

THE NUTRITION EDUCATION AND OBESITY PREVENTION PROGRAM

Awarded By

THE CALIFORNIA DEPARTMENT OF PUBLIC HEALTH, hereinafter “Department”

TO

San Mateo County Health System, hereinafter “Grantee”

**Implementing the project, “Supplemental Nutrition Assistance Program - Education,”
hereinafter “Project”**

GRANT AGREEMENT NUMBER 16-10141

The Department awards this Grant and the Grantee accepts and agrees to use the Grant funds as follows:

AUTHORITY: The Department has authority to grant funds for the Project under Health and Safety Code, Section 131085(a)(b).

PURPOSE: The Department shall provide a grant to and for the benefit of the Grantee; the purpose of the Grant is to provide SNAP-Ed allowable nutrition education and obesity prevention activities and interventions for low-income Californians. The focus of SNAP-Ed is health promotion to help the SNAP-Ed target audience establish healthy eating habits and a physically active lifestyle and for primary prevention of diseases to help the target audience who have risk factors for nutrition related chronic diseases, such as obesity, prevent and postpone the onset of disease by establishing healthier eating habits and being more physically active. The CDPH authority for these contracts is vested in the Federal-Healthy Hunger-Free Kids Act of 2010 (Public Law 111-296), Section 241, enacted on December 10, 2010, which established the Nutrition Education and Obesity Prevention Grant Program for eligible low-income individuals.

GRANT AMOUNT: The maximum amount payable under this Grant shall not exceed One Million Nine Hundred Six Thousand Eight Hundred Eighteen dollars \$1,906,818.

TERM OF GRANT: The term of the Grant shall begin on October 1, 2016, or upon approval of this grant, and terminates on September 30, 2019. No funds may be requested or invoiced for work performed or costs incurred after September 30, 2019.

PROJECT REPRESENTATIVES. The Project Representatives during the term of this Grant will be:

Department: California Department of Public Health, Nutrition Education and Obesity Prevention Branch	Grantee: San Mateo County Health System
Rosanna Oliva , Project Officer	Srija Srinivasan, Director Family Health Services
Address: 1616 Capitol Avenue Sacramento, CA 95814	Address: 2000 Alameda de las Pulgas, Suite 200, San Mateo, CA 94403
Phone: 916-552-9928	Phone: 650-573-3426
Fax: Not Applicable	Fax: Not Applicable
E-mail: rosanna.oliva@cdph.ca.gov	E-mail: ssrinivasan@smcgov.org

Direct all inquiries to:

Department: California Department of Public Health, Nutrition Education and Obesity Prevention Branch	Grantee: San Mateo County Health System
Attention: Kimmy Casjens, Grant Manager	Attention: Nayan Patel, RD, MAS
Address: 1616 Capitol Avenue Sacramento, CA 95814	Address: 2000 Alameda de las Pulgas, Suite 200 San Mateo, CA 94403
Phone: 916-449-5456	Phone: 650-573-2025
Fax: Not Applicable	Fax: Not Applicable
E-mail: kimmy.casjens@cdph.ca.gov	E-mail: nkpatel@smcgov.org

Either party may change its Project Representative upon written notice to the other party.

STANDARD PROVISIONS. The following exhibits are attached and made a part of this Grant by this reference:

Exhibit A	GRANT APPLICATION The Grant Application provides the description of the project and associated cost.
Exhibit B	BUDGET DETAIL AND PAYMENT PROVISIONS
Exhibit C	STANDARD GRANT CONDITIONS
Exhibit D	REQUEST FOR APPLICATION* Including all the requirements and Attachments contained therein *Incorporated by reference and located: http://www.cdph.ca.gov/programs/NEOPB/Pages/SNAP-EdFundingApplicationGuidanceFFY2017-2019.aspx
Exhibit E	ADDITIONAL PROVISIONS
Exhibit F	FEDERAL TERMS AND CONDITIONS

GRANTEE REPRESENTATIONS: The Grantee(s) accept all terms, provisions, and conditions of this grant, including those stated in the Exhibits incorporated by reference above. The Grantee(s) shall fulfill all assurances and commitments made in the application, declarations, other accompanying documents, and written communications (e.g., e-mail, correspondence) filed in support of the request for grant funding. The Grantee(s) shall comply with and require its contractors and subcontractors to comply with all applicable laws, policies, and regulations.

IN WITNESS THEREOF, the parties have executed this Grant on the dates set forth below.

Executed By:

Date: _____

Srija Srinivasan, Director, Family Health
Services
San Mateo County Health System
2000 Alameda de las Pulgas, Suite 200,
San Mateo CA 94403

Date: _____

Angela Salas, Chief
Contracts and Purchasing Services Section
California Department of Public Health
1616 Capitol Avenue, Sacramento, CA 95814

Nutrition Education and Obesity Prevention Branch
FFY 2017-19
Application Checklist

DATE OF SUBMISSION	April 1 st , 2016
ORGANIZATION NAME	San Mateo County Health System
AGREEMENT NUMBER	16-10141

Plan Submission Contact Name: Nayan Patel, RD, MAS	Phone Number: (650)573-2025
E-mail Address: nkpatel@smcgov.org	

The following documents must be completed and submitted with this Application Checklist (Form 1). Email completed application by April 1, 2016 to NEOPBfiscalrequest@cdph.ca.gov. FFY 17 Budget, and FFY 17-19 IWP and Targeting Summary are to be completed within the California Department of Social Service's SNAP-Ed SharePoint Site.

APPLICATION CONTENTS:

Application due March 11, 2016

Please Check

Plan Submission Checklist	<input type="checkbox"/>
Contract <u>Grantee</u> Information Form (CIF <u>GIF</u>)	<input type="checkbox"/>
Three Year Integrated Work Plan and Targeting Summary	<input type="checkbox"/>
Budget Workbooks for FFY 17, FFY 18, FFY 19	<input type="checkbox"/>
Letter of Agreement (if applicable)	<input checked="" type="checkbox"/>
Request for Non-NEOPB Sponsored Travel (if applicable)	<input type="checkbox"/>

PORTFOLIOS: (Please check the box for each Portfolio chosen.)

Please Check

LIVE	<input checked="" type="checkbox"/>
LEARN (Ages 0-5)	<input checked="" type="checkbox"/>
LEARN (Ages 6-17)	<input checked="" type="checkbox"/>
SHOP	<input type="checkbox"/>
WORK	<input type="checkbox"/>

Please include a brief summary indicating which Portfolio(s) were used to guide the development of your activities, why these Portfolio(s) were chosen and any additional information used in your selection process:

Nutrition Education and Obesity Prevention Branch
FFY 2017-19
Application Checklist

The LHD has determined to focus our efforts on the following three portfolios : LIVE, LEARN (Ages 0-5), and LEARN (Ages 6-17) based on Get Healthy San Mateo priorities.

Get Healthy San Mateo County lead by the County Health System updated their strategic plan in the summer of 2015. Get Healthy San Mateo will focus on the following four priorities:

1. Healthy Housing
2. Healthy Neighborhoods
3. Healthy Schools
4. Healthy Economy.

In reviewing the 4 priorities, our efforts will be placed in Healthy Neighborhoods and Healthy Schools. There are many cross sectors with the work in our plan in both these priorities.

1. Healthy Schools: Through the activities in this work plan, we will accomplish this work by supporting robust implementation of School Wellness policies such as Preschool Shaping Healthy Impressions through Nutrition and Exercise (SHINE). These policies foster health and wellness both during and after school. In addition, we will work collaboratively with school districts that serve the SNAP-Ed population to advance wellness and educational attainment. LHD, UCCE, and CCC will cultivate a holistic physical and nutrition based education model amongst the San Mateo County community. It is proven that the sooner a person implements a healthy lifestyle, the more likely they are to carry those habits through adulthood, and the less likely they are to become overweight or obese. By combining our nutrition education activities with physical education we aim to reduce the risk of obesity, Type 2 Diabetes, depression and self-esteem issues, which can impact lifelong health.

