



COUNTY OF SAN MATEO
Inter-Departmental Correspondence
Public Works



Date: July 6, 2016
Board Meeting Date: August 9, 2016
Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors

From: James C. Porter, Director of Public Works

Subject: **Measure A:** Inspection Services Agreement with Montgomery Corporation for the Skylonda Fire Station No. 58 Replacement Project

RECOMMENDATION:

Adopt a resolution authorizing an agreement with Montgomery Corporation, for Inspection Services on the Skylonda Fire Station No. 58 Replacement project, for the term of August 9, 2016 through July 30, 2017, in an amount not to exceed \$168,286.

BACKGROUND:

During the FY 2013-14/2014-15 budget process, your Board approved funding for the replacement of the Skylonda Fire Station. Under the direction of staff, and in collaboration with Cal Fire and stakeholders, a space program and a facility needs assessment was prepared. Bridging documents were completed in late March 2015.

On April 14, 2015, your Board accepted the bridging documents, accepted the design-build process as the delivery method, as provided by Public Contract Code §22160 et seq., and authorized a Request for Qualifications and Proposals (RFQ/P) for design-build entities.

Following the design-build RFQ/P process, on November 3, 2015, your Board approved Resolution No. 074160-an agreement with T.B. Penick & Sons, for a design-build contract, in the amount of \$6,249,999.

DISCUSSION:

It is necessary to retain a consultant to perform Inspector of Record (IOR) services on the Skylonda Fire Station No. 58 replacement project, per County Building requirements.

Staff originally solicited inspection services through a master omnibus agreement; however, pricing submissions received were in excess of the budgeted amount. Due to the time constraints of this project, a Request for Proposals could not be issued in time to coincide with the beginning of building process.

Proposals were solicited from several firms. Due to the limited work scope and location of the project, many firms elected not to provide proposals. The proposals received are from the following:

- 1) Montgomery Corporation, in the amount of \$168,286
- 2) CMI Contractors, Inc., in the amount of \$275,340
- 3) 4Leaf, Inc., in the amount of \$387,738

Staff evaluated proposals based upon several factors including technical expertise, proposed approach, understanding of the scope of services, qualifications, project pricing, and skilled labor force availability.

Staff recommends an agreement with Montgomery Corporation based upon best overall value and qualification. Substantial completion of this project is anticipated in July 2017.

The Department is also requesting that your Board authorize the Director of Public Works, or his designee, to execute amendment(s) to the agreement which increase the County's maximum fiscal obligation by no more than \$25,000, in aggregate, and/or modify the contract term and/or services so long as the modified term or services do not cause the total cost of the agreement to exceed the current or revised fiscal provisions.

County Counsel has reviewed and approved the resolution and agreement as to form.

Approval of this action contributes to the Shared Vision 2025 outcome of a Collaborative Community by advancing projects that provide regional benefits to San Mateo County residents.

FISCAL IMPACT:

The term of this agreement is August 9, 2016 through July 30, 2017. The total not-to-exceed amount of the agreement is \$168,286. The Skylonda Fire Station Replacement project is included in the County's five-year Facilities Capital Plan, with \$4M in Measure A funds and \$4.1M in bond proceeds. Funding is included in the FY 2016-17 Approved Recommended Budget. The total project cost is budgeted for \$8.1M.

There is no impact to the General Fund.