



COUNTY OF SAN MATEO
Inter-Departmental Correspondence
Office of Sustainability



Date: July 1, 2016
Board Meeting Date: July 12, 2016
Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors

From: Jim Eggemeyer, Director, Office of Sustainability

Subject: Agreement with Transmetro, Inc.

RECOMMENDATION:

Adopt a resolution authorizing an agreement with Transmetro, Inc. for the provision of comprehensive commuter bus services for the term of July 12, 2016 through August 31, 2017 in an amount not to exceed \$2,101,787.

BACKGROUND:

In recent years, congestion on Bay Area freeways has significantly increased. Similarly, as traffic has worsened, parking around both the County Government Center in Redwood City and the San Mateo Medical Center in San Mateo has become increasingly difficult.

During the San Mateo County Innovation Summit of 2016, a team of County employees brought forth an idea for the County to provide a commuter bus service for employees. This bus service would reduce congestion in the region's roadways, reduce greenhouse gas emissions, and alleviate some demand for parking in both the County Government Center and the San Mateo Medical Center, all while providing a benefit for County employees.

DISCUSSION:

On February 3, 2016, the Office of Sustainability (OOS) released a Request for Proposals (RFP) to provide comprehensive commuter bus service for County employees. The OOS received proposals from three different vendors by the RFP close.

After evaluation of the three proposals and in-person interviews with the top proposals, Transmetro, Inc. was selected as the preferred vendor. This determination was made on the basis of their experience conducting these services, the completeness, depth, and breadth of their proposal; and the cost-effectiveness of their proposal.

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The OOS has negotiated a contract agreement with Transmetro, Inc. to complete the tasks outlined in the Scope of Work of the RFP starting July 12, 2016 through August 31, 2017 at a total cost not to exceed \$2,101,787.

The Office of Sustainability also requests that the Board give authority to the Director of the Office of Sustainability or his/her designee to execute subsequent amendments to the Agreement which do not exceed an aggregate of \$25,000.

County Counsel has reviewed and approved the resolution and the agreement as to form.

Providing a commuter bus service for County employees contributes to the Shared Vision 2025 outcome of an Environmentally Conscious Community by reducing countywide Greenhouse Gas (GHG) emissions by reducing the number of single occupancy vehicles on roadways.

FISCAL IMPACT:

The term of this agreement is July 12, 2016 through August 31, 2017 in an amount not to exceed \$2,101,787. This agreement will be funded through net County costs included in the Office of Sustainability FY 2016-17 Recommended Budget, the Commute Alternatives Program funds, and employee contributions.

Request for Proposals – Matrix

1	Where was the RFP advertised?	The RFP was posted on the Public Purchase website.
2	In addition to any advertisement, list others to whom the RFP announcement was sent:	N/A
3	State the total number of RFP's sent to prospective proposers:	N/A
4	How many proposals did you receive?	3
5	List in alphabetical order the names of the proposers (or finalists, if applicable) and the location:	Bauer's IT – San Francisco Transmetro/MYGORIDE, Inc. – San Francisco Pronto! Corporation – South San Francisco