



**COUNTY OF SAN MATEO**  
Inter-Departmental Correspondence  
Human Services Agency



**Date:** August 30, 2012  
**Board Meeting Date:** October 2, 2012  
**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors

**From:** Beverly Beasley Johnson, J.D., Director, Human Services Agency

**Subject:** Memorandum of Understanding with San Mateo County Transit District

**RECOMMENDATION:**

Adopt a Resolution authorizing a Memorandum of Understanding with San Mateo County Transit District to administer a grant to the County funding purchase of bus tickets and bus passes through the Lifeline Transportation Program for the term of September 1, 2012 through August 31, 2015 in the amount of \$300,000.

**BACKGROUND:**

In February 2012, the County of San Mateo, in partnership with the San Mateo County CORE Services Agency Network, applied for a transportation grant to fund bus tickets and bus passes for low-income youth, families and individuals participating in self-sufficiency and family strengthening activities that comply with the Lifeline Transportation Program (LTP) guidelines. LTP is a program of the Metropolitan Transportation Commission (MTC).

In March 2012, MTC approved a grant in the amount of \$300,000 for the County to participate in the LTP. The grant will be administered through the San Mateo County Transit District. The San Mateo County Transit District administers all transportation grants authorized by MTC in San Mateo County.

**DISCUSSION:**

This Memorandum of Understanding (MOU) with San Mateo County Transit District will provide funding to the County to purchase bus tickets and bus passes for use by low-income youth, families, and individuals participating in self-sufficiency and family strengthening activities that meet the LTP's guidelines for improved mobility for low-income residents. Self-sufficiency and family strengthening activities include: employment seeking; employment workshops; skill based training programs; emergency and health related needs; parenting skills workshops; anger management classes; family counseling; and other activities.

The Human Services Agency, in collaboration with the CORE Services Agency Network, will implement the LTP in San Mateo County and expects to serve approximately 1, 000 participants each year for a three year period.

County Counsel has reviewed and approved the MOU and Resolution as to form. The County is the Contractor for this MOU.

The MOU with San Mateo County Transit District contributes to the Shared Vision 2025 goal of a Prosperous Community by helping youth, individuals, and families actively participating in San Mateo County self-sufficiency and family strengthening activities achieve a better quality of life through access to transportation assistance. It is anticipated that 3,000 residents will receive transportation solutions and options for FY 2012-15 as a result of this MOU. The number of participants served is based on the amount of the grant and the number of bus tickets and passes that can be purchased.

**PERFORMANCE MEASURE(S):**

<b>Measure</b>	<b>FY 2012-13 Projected</b>	<b>FY 2013-14 Projected</b>	<b>FY 2014-15 Projected</b>
Provide transportation solutions and options to participants	1,000	1,000	1,000

**FISCAL IMPACT:**

The term of this MOU is September 1, 2012 through August 31, 2015. This MOU is for \$300,000, of which, \$6,000 will be retained by San Mateo County Transit District for administrative costs, leaving an available net amount of \$294,000. The funds will be distributed equally across the three year term of the MOU. Funding for the MOU is included in the FY 2012-13 Adopted Budget and will be included in the FY 2013-14 and FY 2014-2015 Recommended Budgets. There is no Net County Cost.