



**COUNTY OF SAN MATEO**  
Inter-Departmental Correspondence  
Department of Housing



**Date:** September 19, 2012  
**Board Meeting Date:** October 2, 2012  
**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors

**From:** Duane Bay, Director, Department of Housing  
William Lowell, Executive Director, Housing Authority

**Subject:** Execute Agreement for Work at El Camino Village in Colma

**RECOMMENDATION:**

Acting as the Governing Board of Commissioners of the Housing Authority, adopt a resolution authorizing the Executive Director of the Housing Authority of the County of San Mateo or the Executive Director's designee to execute an agreement with Bayview Painting & Construction for work at El Camino Village, Colma for the term of October 9, 2012, through January 31, 2013 in the amount of \$276,000.

**BACKGROUND:**

The Housing Authority of the County of San Mateo (HACSM) owns and operates El Camino Village, a public housing property in Colma ("Property"). The Property is approximately 12 years old and numerous windows are deteriorated or failing and in need of replacement. In addition, exterior painting is needed following replacement of the windows.

**DISCUSSION:**

HACSM conducted an Invitation for Bids (IFB) on the project in accordance with the Department of Housing and Urban Development's Procurement Handbook for Public Housing Agencies, 7460.8, Revision 2. A public bid opening was conducted on August 30, 2012, at which time five sealed bids were received. The contract was awarded to the lowest responsive and responsible contractor, Bayview Painting & Construction, a local business. The project is scheduled to begin on October 9, 2012, and should be completed within 90 to 120 days, weather permitting.

The approval of this Resolution will authorize the Executive Director of the Housing Authority to execute an agreement with Bayview Painting & Construction to complete window replacement and exterior painting at the Property for the term of October 9, 2012, through January 31, 2013 in the amount of \$276,000.

County Counsel has reviewed and approved the Resolution as to form.

Approval of this Resolution contributes to the Shared Vision 2025 outcome of a Livable Community by enabling the expenditure of funds for capital projects benefiting public housing residents.

**FISCAL IMPACT:**

There is no Net County Cost associated with this action. All costs associated with this Agreement will be paid from Housing Authority capital project funds.