shall be made according to the following schedule:

Service	Hours/Year	Rate/Hour	Total Amount/Year
Assessments	<b>FY 11-12</b> 192 hours	\$75.71	<b>FY 11-12</b> \$14,536.32
	<b>FY 12-13</b> 288 hours		<b>FY 12-13</b> \$21,804.48
	<b>FY 13-14</b> 288 hours		<b>FY 13-14</b> \$21,804.48
Multi-Family Groups/Family Sessions	<b>FY 11-12</b> 96 hours	\$75.71 x 2 = \$151.42	<b>FY 11-12</b> \$14,536.32
	<b>FY 12-13</b> 192 hours		<b>FY 12-13</b> \$29,072.64
	<b>FY 13-14</b> 192 hours		<b>FY 13-14</b> \$29,072.64
Gender Specific, Outpatient CBT Groups	<b>FY 11-12</b> 192 hours	\$75.71 x 2 = \$151.42	<b>FY 11-12</b> \$29,072.64
	<b>FY 12-13</b> 288 hours		<b>FY 12-13</b> \$43,608.96
	<b>FY 13-14</b> 288 hours		<b>FY 13-14</b> \$43,608.96
Individual Sessions	<b>FY 11-12</b> 144 hours	\$75.71	<b>FY 11-12</b> \$10,902.24
	<b>FY 12-13</b> 246 hours		<b>FY 12-13</b> \$18,624.66
	<b>FY 13-14</b> 246 hours		<b>FY 13-14</b> \$18,624.66
Intern Services	<b>FY 11-12</b> 864 hours	\$22.60	<b>FY 11-12</b> \$19,526.40
	<b>FY 12-13</b> 864 hours		<b>FY 12-13</b> \$19,526.40

	<b>FY 13-14</b> 864 hours		<b>FY 13-14</b> \$19,526.40
Supervision	<b>FY 11-12</b> 192 hours	\$75.71	<b>FY 11-12</b> \$14,536.32
	<b>FY 12-13</b> 288 hours		<b>FY 12-13</b> \$21,804.48
	<b>FY 13-14</b> 288 hours		<b>FY 13-14</b> \$21,804.48
Data Collection	<b>FY 11-12</b> 104 hours	\$50.85	<b>FY 11-12</b> \$5,288.40
	<b>FY 12-13</b> 154 hours		<b>FY 12-13</b> \$ 7,830.90
	<b>FY 13-14</b> 154 hours		<b>FY 13-14</b> \$ 7,830.90
Other Direct Costs—Supplies @ \$600; Food @ \$600; Materials @ \$600; Transportation @ \$201.36			<b>FY 11-12</b> \$2,001.36
Other Direct Costs—Supplies @ \$1,000; Food @ \$1,000; Materials @ \$1,000; Transportation @ \$327.39			<b>FY 12-13</b> \$3,327.48
			<b>FY 12-13</b> \$3,327.48
<b>YEARLY TOTAL</b>			<b>FY 11-12</b> \$110,389
			<b>FY 12-13</b> \$ 165,600
			<b>FY 13-14</b> \$ 165,600
<b>TOTAL</b>	<b>6,424</b>	<b>--</b>	<b>\$411,589</b>

- D. Contractor shall notify County of changes in the number of hours or type of services, in writing, in advance. Such changes shall be approved by the Chief Probation Officer or his designee. Contractor shall not be paid for services delivered in excess of those in the schedule above. Notwithstanding, the amount of the contract for the contract term shall not exceed **FOUR HUNDRED AND FORTY ONE THOUSAND SIX HUNDRED DOLLARS AND ZERO CENTS (\$441,600.00)**.
- E. Payment shall be made upon receipt of Contractor's quarterly invoice for actual services delivered and approved by the Chief Probation Officer or his designee within thirty (30) working days. All invoices should provide supporting documentation of units of services delivered as well as any receipts for any direct costs purchased for the program. County shall have the right to withhold payment if it determines that the quantity and quality of work performed is unacceptable.
- F. Contractor shall email invoices and activity reports to Michelle Mendez, Management Analyst at [mcmendez@smcgov.org](mailto:mcmendez@smcgov.org) and Lu-Ann Santos, Fiscal Office Specialist at

[lssantos@smcgov.org](mailto:lssantos@smcgov.org). Emailed invoices and activity reports need not be signed. Contractor shall also mail original, signed, hard copies of invoices and activity reports to: Michelle Mendez, Management Analyst, San Mateo County Probation Department, 222 Paul Scannell Drive, San Mateo, CA 94402.

- G. Contractor shall submit invoices and activity reports according to the schedule below:

Service Period	Invoice Due Date	Report Content
July 1, 2012 – September 30, 2012	October 15, 2012	Services delivered
October 1, 2012 – December 31, 2012	January 15, 2013	Services delivered
January 1, 2013 – March 31, 2013	April 15, 2013	Services delivered
April 1, 2013 – June 30, 2013	July 15, 2013	Services delivered/outcomes (annual)
July 1, 2013 – September 30, 2013	October 15, 2013	Services delivered
October 1, 2013 – December 31, 2013	January 15, 2014	Services delivered
January 1, 2014 – March 31, 2014	April 15, 2014	Services delivered
April 1, 2014 – June 30, 2014	July 15, 2014	Services delivered/outcomes (annual)

- H. Payment for services provided is contingent upon the availability of County, State, or Federal funds. In the event the State or the Federal government does not appropriate the necessary funds as part of either or both of their budgets, the County shall not be liable for any payment whatsoever; including but not limited to, payments that are based on County funds.

**STARVISTA  
PROGRAM MONITORING  
JULY 1, 2011 – JUNE 30, 2014**

Contractor agrees to participate in the San Mateo County Juvenile Justice Coordinating Council (JJCC) evaluation subcommittee and to provide both the County and the County's Evaluation Services Contractor with individual-level data on mandated and agreed-to performance measures as needed and at least twice per year.

Additionally, as part of Juvenile Justice Crime Prevention Act (JJCPA) funding, contractor agrees to have all youth participating in program subject to reporting on 6 state-mandated outcomes that include:

- If minor was **arrested** during the 180 days since program entry
- If minor was **detained in juvenile hall** during the 180 days since program entry
- If minor **completed probation**, if applicable, during the 180 days since program entry
- If minor **had a probation violation**, if applicable, during the 180 days since program entry
- If minor **completed court-ordered restitution**, if applicable, during the 180 days since entry
- If minor **completed court-ordered community service**, if applicable, during the 180 days since entry

Contractor shall provide a quarterly invoice that includes supporting documentation of actual units of services delivered by specific program service and supporting expenditure documentation using the form attached and printed on the Contractor's letterhead. Contractor will also submit a quarterly narrative of highlights of and challenges to the programming. Contractor shall provide an annual performance outcome report using the form attached and printed on the Contractor's letterhead.

Contractor shall demonstrate the following outcomes:

- Percentage of participants will make progress towards identified goal;
- Percentage of participants will show improvement in decision-making and relationship skills;

Performance Measure	Youth Participating in Program in FY 11-12	Youth Participating in Program in FY 12-13	Youth Participating in Program in FY 13-14
Percentage of participants will make progress towards identified goal	60%	60%	60%
Percentage of participants will show improvement in decision-making and relationship skills	60%	60%	60%