2. Healthy Neighborhoods: Where you live influences your health. A well-rounded neighborhood promotes health by creating physical activity opportunities, access to nutritious foods, investment in the local economy, and supports social connections. Neighborhoods with safe parks and space for walking and biking increases physical activity which can strengthen social connections and help prevent chronic disease. Our work plan activities will undertake efforts to help increase physical activity, access to community gardens, and improve the retail environment in qualifying census tracts.

Network for a Healthy California Grantee Information Form

**Date Form
Completed:**

April 1st, 2016

	This is the information that will appear on your grant agreement cover.	
Organization	Federal Tax ID #	94-6000532 Contract/Grant# 16-10141
	Name	San Mateo County Health System
	Mailing Address	2000 Alameda de las Pulgas, Suite 200, San Mateo, CA 94403
	Street Address (If Different)	
	County	San Mateo
	Phone	650-573-2025 Fax 650-578-8939
	Website	www.smhealth.org
The Grant Signatory has authority to sign the grant agreement cover.		
Grant Signatory	Name	Srija Srinivasan
	Title	Director, Family Health Services
	If address(es) are the same as the organization above, just check this box and go to Phone <input checked="" type="checkbox"/>	
	Mailing Address	
	Street Address (If Different)	
	Phone	650-573-3426 Fax 650-578-8939
	Email	ssrinivasan@smcgov.org
The Project Director is responsible for all of the day-to-day activities of project implementation and for seeing that all grant requirements are met. This person will be in contact with State <i>Network</i> staff, will receive all programmatic, budgetary, and accounting mail for the project and will be responsible for the proper dissemination of program information.		
Project Director	Name	Nayan Patel, RD, MAS
	Title	Project Director
	If address(es) are the same as the organization above, just check this box and go to Phone <input checked="" type="checkbox"/>	
	Mailing Address	
	Street Address (If Different)	
	Phone	650-573-2025 Fax 650-578-8939
	Email	nkpatel@smcgov.org

Network for a Healthy California
Grantee Information Form

Payment Receiver	All payments are sent to the attention of this person at the designated address.	
	Name	<u>Diana Lao</u>
	Title	<u>Financial Services Manager I</u>
	If address(es) are the same as the organization above, just check this box and go to Phone <input checked="" type="checkbox"/>	
	Mailing Address	_____
	Street Address (If Different)	_____
	Phone	<u>650-573-3489</u> Fax <u>650-578-8939</u>
	Email	<u>dlao@smcgov.org</u>
Fiscal Reporter	The Fiscal Reporter prepares invoices, maintains fiscal documentation and serves as the primary contact for all related questions.	
	Name	<u>Jing Lang</u>
	Title	<u>Accountant II</u>
	If address(es) are the same as the organization above, just check this box and go to Phone <input checked="" type="checkbox"/>	
	Mailing Address	_____
	Street Address (If Different)	_____
	Phone	<u>650-573-2140</u> Fax <u>650-578-8939</u>
	Email	<u>jlang@smcgov.org</u>
Fiscal Signatory	The Fiscal Signatory has signature authority for invoices and all fiscal documentation reports.	
	Name	<u>Diana Lao</u>
	Title	<u>Financial Services Manager I</u>
	If address(es) are the same as the organization above, just check this box and go to Phone <input checked="" type="checkbox"/>	
	Mailing Address	_____
	Street Address (If Different)	_____
	Phone	<u>650-573-3489</u> Fax <u>650-578-8939</u>
	Email	<u>dlao@smcgov.org</u>
Districts	List the all numbers that your organization is under.	
		Number
	Assembly	<u>19th & 21st</u>
	Senate	<u>8th & 11th</u>
	Congressional	<u>14th & 18th</u>

Supplemental Nutrition Assistance Program Education (SNAP-Ed)

Three-Year Integrated Work Plan FFY 2017–2019

1. County Name:

SECTION A: OVERVIEW

1. SNAP-Ed Implementing Agency (counterpart local agency) Names

	California Department of Social Services: CDSS: (County Welfare Departments: CWD)
x	University of California: UC CalFresh UCCE: (UC Cooperative Extension: UCCE)
x	California Department of Public Health: CDPH: (Local Health Department: LHD)
	California Department of Aging: CDA: (Area Agency on Aging: AAA)
x	Catholic Charities of California: CCC: (Catholic Charities of California: CCC)

2. State Level Goals and Objectives

Overall State Level Goal and Focus

The California SNAP-Ed goal is to improve the likelihood that persons eligible for SNAP-Ed will make healthy food and physical activity choices within a limited budget consistent with the current *Dietary Guidelines for Americans* and *Physical Activity Guidelines for Americans*.

California SNAP-Ed focuses on preventing nutrition and activity-related chronic diseases and improving food security among persons eligible for SNAP-Ed by:

- Providing information and education to promote food resource management, healthy eating, and a physically active lifestyle, and
- Creating supportive food and activity environments in collaboration with community partners in order to make healthy choices easier where people eat, live, learn, work, play, and shop.

Behavioral Outcomes

Goal 1: Increase Consumption of Healthy Foods and Beverages and Decrease Consumption of Unhealthy Foods and Beverages

- **Objective 1a:** Annually improve the dietary quality of meals and snacks consumed by the SNAP-Ed eligible population consistent with the current *Dietary Guidelines for Americans*.
- **Objective 1b:** Annually increase consumption of fruits and vegetables among the SNAP-Ed eligible population.

Supplemental Nutrition Assistance Program Education (SNAP-Ed)

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- **Objective 1c:** Annually decrease consumption of added sugar from food and beverages among the SNAP-Ed eligible population.

Goal 2: Increase Physical Activity

- **Objective 2:** Annually increase physical activity among the SNAP-Ed eligible population consistent with the current *Physical Activity Guidelines for Americans*.

Goal 3: Improve Food Resource Management

- **Objective 3a:** Annually improve resource management behaviors^[1] among the SNAP-Ed eligible population.
- **Objective 3b:** Annually increase food security^[2] among the SNAP-Ed eligible population.

Physical & Social Environment Outcomes

Goal 4: Increase access to and/or appeal^[3] of healthy dietary choices and decrease access to and/or appeal of unhealthy dietary choices where people eat, live, learn, work, play, or shop.

- **Objective 4a:** Annually improve^[4] food environments at SNAP-Ed eligible sites.
- **Objective 4b:** Annually improve the proportion of healthy to unhealthy food environments in SNAP-Ed eligible communities.

Goal 5: Increase access to and/or appeal^[3] of physical activity opportunities for SNAP-Ed eligible populations.

- **Objective 5a:** Annually improve^[4] environments and opportunities for physical activity at SNAP-Ed eligible sites.
- **Objective 5b:** Annually increase physical activity opportunities and improved environments community-wide in SNAP-Ed eligible communities.

¹ Behaviors, such as reading labels, shopping with a list and comparing prices to maximize use of limited resources to support a healthy diet.

² Defined as not running out of food at the end of the month.

³ Defined as availability, affordability, appropriateness to priority population, variety, quality, and marketing strategies such as placement, point of decision prompts, healthy defaults, and promotion.

⁴ Defined as a combination of introducing healthy changes at new sites and deepening or maintaining changes at existing sites.

