



COUNTY OF SAN MATEO
Inter-Departmental Correspondence
Health System



Date: February 1, 2017
Board Meeting Date: March 28, 2017
Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors

From: Louise Rogers, Chief, Health System
Stephen Kaplan, Director, Behavioral Health & Recovery Services

Subject: Amendment to the Agreement with Bright Research Group, Inc. for Evaluation Services

RECOMMENDATION:

Adopt a resolution authorizing an amendment to the agreement with Bright Research Group, Inc. for evaluation services, increasing the amount by \$28,800 to an amount not to exceed \$126,780, with no change to the term of the agreement.

BACKGROUND:

On June 9, 2014, the Chief of the Health System approved an agreement with Bright Research Group, Inc. (Bright Research) to provide evaluation services, and technical assistance, for the term July 1, 2014 through June 30, 2016, in the amount of \$40,000.

On June 16, 2016, the Chief of the Health System approved an amendment to the agreement to provide evaluation services, and survey design and evaluation, increasing the amount of the agreement by \$51,980 to \$91,980, and extending the term of the agreement through June 30, 2017.

On July 26, 2016, the Chief of the Health System approved an amendment to the agreement to develop an online survey to accommodate additional language needs for the marijuana public opinion survey, increasing the amount of the agreement by \$6,000 to \$97,980, with no change to the term of the agreement.

DISCUSSION:

Through this amendment, Bright Research will provide: tobacco prevention evaluation services that identify appropriate partnership strategies to reduce alcohol and other drug use; an analysis of the marijuana public opinion survey; and technical assistance to BHRS staff to determine effective program outcomes. The evaluation will examine the relationship between BHRS' expectations, partnership expectations, and factors for

success; examining the partnerships' readiness for policy work. The contractor will also provide technical assistance as needed.

The resolution contains the County's standard provision allowing amendment of the County's fiscal obligations by a maximum of \$25,000 (in aggregate).

The amendment and resolution have been reviewed and approved by County Counsel as to form.

Approval of this amendment contributes to the Shared Vision 2025 outcome of a Healthy Community by providing individuals and families with prevention and treatment services to support recovery, which in turn contributes to the health and safety of communities throughout the County. Evaluation services are a function needed to ensure the quality of services provided, as well as identify gaps in either services or populations served. It is anticipated that 100% of evaluation deliverables provided by the contractor will be completed within a timeframe mutually agreed upon by County and the contractor.

PERFORMANCE MEASURE(S):

Measure	FY 2015-16 Actual	FY 2016-17 Projected
Evaluation deliverables shall be submitted by June 30, 2017	100% 10 deliverables	100% 10 deliverables

FISCAL IMPACT:

The term of the amended agreement is July 1, 2014 through June 30, 2017. The contract amount is being increased by \$28,800 to a new amount not to exceed \$126,780. The Substance Abuse Prevention and Treatment grant will fund 100% of the increase. These funds are included in the BHRS FY 2016-17 Adopted Budget.