



**COUNTY OF SAN MATEO**  
Inter-Departmental Correspondence  
County Manager's Office



**Date:** March 27, 2017  
**Board Meeting Date:** April 11, 2017  
**Special Notice/Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors  
**From:** Supervisor Dave Pine  
**Subject:** Use of District-Specific **Measure K** Funds – Supervisorial District 1

**RECOMMENDATION**

**Measure K:** Adopt a resolution authorizing a one-time grant of district-specific **Measure K** funds, not to exceed \$250,000, to the City of Millbrae for the construction of Modular Buildings for the Interim Community Center Project and authorizing the County Manager, or his designee, to prepare and execute the grant agreement.

**BACKGROUND**

**Measure K** is the half-cent general sales tax initially approved by San Mateo County voters in November 2012 and extended by the voters in November 2016 for a total of thirty years. The Board and County staff have conducted study sessions and community outreach efforts to inform priorities for **Measure K** spending for FY 2015-17.

On March 17, 2015, the Board adopted the **Measure A** (now **Measure K**) allocation plan for the FY 2015-17 budget, during which the County anticipates **Measure K** receipts of approximately \$80 million annually. The plan included \$5 million in one-time loans or grants for FY 2015-16, and \$1 million each year for FY 2015-16 and 2016-17, divided equally among the five supervisorial districts, for entities that submitted Letters of Intent which were not funded or, in cases of emergencies or unforeseen circumstances, other one-time projects for entities that did not submit a Letter of Intent. On April 28, 2015, the Board approved the criteria and process for staff to utilize in administering these funds. In accordance with such criteria, District 1 has submitted a request to use **Measure K** funds as shown below and in the attachment hereto:

| District/Project  | Amount    |
|---|-----------|
| District 1 (Supervisor Dave Pine) – City of Millbrae: Contribution toward the construction of modular buildings for the interim Community Center Project. | \$250,000 |

County Counsel has reviewed and approved the resolution as to form.

Funding for the construction of the interim community center contributes to the Shared Vision outcome of a livable community by providing temporary facilities to continue offering recreational programs and other services to residents, as well as community meeting spaces in Millbrae that are integral to the mission of the City and the County.

**FISCAL IMPACT:**

Total cost for the 6,500 sq. ft. refurbished modular building is \$998,487, of which the County's contribution is \$250,000. The project's estimated completion date is June 30, 2017. The remaining funds will come from the City's insurance claim settlement in the amount of \$500,000 and an additional \$250,000 provided by the City. It is anticipated that the new permanent Community Center will be completed by June 30, 2020. There are sufficient **Measure K** funds budgeted in the Non-Departmental Services FY 2016-17 Adopted Budget for the County's contribution.

**ATTACHMENT – Project Summary**

## **PROJECT SUMMARY**

### **DISTRICT 1 (Supervisor Dave Pine) FY 2016-17 Measure K Request One-Time Grant of \$250,000 to City of Millbrae for Modular Buildings for Interim Community Center Project**

This is a request to authorize an agreement with the City of Millbrae for the term April 11, 2017, through June 30, 2017, in an amount not to exceed \$250,000 to contribute toward the construction of modular buildings, which will serve as an interim community center while the new center is under construction. The grant agreement will be administered and managed by the County Manager's Office.

A fire destroyed the City of Millbrae's Community Center on July 21, 2016. In addition to the temporary facilities and spaces that have been provided throughout the City since the fire, a plan to house recreation staff, build a public reception and business counter, and create flexible rooms for meetings, classes, and program events will be executed with the purchase of the modular building system.

The City will locate the modular buildings in the Community Center's west parking lot, located on Lincoln Circle. The total estimated cost for this project is \$998,487, of which the County's contribution is \$250,000.

While the City is still negotiating the settlement of the overall insurance claim for the Community Center, the actual portion of the cost of the construction of the modular buildings is yet to be determined. The City's goal is to arrive at a funding solution to pay for the estimated costs of the temporary facilities as follows:

- Insurance claim reimbursement: \$500,000
- City contribution: \$250,000
- Third party (County) contribution: \$250,000

The City intends to sell the modular buildings in 2-3 years when permanent facilities have been constructed.

The loss of the Millbrae Community Center represents a significant impact to the entire community and region. The recreational programs and other services offered at the Community Center are impossible to replicate in disparate locations in spaces with competing uses. The County of San Mateo supports and augments robust recreational programs and services in every local community. Providing community meetings spaces in Millbrae is integral to the mission of the County of San Mateo.

**Total Amount Requested: Not to Exceed \$250,000**