Supplemental Nutrition Assistance Program Education (SNAP-Ed)**Three-Year
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FFY 2017–2019****3. Jurisdiction Description**

San Mateo County (SMC) residents are ethnically and linguistically diverse with over 80 languages spoken. As outlined in our county profile (SNAP-Ed county profiles 2015) the county SNAP-Ed eligible population is 25.9% White, 48.3% Hispanic/Latino, 16.3% Asian, and 4.7% Black and 4.8% other. Although the county grew by just 1.6% between 2000 and 2010, the Latino population grew by 18% and now makes up a quarter of the county's residents. The Asian population grew even faster and accounts for another quarter of the population. Latinos have the lowest rates of health care coverage in the county as compared to other racial/ethnic groups. A high percentage of foreign-born residents (34% of the population) live in Daly City and East Palo Alto. These include many low-income immigrants from Mexico, Central and South America.

4. Community Assessment

Information used for developing this work plan comes in part from the SNAP-Ed County Profiles prepared by California Department of Health (CDPH) and data from the Department of Finance, U.S Census Bureau, National Low Income Housing Coalition, and California Department of Education. This data was gathered to help identify areas of need and achieve program goals.

According to the Department of Finance, 2014 State and County Population Projections by Race/Ethnicity, the population of San Mateo County is 752,751 as of 2015 and from 2010 to 2060, the population of San Mateo County is expected to increase by 30%. Over the next several decades, the White population is expected to decrease considerably (by 13% between 2010 and 2060), while Hispanic and Pacific Islander populations are expected to increase dramatically (52% and 69% respectively in the same time frame).

More pressing, a total of 18.5% of San Mateo County adults live below the Federal Poverty Level (FPL) of 185%. In addition, California Food Policy Advocates 2015 Food Insecurity Profile for San Mateo County ranked 52 out of 58 counties in the State for participation in the Supplemental Nutrition Assistance Program (SNAP). This correlates to only 46% of income-eligible San Mateo County residents actually receiving SNAP benefits. Characteristics of the SNAP-Ed population in San Mateo County are:

- Number of residents participating as of 2015: 31,180
- Number of income eligible as of 2013: 74,106
- Number of income eligible, non-participants as of 2013: 45,092

Supplemental Nutrition Assistance Program Education (SNAP-Ed)**Three-Year
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Residents who live below the federal poverty line have to make their limited food dollars stretch further. Unique to San Mateo County is the rental and housing market. According to the U.S Census Bureau's 2009-2013 American Community Survey, the median rent for a two-bedroom apartment is \$2,702, an increase of 46% from 2011. The National Low Income Housing Coalition's 2014 Report indicated that in order to afford a 2-bedroom unit at fair market rate in San Mateo County, a renter would need to earn an hourly wage of \$36.76 (equivalent to annual income of \$78,240 or 4.7 full-time jobs at minimum wage). In the East Palo Alto neighborhood, 79% of households are housing cost burdened, meaning they pay more than 30% of their income on housing, the highest in the county. With housing and rent costs at these levels, many San Mateo County residents are forced to choose between rent and food.

With those statistics in mind, San Mateo Local Health Department (LHD), University of California Cooperative Extension (UCCE), and Catholic Charities of California (CCC) will be coordinating efforts to reach SNAP-Ed residents through multiple strategies and interventions. Our work plan activities will address food access, nutrition education, and provisions of community resources in order to bring action around food insecurity and improved health outcomes.

We understand that nutrition and garden education will be more impactful when the food environment shifts in their communities to make the nutritious choice the easier choice. There is evidence that what people eat-and their likelihood of being obese-is influenced by the food environment in which they live. This is evident by looking at the Retail Food Environment Index (RFEI). RFEI is derived by dividing the total number of fast-food restaurants and convenience stores by the total number of supermarkets and produce vendors (produce stores and farmers markets) in the area. San Mateo County has an RFEI of 4.5, with almost 5 times as many fast-food restaurants and convenience stores nearby as grocery stores and produce vendors. A sample of RFEI ratios include:

1. In San Mateo, there are 4 times as many unhealthy food outlets for every healthy food outlet.
2. In Daly City, there are 5 times as many unhealthy food outlets for every healthy food outlet.
3. In Redwood City, there are 7 times as many unhealthy food outlets for every healthy outlet. Further, the Communities of Excellence in Nutrition, Physical Activity, and Obesity Prevention (CX3) gives us a clear view of the retail stores conditions as well as accessibility to healthy foods. Of the 19 stores surveyed in Redwood City, 13 scored less than the quality standard. Also important to note, only 5 of the 19 stores accept WIC vouchers.

CX3 and retail efforts were identified based on the Retail Food Environment Index (RFEI) and CX3 assessment data from 2013. Our CX3 reassessment will take place in four census tracts throughout Redwood City, East Palo Alto, and Menlo Park. In these neighborhoods fresh produce is often of poorer quality, which diminishes the appeal of these items to buyers. Therefore, local intervention strategies in the work plan are included to focus on increasing the quality of fruits

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and vegetables. Additionally, small market and corner stores are typically oversaturated with advertisements of sugar-sweetened beverages. A priority for the LHD will be to reduce the number of advertisements of unhealthy food items in retail stores participating in the CX3 project.

There is great evidence linking healthcare access and nutrition to the development of non-communicable diseases, and the SNAP-Ed eligible population is at great risk. According to the Healthy San Mateo 2010 report, heart disease continues to be a leading cause of death, accounting for one in every four. High blood pressure prevalence among adults living below the 200% FPL threshold is 32.9%. Prevalence for Blacks is at 38.9% compared to Whites at 31.4%. Furthermore, of the San Mateo County's adult population, 30.4% have been diagnosed with high blood cholesterol. Alarming, Type 2 Diabetes is increasing among: children and adolescents, Blacks, Latinos, American Indians, Native Hawaiians and other Pacific Islanders. Clearly, there is a correlation between health status and ethnicity, and those ethnic groups making up the majority of the SNAP-Ed population in this county (2013 Community Assessment: Health and quality of life in San Mateo County). In addition, San Mateo County SNAP-Ed profile indicates that 47% of children and teens ages 2-17 are living with overweight/borderline obesity, and only 29.7% of children (2-11) are physically active at least 1 hour every day.

Healthy Fitness Zone (HFZ) data is an indication of body composition, aerobic condition, strength and flexibility of students participating in statewide Physical Education tests in San Mateo County. In lower income school districts, there is a greater discrepancy in 5th and 7th grade students who meet the body composition and aerobic capacity in comparison to the San Mateo County average.

2014-2015,CDE	San Mateo County		Ravenswood School District		Redwood City School District	
	5th grade % not in healthy fitness zone	7th grade % not in healthy fitness zone	5th grade % not in healthy fitness zone	7th grade % not in healthy fitness zone	5th grade % not in healthy fitness zone	7th grade % not in healthy fitness zone
Aerobic Capacity	24.8%	25.8%	41.4%	54.3%	36.2%	43.3%
Body Composition	35.8%	31.6%	62.8%	61.1%	44.8%	43.8%

Supplemental Nutrition Assistance Program Education (SNAP-Ed)**Three-Year
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As noted on the above table, almost twice as many 5th and 7th grade students in Ravenswood School District and Redwood City School District did not meet the healthy fitness zone for aerobic and body composition in comparison to the San Mateo County average. For this reason, UCCE, and CCC, along with the LHD, will strategize to focus their interventions and nutrition education to incorporate physical activity and healthy eating in these identified school districts. We expect our focus to help improve access to and/or increase appeal of physical activity opportunities.

5. Community Change Goals

Get Healthy San Mateo County lead by the County Health System updated their strategic plan in the summer of 2015. Get Healthy San Mateo will focus on the following four priorities:

1. Healthy Housing
2. Healthy Neighborhoods
3. Healthy Schools
4. Healthy Economy.

In reviewing the 4 priorities, our efforts will be placed in Healthy Neighborhoods and Healthy Schools. There are many cross sectors with the work in our plan in both these priorities.

