



COUNTY OF SAN MATEO
Inter-Departmental Correspondence
Public Works



Date: June 7, 2016
Board Meeting Date: July 12, 2016
Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors, Acting as the Governing Board of the Oak Knoll Sewer Maintenance District

From: James C. Porter, Director of Public Works

Subject: Annexation of Property to the Oak Knoll Sewer Maintenance District – Lands of Bebb

RECOMMENDATION:

Acting as the Governing Board of the Oak Knoll Sewer Maintenance District, adopt a resolution setting Tuesday, August 9, 2016 at 9:00 A.M. at your regularly scheduled Board meeting as the time and place for a public hearing on the proposed annexation of the Lands of Bebb (423 Upland Road, Redwood City, APN 058-243-110) to the Oak Knoll Sewer Maintenance District.

BACKGROUND:

The Oak Knoll Sewer Maintenance District (District) entered into an agreement (Agreement) with the City of Redwood City (City) that allows the District to provide sewer service to properties that are adjacent to District-owned and operated facilities.

The Agreement requires properties that are proposed to be served by the District to be annexed to the District, and also requires the City to approve said annexation into the District. The City adopted Resolution No. 15446 on September 28, 2015 (attached), consenting to the proposed annexation of this property. Section 4860 et seq. of the Health and Safety Code authorizes your Board to adopt a resolution setting the time and place for the hearing upon the question of annexation, and to conduct a hearing to determine whether the territory shall be annexed.

DISCUSSION:

David Bebb is the current owner of the property at 423 Upland Road, which is also identified as Assessor's Parcel Number 058-243-110. Mr. Bebb has requested that his property be annexed to the District in order to receive sewer service. His existing septic system failed and he has received permission from the District to expedite a connection.

Sewage treatment capacity for the property will be from rights allocated to the City by Silicon Valley Clean Water, owner of the treatment facilities serving the City and the area within the District. Department staff has determined that the property can be served through the facilities of the District, and is recommending that a public hearing be set for your regular meeting of August 9, 2016, at 9:00 A.M., to consider the proposed annexation.

The required notices will be posted and published, subject to your Board adopting the proposed Resolution.

County Counsel has reviewed and approved the resolution as to form.

Approval of this action contributes to the Shared Vision 2025 outcome of a Healthy Community as it is a required step in the process to provide effective sanitary sewer service to a parcel in a suburban area that would otherwise use an “on-site” method to handle wastewater.

FISCAL IMPACT:

The property owner has paid or will pay all required fees for the parcel as follows:

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| • Annexation Processing Fee: | \$1,800 |
| • District Connection Fee: | \$9,033 |
| • Sewer Treatment Capacity Fee: | \$177 |
| • Plan Review Fee: | \$300 |
| • Sewer Inspection Permit Fee: | \$300 |
| • State Board of Equalization’s Recording and Mapping Fee: | \$300 |
| • Redwood City Wastewater Treatment and Sewer Facilities Fee: | \$3,095.70 |

If the annexation is approved, the property owner will be subject to the annual sewer service charge levied by the District, which has been set at \$1,050 for Fiscal Year 2016-17. The property owner has constructed and paid for the lateral that was necessary to bring sewer service to this property.

There is no impact to the General Fund.

Attachment: City of Redwood City Resolution No. 15446