

## RESOLUTION NO. .

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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**MEASURE K: RESOLUTION AUTHORIZING AN AGREEMENT WITH CM PROS INC., FOR PROJECT MANAGEMENT SERVICES FOR THE SKYLONDA FIRE STATION PROJECT, FOR THE TERM OF JANUARY 24, 2017 THROUGH DECEMBER 30, 2017, IN AN AMOUNT NOT TO EXCEED \$262,600**

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**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, to address the condition of the County's existing buildings, on February 15, 2013, this Board requested a list of capital improvement projects. The list was presented as the Five-Year Facilities Capital Projects Plan to this Board on August 6, 2013. During the FY2013-15 Capital Plan Improvement Budget hearing, this Board approved funding for the Skylonda Fire Station; and

**WHEREAS**, the Skylonda Fire Station Replacement Project includes a new site layout at the existing Skylonda Fire Station location that addresses building, circulation and wastewater treatment deficiencies, and provides phased construction that allows for uninterrupted fire-fighting operations during construction; and

**WHEREAS**, under the direction of Staff, and in collaboration with CalFire and stakeholders, a space program and a facility needs assessment was prepared. Bridging documents were completed in late March; and on April 14, 2015, this Board accepted the bridging documents and authorized a Request for Qualifications and Proposals for design-build entities; and

**WHEREAS**, a design-build contract was approved by this Board under Resolution no. 074160 with T.B. Penick & Sons on November 3, 2015 following a solicitation for design-build Request for Qualifications and Proposals; and

**WHEREAS**, staff will manage the overall planning, coordination, and control of the project. A consultant to assist Staff in the construction management of the project will be required and their scope of work includes coordination of construction logistics, facilitate compliance elements and communications, provide document tracking, and provide assistance as needed for the planning, coordination, scheduling, and budgeting of the project; and

**WHEREAS**, this Board previously authorized a time and materials contract with Jtec HCM Inc. for Construction Management Consultant Services on March 29, 2016, of which, \$124,760 has been expended to date. Due to the inability of Jtec HCM Inc. to provide the services required, Staff will not continue to use their services and terminate the remainder of their agreement; and

**WHEREAS**, on October 26, 2016, a Project Management Services Request for Qualifications and Proposal (RFQP), including a scope of work and evaluation criteria, was issued for the Skylonda Fire Station project. On December 5, 2016, proposals were submitted by two firms: CM Pros Inc. and Critical Solutions. They were evaluated for firm qualifications, project team and relevant experience, professional costs, and compliance with County contract requirements. CM Pros Inc. submitted qualifications and a proposal with the best overall value. Staff is recommending a not-to-exceed time and material contract with CM Pros Inc. for project management services, in the amount of \$262,600; and

**WHEREAS**, this Board has approved the agreement as to both form and content and desires to enter into the agreement.

**NOW THEREFORE, IT IS HEREBY DETERMINED AND ORDERED** that the President of the Board shall be and is hereby authorized and directed to execute an agreement with CM Pros Inc., for the Skylonda Fire Station Replacement project, in the amount of \$262,000, and the Clerk of the Board of Supervisors, County of San Mateo, shall be and is hereby directed to attest the signature of the President of this Board of Supervisors to said written agreement.

**BE IT FURTHER RESOLVED** that the Director of the Project Development Unit, and/or his designee, is hereby authorized to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or modify the contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

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