



**COUNTY OF SAN MATEO**  
Inter-Departmental Correspondence  
County Manager's Office



**Date:** September 22,, 2016  
**Board Meeting Date:** November 1, 2016  
**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors

**From:** John L. Maltbie, County Manager

**Subject:** Use of District-Specific **Measure A** Funds – Supervisorial District 4

**RECOMMENDATION:**

**Measure A:** Adopt a resolution authorizing a one-time \$50,000 grant of district-specific **Measure A** funds to Boys and Girls Club of the Peninsula to make capital improvements to the East Palo Alto Clubhouse's kitchen and authorizing the County Manager, or his designee, to prepare and execute the grant agreement.

**BACKGROUND:**

**Measure A** is the ten-year half-cent general sales tax approved by San Mateo County voters in November 2012. The Board and County staff have conducted study sessions and community outreach efforts to inform priorities for **Measure A** spending.

On March 17, 2015, the Board adopted the **Measure A** allocation plan for the FY 2015-17 budget, during which the County anticipates **Measure A** receipts of approximately \$80 million annually. The plan included \$5 million in one-time loans or grants, and \$1 million each year for FY 2015-16 and 2016-17, divided equally among the five Board districts, for district-specific needs and projects. On April 28, 2015, the Board approved the criteria and process to be used by staff to administer these funds. In accordance with such criteria, District Four submits the following request to use **Measure A** funds as set forth below and in the attachment hereto:

District/Project	Amount
District 4 (Supervisor Warren Slocum) – Boys and Girls Club of the Peninsula, East Palo Alto: Funding to make capital improvements in order to create a commercial teaching kitchen	\$50,000

County Counsel has reviewed and approved the resolution as to form.

The purchase and installation of commercial-grade, high capacity kitchen equipment at the East Palo Alto Clubhouse contributes to the Shared Vision outcomes of a healthy, safe and prosperous community, and the community impact goals of improving affordability of basic needs and closing educational achievement gaps, by providing cooking classes to up to 200 high school students, and serving nutritious meals after school and during the summer for up to 220 middle and high school students living in East Palo Alto and surrounding communities.

**FISCAL IMPACT:**

There are sufficient **Measure A** funds budgeted in the Non-Departmental Services FY 2016-17 Recommended Adopted Budget for this purpose.

**ATTACHMENT – Project Summary**

**DISTRICT 4 (Supervisor Warren Slocum)**  
**FY 2015-17 Measure A Request**  
**Boys and Girls Club of the Peninsula, East Palo Alto**  
**Creation of a commercial grade kitchen**  
**\$50,000 total**

This is a request to authorize a \$50,000 grant to Boys and Girls Club of the Peninsula to finance capital improvements to the kitchen facility to be better positioned to serve 200 K-12<sup>th</sup> grade youth after-school and in the summer from East Palo Alto and the surrounding communities.

This request includes the purchase and installation of:

- a) Stove burners to the middle island
- b) Upgraded freezer and refrigerator
- c) Commercial grade sinks
- d) Materials for higher capacity use

The Boys and Girls Clubs of the Peninsula's vision is that all young people, if they work hard, can live fulfilling lives with a good education, a fair paying job, decent housing, and the ability to raise a family. Their mission is to provide the low-income youth of our community with the opportunities they need to achieve school success.

While the high school programs at the Menlo Park and East Palo Alto clubhouses are buzzing with fantastic energy, it has become increasingly challenging for the organization to create robust programming with resources and high school staff divided between two locations. To improve program quality, recruit more high school students, and guide more youth towards high school graduation, the Club is merging the East Palo Alto (EPA) and Menlo Park high school programs and locating them at the EPA Clubhouse. This will more than double the number of high school students served, from 35 to 80.

Limited kitchen space at the EPA Clubhouse will make it challenging to provide this increased number of students with healthy meals to fuel them throughout the day and evening, as they do currently. Limits to the kitchen facility cause them to restrict the number of students that can participate in the popular healthy cooking classes, which teach youth nutritious cooking and eating habits. The culinary arts program is immensely popular with youth of all ages, and expanding this program to reach more youth is key to recruiting teens to the clubhouses. Once these students join the club provides them with academic support and introduces them to college access programs.

Capital improvements to expand the East Palo Alto clubhouse kitchen will be critical to the success of the East Palo Alto Clubhouse. It is the city's largest out-of-school center devoted to the unique needs of teens from the community.

## **Goals of the Infrastructure Improvements for Which Funding is Requested**

In addition to making the current Boys and Girls Club kitchen functional, expanding the existing residential style kitchen into a commercial grade kitchen will allow multiple students to cook at the same time. Cooking classes are a great recruiting tool for high school students, and healthy, home-cooked dinners will fuel the members while creating a space to build community. Some members have shared that BGCP dinners are the only hot meal they receive each day. With an expanded kitchen, they can grow the popular healthy eating and cooking classes by more than 100%, from 90 to 200 students served. An upgraded kitchen will also allow them to cook and serve hot, nutritious dinners each night for 60 middle and high school youth during the school year, and lunches and dinners for 220 high school youth in the summer.

At the time of the original call for Measure A letters of intent, the Boys and Girls Club was not in a position to seek funding for kitchen improvements. They had not contemplated merging the Menlo Park and EPA high school programs, so they did not consider improving the kitchen.

The proposed grant agreement will be administered and managed by the County Manager's Office. The release of funds will be contingent on the execution of an agreement providing for the County's confirmation of the expenditure of funds before June 30, 2017 for the purposes stated herein.

**Total Measure A Request: \$50,000**