1. Healthy Schools: Through the activities in this work plan, we will accomplish this work by supporting robust implementation of School Wellness policies such as Preschool Shaping Healthy Impressions through Nutrition and Exercise (SHINE). These policies foster health and wellness both during and after school. In addition, we will work collaboratively with school districts that serve the SNAP-Ed population to advance wellness and educational attainment. LHD, UCCE, and CCC will cultivate a holistic physical and nutrition based education model amongst the San Mateo County community. It is proven that the sooner a person implements a healthy lifestyle, the more likely they are to carry those habits through adulthood, and the less likely they are to become overweight or obese. By combining our nutrition education activities with physical education we aim to reduce the risk of obesity, Type 2 Diabetes, depression and self-esteem issues, which can impact lifelong health.

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2. Healthy Neighborhoods: Where you live influences your health. A well-rounded neighborhood promotes health by creating physical activity opportunities, access to nutritious foods, investment in the local economy, and supports social connections. Neighborhoods with safe parks and space for walking and biking increases physical activity which can strengthen social connections and help prevent chronic disease. Our work plan activities will undertake efforts to help increase physical activity, access to community gardens, and improve the retail environment in qualifying census tracts.

6. Partnerships and Collaborative Efforts [County Nutrition Action Plan (CNAP) Partners or comparable]

Our San Mateo County CNAP group includes Food and Nutrition Service (FNS), as well as funded and unfunded partners serving the SNAP-Ed eligible population in the areas of food programs, nutrition education and physical activity promotion. The group goal is to coordinate food program interventions to increase food security in the target population. The strategic plan includes initiatives to identify gaps in food security, water consumption, and consistent nutrition and physical activity messaging across programs. The CNAP group meets bi-monthly. Our CNAP Partners include:

- a) San Mateo County Family Health Services/Public Health Nutrition WIC and NEOP Programs. Our NEOP team is the lead partner for the CNAP.
- b) San Mateo County Family Health Services/Chronic Disease and Prevention Unit provides tobacco education, physical activity initiatives for the county and supports general nutrition messaging for county wide dissemination beyond our target populations.
- c) San Mateo County Human Services Agency (CalFresh) is responsible for CalFresh outreach and enrollment. They also have a separately funded dietitian to assist in their outreach efforts to CalFresh-eligible communities.
- d) San Mateo County Aging and Adult Services provide oversight for the Congregate Senior Nutrition Program and Meals On Wheels for San Mateo County.
- e) San Mateo County Health Policy and Planning Unit leads the Get Healthy San Mateo initiative. They support policy development in the areas of healthy eating, sustainable communities and school wellness.
- f) Institute of Human and Social Development is the lead agency for Head Start. They are an important partner for NEOP, UCCE, and WIC in disseminating nutrition/healthy eating messages to eligible families.
- g) First 5 of San Mateo County is the lead agency in the county promoting initiatives targeting young children. It is important that they participate to have a pulse on efforts that impact the population they represent.

Supplemental Nutrition Assistance Program Education (SNAP-Ed)

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- h) Second Harvest Food Bank of Santa Clara and San Mateo Counties provide healthy foods and nutrition messaging with their programs. They also provide CalFresh enrollment at many WIC sites.
- i) Sequoia Healthcare District provides funding for community initiatives impacting one of our largest target populations in the North Fair Oaks neighborhood of Redwood City. They also fund a couple of Wellness Coordinators for two of our target school districts – Redwood City School and Sequoia School Districts.
- j) San Mateo County Department of Agriculture, Weights and Measures has oversight of the county Farm Bureau and promotes the Fresh As It Gets initiative to encourage businesses and institutions to source foods from local farmers and ranchers.
- k) UC Cooperative Extension is our NEOP Work Plan partner. Our LHD meets regularly with UCCE to compare work, make sure we do not overlap, and provide support to each other in our NEOP/UC CalFresh/Catholic Charities efforts.
- l) Dairy Council of California has great educational resources and brings a wealth of information on what other jurisdictions are working on in the area of healthy eating and nutrition.
- m) Catholic Charities is our NEOP Work Plan partner. Our LHD will meet regularly with Catholic Charities to compare work, make sure we do not overlap, and provide support to each other in our NEOP/UC CalFresh/Catholic Charities efforts.

7. Key Messages (X all that apply).

	Food Safety	X	Physical Activity	X	Fiber-Rich Foods
X	Whole Grains	X	My Plate-Healthy Eating Plan	X	Fat-Free & Low-fat Milk or Equivalent (& Alt. Calcium Sources)
X	Fruits & Vegetables	X	Limit Added Sugars or Caloric Sweeteners		Other (<i>specify</i>):
	Fats and Oils	X	Food Shopping/ Preparation		Other (<i>specify</i>):
	Lean Meat & Beans				
	Sodium & Potassium				
X	Promote Healthy Weight				

8. Educational Materials, Resources and Curriculum

Supplemental Nutrition Assistance Program Education (SNAP-Ed)

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All curriculum and materials used will be from the approved USDA SNAP-Ed Connection website, and/or FFY 2017-2019 USDA approved UC CalFresh, California Department of Aging, California Department of Social Services, Catholic Charities of San Francisco or the CDPH Nutrition Education Obesity Prevention Branch (NEOPB) Approved Nutrition Education Materials list. All curricula and materials will be defined and appropriate for the target audience identified in Section B: Target Audience Description of this document.

9. Intervention and Evaluation Plan Narrative Summary [Not to exceed 8 pages]

All three local implementing agencies in San Mateo County, the Local Health Department (LHD), UCCE CalFresh (UCCE) and Catholic Charities of California (CCC) will collaborate to produce needs based interventions across the five categories consisting of:

Goal 1: Food and Beverages (Behavioral)
Goal 2: Physical Activity (Behavioral)
Goal 3: Food Resource Management (Behavioral)
Goal 4: Access to and/or appeal of dietary choices (Physical and Social Environmental)
Goal 5: Access to and/or appeal of physical activity opportunities (Physical and Social Environmental)

Using measurable strategies to support those efforts, each State Implementing Agency will identify target sites from the Site Spreadsheet to determine interest, needs, scope, implementation and impact that align with identified strategies which encompass the framework of the Social Ecological Model. The frame work

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consist of individual factors, environmental settings, sectors of influence, social/cultural norms and values. The following strategies were selected by LHD, UCCE, and CCC to aide in environmental supports: **1.** Direct and indirect education (All LIA) **2.** Structured physical activity (ALL LIA) **3.** Safe Routes to School (LHD) **4.** Smarter Lunchrooms Movement (SLM)(UCCE) **5.** Edible gardens (All LIA) **6.** Farm to School (LHD) **7.** Wellness policies (LHD/UCCE) **8.** Participation in fairs and events (LHD) **9.** Staff trainings (LHD/UCCE) **10.** Media and the assessment and implementation of CX3 (LHD). While each LIA will conduct direct and indirect education, we have agreed to work synergistically to avoid duplication of services at the same site. Each LIA will implement their area of expertise at a given site and will allow for a different strategy if there is a need from a different LIA.

While we do have overlap in expertise amongst the three LIA's, each entity has established where they will conduct most of their work. UCCE will train teachers and youth in qualifying schools throughout San Mateo County, including the rural communities on the coast of La Honda and Pescadero. They will also provide SLM with schools in Daly City, South San Francisco, and Redwood City. The LHD will work during the school day to provide nutrition education, and CCC will work in summer youth programs settings in East Palo Alto. Furthermore, the LHD will work in areas where CX3 interventions will occur, namely in East Palo Alto and Redwood City. The LHD will also work to improve the implementation of wellness policies by providing technical assistance to qualifying schools and preschools.

