



COUNTY OF SAN MATEO
Inter-Departmental Correspondence
Parks



Date: November 8, 2016
Board Meeting Date: January 3, 2017
Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors

From: Sarah Birkeland, Interim Parks Director

Subject: Amend Agreement with Granada Community Services District

RECOMMENDATION:

Adopt a resolution authorizing an amendment to the agreement between the Granada Community Services District (formerly the Granada Sanitary District) and the County of San Mateo to allow the District to issue and administer contracts to provide vendor services for the Action Plan Implementation.

BACKGROUND:

On September 30, 2014, the Board of Supervisors adopted Resolution No. 073419 authorizing an agreement dated September 23, 2014 with Granada Sanitary District for the San Mateo County Parks Department to provide parks and recreation services to the newly forming Granada Community Services District (District). The agreement term is through June 30, 2017 with an option to renew for two additional years.

DISCUSSION:

The District wants to use a contractor for landscape architectural services for the El Granada medians. County Parks assisted them with the Request for Proposals process. Their desired contractor is on the County Parks On-call Professional Services list. Administration of the contract by the District removes County Parks as an intermediary between the contractor and the District and avoids any drawing down of funds authorized for Parks On-call Professional Services. The District and County Parks want to amend the current agreement to allow the District and not the County to engage vendor services for the Action Plan Implementation.

The current agreement between the District and County states in Section 3.C that "All vendors that provide services for the Action Plan Implementation shall be vendors of COUNTY, and not of the District." An amendment to this section of the agreement is recommended so it reads: "All vendors that provide services for the Action Plan Implementation shall be vendors of the DISTRICT, and not of the COUNTY." All other terms and conditions of the agreement dated September 23, 2014 between the District and County would remain unchanged.

County Counsel has reviewed and approved the amendment as to form.

This amendment contributes to the Shared Vision 2025 outcomes of a Collaborative Community as it continues work on efficiencies with another agency in an unincorporated area of the County.

FISCAL IMPACT:

This amendment has no fiscal impact. All associated services and supplies continue to be funded by the Granada Community Services District.