



**COUNTY OF SAN MATEO**  
Inter-Departmental Correspondence  
Coroner



**Date:** July 1, 2016  
**Board Meeting Date:** August 9, 2016  
**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors

**From:** Robert J. Foucrault, Coroner

**Subject:** Agreement with Central Valley Toxicology, Inc. for Postmortem Toxicology Services

**RECOMMENDATION:**

Adopt a resolution authorizing an agreement with Central Valley Toxicology, Inc. for the provision of postmortem toxicology services, for the term July 1, 2016 through June 30, 2019 in an amount not to exceed \$350,000.

**BACKGROUND:**

The Coroner's Office is mandated to investigate and determine the circumstances and manner of all violent, sudden or unnatural deaths in San Mateo County. Many times this requires postmortem toxicology testing. The Coroner's Office has contracted with Central Valley Toxicology for the past 16 years to provide these services.

**DISCUSSION:**

In March 2016, the Coroner's Office conducted a Request for Proposals process for postmortem toxicology services. Two proposals were received. Central Valley Toxicology, Inc was selected by the Evaluation Committee to continue to provide these services.

County Counsel has reviewed the agreement and resolution to form.

This agreement contributes to the Shared Vision 2025 goal of a Healthy and Safe Community by assisting the Coroner in determining the causes of deaths in San Mateo County

**PERFORMANCE MEASURE(S):**

Measure	FY 2015-16 Estimate	FY 2016-17 Projected
Percent of Postmortem Toxicology Tests with 100% Accuracy	90%	90%

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**FISCAL IMPACT:**

The term of the agreement is July 1, 2016 through June 30, 2019. The amount of the agreement is not to exceed \$350,000 over the three-year term. Of this amount 100% is net county cost. \$125,000 has been included in the Coroner's FY 2016-17 Tentatively Adopted Budget. Similar funding will be included in future budgets. Rates for toxicology testing services have not changed from the previous agreement.

# Request for Proposals – Matrix

<b>1</b>	Where was the RFP advertised?	PublicPurchase
<b>2</b>	In addition to any advertisement, list others to whom the RFP announcement was sent:	Central Valley Toxicology NMS Labs
<b>3</b>	State the total number of RFP's sent to prospective proposers:	2
<b>4</b>	How many proposals did you receive?	2
<b>5</b>	List in alphabetical order the names of the proposers (or finalists, if applicable) and the location:	Central Valley Toxicology NMS Labs