The curriculum chosen for direct education consists of Practice and Research tested (All) and Emerging (UCCE) and were chosen after feedback from implementing staff, teachers, and PRE/POST results from evaluations from the previous years evaluation. In addition, implementing agencies will continue to follow guidance from the SNAP-Ed Interventions: A Toolkit for States to assure that all interventions meet quality assurance.

Targeted interventions are the result of coordinated efforts to build and establish relationships in SNAP-Ed eligible communities and settings. Interventions are often conducted through partnerships with our subcontractors, other county departments, and the CNAP group which meets on a bi-monthly basis. Media highlights will be shared with relevant partners and the SNAP-Ed community by partnering with the public relations department for the county to post on the San Mateo County WIC website, and our subcontractors to post NEOP messages when they become available. The latter details the work of each entity and it's relation to the state level objectives.

School Wellness (State objectives 1-5)

School Wellness is a large focus for both the LHD and UCCE. Both agencies will provide direct education in a classroom setting and will provide further opportunities for students to correlate nutrition with health by offering garden based nutrition education, SLM, training to teachers, training and technical assistance to after school providers, and physical education opportunities in preschools.

The LHD, UCCE, and CCC will provide nutrition education to SNAP-Ed eligible schools, afterschool, and summer programs through education, environmental supports and staff wellness.

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In collaboration with the Sequoia Health Care District, the LHD and UCCE will combine efforts to assist in hosting “Make Time for Fitness”. This annual event brings 4th graders from schools which meet the 50% free and reduced meal guideline to one location to address the importance of fitness and nutritious eating in a day of education and play.

In addition, we will continue to celebrate the month of March, National Nutrition Month, by expanding our outreach to further emphasize the importance of nutritious eating to the SNAP-Ed eligible population.

Farm to School (State objectives 1,3, and 4)

Both UCCE and the LHD will continue participating in the Farm to Institution subcommittee of the San Mateo County Food System Alliance in order to promote Farm to School efforts in SNAP-Ed eligible schools. Efforts will include providing linkages to nutrition education and promoting consumption of locally procured, healthy foods. Food tasting and cafeteria promotions will include locally grown produce items.

Garden Education (State objective 3)

CCC will revitalize and maintain a garden during the summer months. During other times of the year, the garden will continue to be maintained by the site staff which will allow for larger community engagement. Education regarding the food growing process will increase the knowledge of food systems. The *Learn, Grow, Eat, & Go* curriculum will help instill an appreciation for local produce. Students will harvest seasonal produce such as tomatoes, cucumbers, and bell peppers.

UCCE will continue its collaboration with UCCE 4-H San Mateo County and the Healthy Living Ambassador (HLA) program to establish/reinvigorate/maintain edible school and community gardens. They will also implement garden-based nutrition education lessons reaching the students in SNAP-Ed eligible afterschool programs across the county. Local teens will be recruited from both qualifying UC CalFresh nutrition education sites and the larger community of San Mateo County to participate in a weekend long intensive training to be held at UC Elkus Ranch. Following the weekend training, they will lead a ten week series of *Learn Grow, Eat & Go!*

Additionally, UCCE will support the delivery of other garden-based nutrition education curriculum in classrooms and preschool classrooms across the county resulting in additional site improvements associated to the garden. UCCE adult workshops at school and preschool sites will utilize items grown in the garden to implement lessons from the *Fresh From the Garden* curriculum which is designed to increase knowledge of healthful eating habits, while emphasizing the health benefits associated with a vegetable-rich diet. UCCE will continue to be supported by UCCE Master Gardeners who provide technical assistance regarding topics such as: companion planting, microclimate concerns, and planting schedules.

The LHD will continue to build on established garden education by partnering with both elementary and preschools to start, improve, and maintain garden beds at eligible sites. Program staff will expand their efforts to reach a broader range of students at current garden locations and will continue to use curriculum such

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as *Dig In*, and *The Great Garden Detective*. Furthermore, the LHD will encourage participating SHINE sites to extend their work to encompass garden education as an additional site improvement. The LHD will work with program staff at school sites to train and provide ongoing technical assistance.

Cx3 (State Level objectives 1,2,3, and 4)

The CX3 measuring survey tools will continue to be a key assessment in determining the connection between neighborhood factors (such as walkability, the interior/ exterior appearance of stores (including advertisement), to health outcomes. The LHD will carry out a reassessment of large supermarket chains, large grocery stores, small markets and convenient corner stores within four census tracts that continue to qualify under the Geographic Information system (GIS) data tool. Data will yield results inclusive but not limited to the quality and variety of fruits and vegetables, the selection of items at the checkout/ counter lane, health promotion items around fruit and vegetable displays, and cost to name a few. The LHD will train and provide technical assistance to a local youth group to carry out the CX3 assessment tool and provide feedback to the LHD. The assessment will be carried out in ten stores in Redwood City, eight stores in East Palo Alto, and two in Menlo Park. Findings will be shared with community organizations, residents and county departments for potential collaboration to address needs.

Healthy Retail (State Level objectives 1,3 and 4)

The Healthy Retail component will occur as a result of CX3 findings that will indicate where we can make improvements in the retail stores. Based on findings from 2013 data, only 25% of stores surveyed met the quality standard, and only 1/3 sold quality produce. Our multi-year strategies and interventions for the next three years include utilizing the Social Ecological Framework (SEM) to address nutrition decisions made in retail establishments by **1.** Reducing advertisements of sugar sweetened commodity food and beverages on the exterior of stores (year one and two) **2.** Improving the number of stores that meet the quality standard by 5% **3.** Securing partnerships that can allow for smaller more frequent delivery of food (year two and three) for fresher produce.

Champions (State level objectives 1,2,4,and 5)

Completion of state deliverables would not be possible without the involvement of local community Champions who assist the LHD to identify both site and intervention needs. The LHD will expand their current efforts with Champions to align with state's Champions for Change initiative to recruit and train additional

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church leaders, youth advocates, teachers, and school administration so that it encompasses the framework of SEM. Champions will serve as the cornerstone of our work by being the point of contact for SNAP-Ed eligible sites. They will also participate in relevant Champion trainings that encourage implementation of PSE and expand efforts to include other pertinent strategies.

Access to and/or appeal of physical activity opportunities (State level objective 5)

Catholic Charities will incorporate a physical activity component to give the participants a comprehensive approach to health. The curriculum *CATCH* will be followed when implementing lesson plans. *CATCH* will also be utilized during lessons taught by a physical education instructor. Program goals include: reducing risk factors associated with diabetes, depression, and obesity amongst youth in East Palo Alto, and sharing opportunities to be involved in physical activity since many of them do not have access to a safe space. The physical activity component will be monitored by survey to evaluate the progress of the participants. Students are also surveyed to track their progress outside of the site.

Additionally, UCCE San Mateo County has identified one nutrition educator who will serve as the physical activity lead for the county. The physical activity lead received extensive training on the *CATCH* curriculum and will guide efforts to train community partners on this curriculum and generally support physical activity promotion in SNAP-Ed eligible sites. UCCE will also partner with the 4-H Healthy Living Ambassadors and other local teens to lead physical activity lessons in both afterschool programs and preschool settings.

Evaluation Narrative Summary:**LHD**

The LHD will participate in several strategies to foster behavior change among SNAP-Ed eligible residents, and will document such strategies by providing evaluation outcomes. Policy, Systems and Environmental (PSE) changes that have occurred as a result of focused efforts to promote health access and close health disparities will be captured through the Re-AIM framework. The RE-AIM framework will highlight the number of indirect participants reached, the scope of impact and address the sustainability of the PSE.

