

## RESOLUTION NO. .

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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**RESOLUTION AUTHORIZING AN AMENDMENT TO MASTER SALARY  
RESOLUTION 074671 TO ADD FIFTEEN POSITIONS, DELETE SEVENTEEN  
POSITIONS, RECLASSIFY NINE POSITIONS, SPLIT ONE FULL-TIME POSITION TO  
TWO HALF-TIME POSITIONS, AND CONVERT ONE UNCLASSIFIED POSITION TO  
CLASSIFIED PER MEASURE D**

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**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, section 206a(4) of the San Mateo County Charter authorizes the Board of Supervisors to establish the number of all appointed officers and employees; and

**WHEREAS**, sections 206a(5) and 508 of the San Mateo County Charter authorize the Board of Supervisors to establish by ordinance or resolution the compensation and benefits of County officers and employees; and

**WHEREAS**, San Mateo County Ordinance No. 07303 ordered that henceforth the number of County appointed officers and employees and their compensation and benefits shall be established by resolution of the Board of Supervisors; and

**NOW THEREFORE, IT IS HEREBY ORDERED** that the Board of Supervisors authorizes an amendment to Master Salary Resolution 074671 as follows:

**ORGANIZATION 12000 COUNTY MANAGER'S OFFICE**

1. Item B219S, Management Analyst Series – Unclassified is decreased by 1 position for a new total of 1 position.

2. Item D131, Program Services Manager I is increased by 1 position for a new total of 1 position.

#### ORGANIZATION 14000 CONTROLLER'S OFFICE

1. Item E030S, Accountant Series is decreased by 1 position for a new total of 5 positions.
2. Item E350, Fiscal Office Specialist is increased by 1 position for a new total of 3 positions.
3. Item E470, Fiscal Office Specialist – Confidential is decreased by 1 position for a new total of 2 positions.
4. Item E479, Fiscal Office Services Supervisor – Confidential is increased by 1 position for a new total of 1 position.

#### ORGANIZATION 15000 TREASURER-TAX COLLECTOR

1. Item E350, Fiscal Office Specialist is decreased by 6 positions for a new total of 13 positions.
2. Item E348, Cash Management Specialist is increased by 5 positions for a new total of 5 positions.
3. Item E345, Senior Cash Management Specialist is increased by 1 position for a new total of 1 position.

#### ORGANIZATION 18000 INFORMATION SERVICES DEPARTMENT

1. Item G247S, Contract Administrator Series is decreased by 1 position for a new total of 0 positions.

2. Item E337, Office Specialist is increased by 1 position for a new total of 1 position.
3. Item B274, Project Manager - Unclassified is decreased by 1 position for a new total of 0 positions.
4. Item D115, IS Manager is increased by 1 position for a new total of 8 positions.

#### ORGANIZATION 19500 FIRST 5 SAN MATEO COUNTY

1. Item B160S, First 5 Program Specialist - Unclassified is decreased by 1 position for a new total of 3 positions.
2. Item B067, Fiscal Office Specialist – Unclassified is decreased by 1 position for a new total of 0 positions.
3. Item B131, Administrative Assistant I – Unclassified is increased by 1 position for a new total of 1 position.

#### ORGANIZATION 30000 SHERIFF'S OFFICE

1. Item E030S, Accountant Series is decreased by 1 position for a new total of 1 position.
2. Item E011, Senior Accountant - Exempt is increased by 1 position for a new total of 2 positions.

#### ORGANIZATION 38000 PLANNING DEPARTMENT

1. Item E352S, Word Processor Series is decreased by 2 positions for a new total of 0 positions.

2. Item E337, Office Specialist is increased by 2 for a new total of 6 positions.

#### ORGANIZATION 39000 PARKS

1. Item G243S, Program Coordinator Series is decreased by 1 position for a new total of 0 positions.
2. Item E055, Communications Specialist - Unclassified is increased by 1 position for a new total of 0 positions.

#### ORGANIZATION 61000 BEHAVIORAL HEALTH AND RECOVERY SERVICES

1. Item E420, Medical Office Specialist is decreased by 1 position for a new total of 10 positions.
2. Item E415, Patient Services Supervisor – E is increased by 1 position for a new total of 6 positions.
3. Item G228, Senior Community Program Specialist is decreased by 1 position for a new total of 1 position.
4. Item E030S, Accountant Series is increased by 1 position for a new total of 3 positions.
5. Item G240S, Case Management/Assessment Specialist Series is decreased by 1 position for a new total of 11 positions.
6. Item F005S, Mental Health Supervisor Series is increased by 1 position for a new total of 27 positions.

#### ORGANIZATION 62400 FAMILY HEALTH

1. Item S031, Dietetic Technician is decreased by 1 position for a new total of 2

positions.

2. Item G226S, Community Program Specialist Series is increased by 1 position for a new total of 6 positions.
3. Item B173, Dietetic Technician - Unclassified is decreased by 1 position for a new total of 0 positions.
4. Item S024, Dietitian is increased by 1 position for a new total of 4 positions.

#### ORGANIZATION 66000 SAN MATEO MEDICAL CENTER

1. Item F116S, Psychologist Series is decreased by 1 position for a new total of 8 positions.
2. Item E416S, Medical Office Assistant Series is decreased by 1 position for a new total of 8 positions.
3. Item E411S, Patient Services Assistant Series is increased by 1 position for a new total of 10 positions.
4. Item F009S, Patient Care Series is increased by 1 position for a new total of 387 positions.
5. Item F122S, Physician Series is decreased by 1 position for a new total of 56 positions.
6. Item D088, Program Services Manager II is increased by 1 position for a new total of 4 positions.

#### ORGANIZATION 70000 HUMAN SERVICES AGENCY

1. Item E003, Administrative Secretary III is decreased by 1 position for a new total

of 0 positions.

2. Item E006, Administrative Secretary III - Confidential is increased by 1 position for a new total of 7 positions.
3. Item G098S, Social Worker Series I is decreased by 1 position for a new total of 4 positions.
4. Item G092S, Children's Services Social Worker Series is increased by 1 position for a new total of 97 positions.

#### EFFECTIVE DATES

1. The changes for Org 15000 are effective retroactive to July 3, 2016.
2. The changes for Org 18000 – Items 3 to 4 are effective retroactive to September 14, 2016.
3. The changes for 19500 – Items 2 to 3 are effective retroactive to July 17, 2016.
4. The changes for Org 39000 are effective retroactive to March 26, 2017.
5. The changes for Org 70000 – Items 1 to 2 are effective retroactive to January 15, 2017.
6. The changes in Org 14000 – Items 3 to 4, Org 3000 – Items 1 to 2, and Org 66000 - Items 2 to 4 are effective retroactive to April 9, 2017.
7. All other changes are effective April 23, 2017.

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