

## **RESOLUTION NO. .**

**BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA**

**\* \* \* \* \***

### **AUTHORIZING THE CREATION OF THE PROJECT DEVELOPMENT UNIT IN THE COUNTY MANAGER'S OFFICE TO ASSUME THE RESPONSIBILITY OF PROJECT MANAGEMENT FOR ALL NEW MAJOR CONSTRUCTION PROJECTS**

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**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, the County Manager's Office has historically been responsible for the oversight of large capital projects and when the great recession hit the unit was transferred to the Department of Public Works; and

**WHEREAS**, with an improved economy and the passage of the Measure K sales tax, over the last several years the County has embarked on the development of several large scale capital projects and master planning processes requiring a considerable amount of time, resources and expertise; and

**WHEREAS**, in order to allow the Department of Public Works to focus on their core responsibilities, and provide an appropriate level of expertise and resources to major capital projects, it is recommended that the Project Development Unit ("PDU") be re-established in the County Manager's Office to assume the responsibility of project management for all new major construction projects; and

**WHEREAS**, the PDU will initially be staffed with approximately eight positions as well as extra help support staff and contract consultants, and additional staff may be added in the future as necessitated by the number and scope of projects approved by this Board; and

**WHEREAS**, the estimated annual budget for the PDU is \$3.03 million per year, and approximately \$76.5 million in existing projects will initially be transferred to the Unit.

**NOW THEREFORE, IT IS HEREBY DETERMINED AND ORDERED** that the Board of Supervisors authorize and direct staff to create the Project Development Unit in the County Manager's Office to assume the responsibility of project management for all new major construction projects.

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