The LHD will also track and document all direct (unduplicated) and indirect (duplicated) education through the USDA Education and Administrative Reporting System (EARS). Direct and indirect education will occur in diverse community settings where SNAP-Ed eligible residents live, learn, and shop. EARS will capture

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the number of participants, give a description of the lesson taught, provide the length of the lesson and also indicate relevant SNAP-Ed materials and curriculum that were used. In addition, EARS will capture the number of lessons and classes taught to fulfill the Income and Outcome evaluation. Grades 3-8 will use the Youth Nutrition and Physical Activity Survey.

UCCE

UC CalFresh utilizes research-based age specific curricula in the classroom with youth participants. The Teacher Observation Tool (TOT) and the Teacher Tasting Tool (TTT) are the two most commonly used tools in the UC CalFresh youth program. The TTT surveys the student's ability to assess whether the students have ever tasted the food offered in a taste test before as well as their willingness to try the food again. The TOT surveys teachers to assess their perception of students' behavior change concerning healthy foods and physical activity as well as their own change in behavior in regards to encouraging students to consume healthy foods and participate in physical activity. At schools where the Smarter Lunchrooms Movement techniques are implemented, a pre & post scorecard will be used to document the changes.

UC CalFresh's adult evaluation's include pre and post tests specific to adult research-based curricula in series-based lessons such as *Plan, Shop, Save and Cook*. These assessments measure knowledge gain and behavior change. For single session workshops, UC CalFresh utilizes intent to change (ITC) surveys to measure the participants' readiness to change behavior. Single session workshops also collect qualitative success stories. For process evaluation, UC CalFresh submits quarterly reporting tools youth and adult workbooks with number of participants and site details. UCCE will be working with UC CalFresh state office to align evaluation tools to the Western Region's SNAP-Ed evaluation framework.

CCC

Catholic Charities will implement the Cooking Matters and *Learn Grow, Eat Go!* at Youth Club of St. Francis of the Assisi in East Palo Alto. The Youth Survey will be administered as a pre and post tool to evaluate effectiveness and behavior changes. In addition, The CCC will track and document all direct (unduplicated) and indirect (duplicated) education through the USDA education and Administrative Reporting System (EARS).

SECTION B: Target Audience Description

1.

1. Gender	%	2. Age	#
Male	50.8%	0 to 4 years old (Preschool):	13,044

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Female	49.2%		5 to 17 years old (School Age):	22,900
			18 to 59 years old (Adult):	79,131
			60 years old and over (Senior):	18,089
Total:	100%			133,164

3. Ethnicity/Race

Ethnicity

Total Percentage Hispanic/Latino	Total Percentage Not Hispanic/Latino	Total Percentage Ethnicity
48.3%	51.7%	100%

RACE	Hispanic/Latino	Not Hispanic/Latino
Black or African American	0%	4.7%
Asian	0%	16.3%
American Indian/Alaskan Native	0%	0.3%
Native Hawaiian/Other Pacific Islander	0%	2.3%
White	0%	26.9%
Multiple/Other	0%	1.9%
Total:	0%	51.7%

4. Languages Used in Intervention Activities and Materials

English	75%	Farsi	0%	Russian	0%
Spanish	25%	Hmong	0%	Tagalog	0%
Arabic	0%	Khmer	0%	Vietnamese	0%

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		(Cambodian)			
Armenian	0%	Korean	0%	Other (specify):	0%
Bosnian	0%	Lao	0%	Other (specify):	0%
Cantonese	0%	Mandarin	0%	Total:	0%

5. Projected Number of Low-Income Persons Reached

	FFY 17	FFY 18	FFY 19
Direct Education (estimated unduplicated):	3770	3570	3570
Indirect Education:	3920	3720	3720
Policies, Systems, and Environment (PSE) Change/Supports	3250	3050	3050

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6. Intervention Sites

Site Setting	#	Site Setting	#	Site Setting	#
Adult Education and Job Training Sites	2	Food Assistance Site: Food Pantries	19	Schools: Students (Middle/Junior High)	7
Adult Rehabilitation Centers	1	Food Assistance Site: Soup Kitchens	1	Schools: Students (High School)	5
CalFresh Offices	6	Head Start Programs	14	Schools: Students (After School)	1
California Food Assistance Program (CFAP)	0	Individual Homes	0	Schools (Parents)	0
Churches	0	In Home Supportive Services (IHSS)	0	Section 8 Public Housing Voucher ("Housing Choice Vouchers")	0
Commodity Foods Distribution on Indian Reservation (FDPIR)	0	Job Corps	0	Shelters/Temporary Housing	0
Community Based Organizations	16	Libraries	1	Supplemental Security Income (SSI)	0
Community Centers	3	Low Income Home Energy Assistance Program (LIHEAP)	0	Temporary Assistance for Needy Families (TANF) Job Readiness Program/CalWORKS	0
Community Youth Organizations	1	MediCal	0	U.S. Department of Energy (DOE) Weatherization Assistance Program	0

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Comprehensive Perinatal Service Program (CPSP)	0	Medical/Dental Offices	0	Youth Education Site (includes Park and Recreation)	2
Elderly Service Center/Senior Centers	1	Public/Community Health Centers	0	Women, Infants, and Children Program (WIC)	6
Emergency Food Assistance Sites	2	Public Housing [U.S. Dept. of Housing and Urban Development (HUD)]	0	Worksites	0
Extension Offices	0	Retail/Food Stores	20	Other (specify):	0
Family Resource Centers	0	Retail and Food Store with Qualifying CalFresh Redemption	0	Other (specify):	0
Farmers' Markets	6	Schools: District Office	0	TOTAL SITES:	179
Federally Qualified Health Centers (FQHC)	0	Schools: Students (Preschool)	16		
Food Assistance Site: Food Banks	1	Schools: Students (Elementary)	37		

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SECTION C: INTERVENTION PLAN

I. Three-Year SNAP-Ed Local Objective #1 (FFY 2017–FFY 2019):

Local Objectives must be S.M.A.R.T (Specific, Measureable, Achievable, Realistic, and Time-Bound)

By September 30, 2019, 14 K-12 SNAP-Ed eligible schools and afterschool programs will make changes to the site environment and systems to support improved nutrition and physical activity behaviors among students, parents, and staff.

SNAP-Ed State Goals (*check all that apply*):

x	Goal 1: Food and Beverages (Behavioral)
x	Goal 2: Physical Activity (Behavioral)
x	Goal 3: Food Resource Management (Behavioral)
x	Goal 4: Access to and/or appeal of dietary choices (Physical and Social Environmental)
x	Goal 5: Access to and/or appeal of physical activity opportunities (Physical and Social Environmental)

II. PSE Strategy(ies) that support the Three-Year SNAP-Ed Local Objective listed above:

Structured Physical Activity

Murals/Stencils

Safe Routes to School

Smarter Lunchrooms Movement (SLM)

Edible Gardens

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Farm to School

Wellness Policies

III. Annual Objectives to support the Three-Year SNAP-Ed Local Objective listed above:

Local Objectives must be S.M.A.R.T (Specific, Measureable, Achievable, Realistic, and Time-Bound)

1. FFY 2017 (Year 1) Objective(s):

- a. By September 30, 2017, identify 10 K-12 SNAP-Ed eligible schools with the capacity for making improvements to the site environment and systems to support improved nutrition and physical activity behaviors among students, parents, and staff.
- b. By September 30, 2017, provide direct education to 3,470 SNAP-Ed eligible students and parents in K-12 settings and indirect education to 3,420 SNAP-Ed eligible students and parents in K-12 settings.

2. FFY 2018 (Year 2) Objective(s):

- a. By September 30, 2018, make at least one new healthy environment or system change such as implementing SLM or improving/establishing a school garden at each of the 12 K-12 sites.
- b. By September 30, 2018, provide direct education to 3,270 SNAP-Ed eligible students and parents in K-12 setting and indirect education to 3,320 SNAP-Ed eligible students and parents in K-12 settings.

3. FFY 2019 (Year 3) Objective(s):

- a. By September 30, 2019, make at least one new healthy environment or system change such as implementing SLM or improving/establishing a school garden at each of the 14 K-12 sites.
- b. By September 30, 2019, provide direct education to 3,270 SNAP-Ed eligible students and parents in K-12 settings and indirect education to 3,320 SNAP-Ed eligible students and parent in K-12 settings.

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Three-Year SNAP-Ed Local Objective #1 (FFY 2017–FFY 2019):

Restate the Local Objective (item I.)

Activity Number	Activity Description	Intervention Categories*		Responsible SNAP-Ed Agency(ies)		Subcontractors	Time Frame: Year & Quarter** <i>Check all that apply</i>	Documentation																																																						
1.1	<p>Annually establish and/or strengthen the relationships with 14 SNAP-Ed eligible sites and build interest in site improvements by providing or supporting direct education to SNAP-Ed eligible students, parents, and caregivers.</p> <p>Year 1: Provide Direct Education to 3,770 SNAP-Ed eligible students, parents, and caregivers</p> <p>Year 2: Provide Direction Education to 3,570 SNAP-Ed eligible students, parents, and caregivers</p> <p>Year 3: Provide Direct Education to 3,570 SNAP-Ed eligible students, parents, and caregivers</p>	<table><tr><td>x</td><td>CED</td></tr><tr><td></td><td>CEI</td></tr><tr><td></td><td>MPR</td></tr><tr><td>x</td><td>C&C</td></tr><tr><td>x</td><td>TTA</td></tr></table>	x	CED		CEI		MPR	x	C&C	x	TTA	<table><tr><td></td><td>CWD</td></tr><tr><td>x</td><td>LHD</td></tr><tr><td></td><td>AAA</td></tr><tr><td>x</td><td>UCCE</td></tr><tr><td>x</td><td>CCC</td></tr></table>		CWD	x	LHD		AAA	x	UCCE	x	CCC	CWD: LHD: AAA: UCCE: CCC:	<table><tr><td colspan="4">Year 1</td></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td>x</td><td>x</td><td>x</td><td>x</td></tr><tr><td colspan="4">Year 2</td></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td>x</td><td>x</td><td>x</td><td>x</td></tr><tr><td colspan="4">Year 3</td></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td>x</td><td>x</td><td>x</td><td>x</td></tr></table>	Year 1				Q1	Q2	Q3	Q4	x	x	x	x	Year 2				Q1	Q2	Q3	Q4	x	x	x	x	Year 3				Q1	Q2	Q3	Q4	x	x	x	x	ATF Reporting Tools Workbook
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Activity Number	Activity Description	Intervention Categories*		Responsible SNAP-Ed Agency(ies)		Subcontractors	Time Frame: Year & Quarter** <i>Check all that apply</i>	Documentation																																										
1.2	<p>Provide indirect education through interactive booths, exhibits, displays, or dissemination of nutrition education and physical activity promotion materials reaching SNAP-Ed eligible participants. Includes the promotion of EatFresh.org to increase participation in online platform.</p> <p>Year 1: Provide indirection Education to 3,420 SNAP-Ed eligible participants</p> <p>Year 2: Provide indirection Education to 3,320 SNAP-Ed eligible participants</p> <p>Year 3 : Provide indirection Education to 3,320 SNAP-Ed eligible participants</p>	<table><tr><td></td><td>CED</td></tr><tr><td>x</td><td>CEI</td></tr><tr><td></td><td>MPR</td></tr><tr><td>x</td><td>C&C</td></tr><tr><td></td><td>TTA</td></tr></table>		CED	x	CEI		MPR	x	C&C		TTA	<table><tr><td></td><td>CWD</td></tr><tr><td>x</td><td>LHD</td></tr><tr><td></td><td>AAA</td></tr><tr><td>x</td><td>UCCE</td></tr><tr><td>x</td><td>CCC</td></tr></table>		CWD	x	LHD		AAA	x	UCCE	x	CCC	CWD: LHD: TBD AAA: UCCE: CCC:	<p>Year 1</p> <table><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td>x</td><td>x</td><td>x</td><td>x</td></tr></table> <p>Year 2</p> <table><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td>x</td><td>x</td><td>x</td><td>x</td></tr></table> <p>Year 3</p> <table><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td>x</td><td>x</td><td>x</td><td>x</td></tr></table>	Q1	Q2	Q3	Q4	x	x	x	x	Q1	Q2	Q3	Q4	x	x	x	x	Q1	Q2	Q3	Q4	x	x	x	x	ATF Reporting Tools Workbook
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1.3	<p>Based on need, provide curriculum training and support to 50 teachers, afterschool staff, summer program staff, community based organizations, peer educators, and other personnel who work with the SNAP-Ed eligible population.</p>	<table><tr><td>x</td><td>CED</td></tr><tr><td>x</td><td>CEI</td></tr><tr><td></td><td>MPR</td></tr><tr><td>x</td><td>C&C</td></tr><tr><td></td><td>TTA</td></tr></table>	x	CED	x	CEI		MPR	x	C&C		TTA	<table><tr><td></td><td>CWD</td></tr><tr><td>x</td><td>LHD</td></tr><tr><td></td><td>AAA</td></tr><tr><td>x</td><td>UCCE</td></tr><tr><td></td><td>CCC</td></tr></table>		CWD	x	LHD		AAA	x	UCCE		CCC	CWD: LHD: AAA: UCCE: CCC:	<p>Year 1</p> <table><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td>x</td><td>x</td><td>x</td><td>x</td></tr></table> <p>Year 2</p> <table><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td>x</td><td>x</td><td>x</td><td>x</td></tr></table> <p>Year 3</p> <table><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td>x</td><td>x</td><td>x</td><td>x</td></tr></table>	Q1	Q2	Q3	Q4	x	x	x	x	Q1	Q2	Q3	Q4	x	x	x	x	Q1	Q2	Q3	Q4	x	x	x	x	ATF Reporting Tools Workbook
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1.4	<p>Regular review of site contact list to identify SNAP-Ed eligible sites with potential for site improvements including wellness policy/standards/procedures, SLM implementation, structured physical activity programs, and establishing/maintaining/improving an edible school or after school garden. Establish or maintain regular communication with key contacts at all SNAP-Ed eligible sites to identify additional opportunities for nutrition education and site improvements.</p> <p>Year 1: Complete assessment or implement one site improvement of nutrition and physical activity supports at 10 sites to identify areas where improvements are needed.</p> <p>Year 2: Assist in the maintenance of site improvements from prior year. Complete assessment and/or implement at least one improvement at any of the 12 sites.</p> <p>Year 3: Assist in the maintenance of site improvements from prior year. Complete assessment and/or implement at least one new site improvement at any of the 14 SNAP-Ed eligible sites. Assist in the development of a sustainability plan.</p>	x	CED		CWD	CWD: LHD: TBD AAA: UCCE: CCC:	Year 1				LIA internal site lists SLM Scorecard PSE annual reporting Reporting Tools Workbook
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			MPR		AAA		x	x	x	x	
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							x	x	x	x	
							Year 3				
							Q1	Q2	Q3	Q4	
							x	x	x	x	

Supplemental Nutrition Assistance Program Education (SNAP-Ed)

Three-Year Integrated Work Plan FFY 2017–2019

Activity Number	Activity Description	Intervention Categories*		Responsible SNAP-Ed Agency(ies)	Subcontractors	Time Frame: Year & Quarter** <i>Check all that apply</i>	Documentation																																											
1.5	Participate in school, district, and the San Mateo County School Wellness Alliance Committees and meetings.	<table><tr><td></td><td>CED</td></tr><tr><td></td><td>CEI</td></tr><tr><td></td><td>MPR</td></tr><tr><td>x</td><td>C&C</td></tr><tr><td>x</td><td>TTA</td></tr></table>		CED		CEI		MPR	x	C&C	x	TTA	<table><tr><td></td><td>CWD</td></tr><tr><td>x</td><td>LHD</td></tr><tr><td></td><td>AAA</td></tr><tr><td>x</td><td>UCCE</td></tr><tr><td>X</td><td>CCC</td></tr></table>		CWD	x	LHD		AAA	x	UCCE	X	CCC	CWD: LHD: AAA: UCCE: CCC:	<div>Year 1</div> <table><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td>x</td><td>x</td><td>x</td><td>x</td></tr></table> <div>Year 2</div> <table><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td>x</td><td>x</td><td>x</td><td>x</td></tr></table> <div>Year 3</div> <table><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td>x</td><td>x</td><td>x</td><td>x</td></tr></table>	Q1	Q2	Q3	Q4	x	x	x	x	Q1	Q2	Q3	Q4	x	x	x	x	Q1	Q2	Q3	Q4	x	x	x	x	ATF Reporting Tools Workbook Meeting agenda
	CED																																																	
	CEI																																																	
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1.6	Participate in Farm to School convenings to provide linkages to nutrition education and promote consumption of locally procured, healthy foods.	<table><tr><td>x</td><td>CED</td></tr><tr><td></td><td>CEI</td></tr><tr><td></td><td>MPR</td></tr><tr><td>x</td><td>C&C</td></tr><tr><td>x</td><td>TTA</td></tr></table>	x	CED		CEI		MPR	x	C&C	x	TTA	<table><tr><td></td><td>CWD</td></tr><tr><td>x</td><td>LHD</td></tr><tr><td></td><td>AAA</td></tr><tr><td>x</td><td>UCCE</td></tr><tr><td></td><td>CCC</td></tr></table>		CWD	x	LHD		AAA	x	UCCE		CCC	CWD: LHD: AAA: UCCE: CCC:	<div>Year 1</div> <table><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td>x</td><td>x</td><td>x</td><td>x</td></tr></table> <div>Year 2</div> <table><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td>x</td><td>x</td><td>x</td><td>x</td></tr></table> <div>Year 3</div> <table><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td>x</td><td>x</td><td>x</td><td>x</td></tr></table>	Q1	Q2	Q3	Q4	x	x	x	x	Q1	Q2	Q3	Q4	x	x	x	x	Q1	Q2	Q3	Q4	x	x	x	x	Meeting Agenda ATF
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Supplemental Nutrition Assistance Program Education (SNAP-Ed)

**Three-Year
Integrated Work Plan
FFY 2017–2019**

Activity Number	Activity Description	Intervention Categories*		Responsible SNAP-Ed Agency(ies)		Subcontractors	Time Frame: Year & Quarter** <i>Check all that apply</i>	Documentation																																																						
1.7	In partnership with 4-H San Mateo County, engage a minimum of 50 San Mateo County teenagers to support site improvements at SNAP-Ed eligible sites. Includes wellness policy/standards/procedures improvements, SLM implementation, physical activity promotion, and establishing/reinvigorating/maintaining edible school gardens.	<table><tr><td>x</td><td>CED</td></tr><tr><td>x</td><td>CEI</td></tr><tr><td></td><td>MPR</td></tr><tr><td>x</td><td>C&C</td></tr><tr><td></td><td>TTA</td></tr></table>	x	CED	x	CEI		MPR	x	C&C		TTA	<table><tr><td></td><td>CWD</td></tr><tr><td></td><td>LHD</td></tr><tr><td></td><td>AAA</td></tr><tr><td>x</td><td>UCCE</td></tr><tr><td></td><td>CCC</td></tr></table>		CWD		LHD		AAA	x	UCCE		CCC	CWD: LHD: AAA: UCCE: CCC:	<table><tr><td colspan="4">Year 1</td></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td>x</td><td>x</td><td>x</td><td>x</td></tr></table> <table><tr><td colspan="4">Year 2</td></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td>x</td><td>x</td><td>x</td><td>x</td></tr></table> <table><tr><td colspan="4">Year 3</td></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td>x</td><td>x</td><td>x</td><td>x</td></tr></table>	Year 1				Q1	Q2	Q3	Q4	x	x	x	x	Year 2				Q1	Q2	Q3	Q4	x	x	x	x	Year 3				Q1	Q2	Q3	Q4	x	x	x	x	Reporting Tools Workbook
x	CED																																																													
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Supplemental Nutrition Assistance Program Education (SNAP-Ed)

**Three-Year
Integrated Work Plan
FFY 2017–2019**

Activity Number	Activity Description	Intervention Categories*		Responsible SNAP-Ed Agency(ies)	Subcontractors	Time Frame: Year & Quarter** <i>Check all that apply</i>	Documentation																																											
1.8	Promote Safe Routes to School	<table><tr><td></td><td>CED</td></tr><tr><td>x</td><td>CEI</td></tr><tr><td></td><td>MPR</td></tr><tr><td>x</td><td>C&C</td></tr><tr><td>x</td><td>TTA</td></tr></table>		CED	x	CEI		MPR	x	C&C	x	TTA	<table><tr><td></td><td>CWD</td></tr><tr><td>x</td><td>LHD</td></tr><tr><td></td><td>AAA</td></tr><tr><td>x</td><td>UCCE</td></tr><tr><td></td><td>CCC</td></tr></table>		CWD	x	LHD		AAA	x	UCCE		CCC	CWD: LHD: AAA: UCCE: CCC:	<div>Year 1</div> <table><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td>x</td><td>x</td><td>x</td><td>x</td></tr></table> <div>Year 2</div> <table><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td>x</td><td>x</td><td>x</td><td>x</td></tr></table> <div>Year 3</div> <table><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td>x</td><td>x</td><td>x</td><td>x</td></tr></table>	Q1	Q2	Q3	Q4	x	x	x	x	Q1	Q2	Q3	Q4	x	x	x	x	Q1	Q2	Q3	Q4	x	x	x	x	ATF
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Q1	Q2	Q3	Q4																																															
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1.9	Annually support public health national observances such as Water Week, Walk/Bike to School, and National Nutrition month.	<table><tr><td></td><td>CED</td></tr><tr><td>x</td><td>CEI</td></tr><tr><td>x</td><td>MPR</td></tr><tr><td>x</td><td>C&C</td></tr><tr><td></td><td>TTA</td></tr></table>		CED	x	CEI	x	MPR	x	C&C		TTA	<table><tr><td></td><td>CWD</td></tr><tr><td>x</td><td>LHD</td></tr><tr><td></td><td>AAA</td></tr><tr><td>x</td><td>UCCE</td></tr><tr><td></td><td>CCC</td></tr></table>		CWD	x	LHD		AAA	x	UCCE		CCC	CWD: LHD: AAA: UCCE: CCC:	<div>Year 1</div> <table><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td>x</td><td>x</td><td>x</td><td>x</td></tr></table> <div>Year 2</div> <table><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td>x</td><td>x</td><td>x</td><td>x</td></tr></table> <div>Year 3</div> <table><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td>x</td><td>x</td><td>x</td><td>x</td></tr></table>	Q1	Q2	Q3	Q4	x	x	x	x	Q1	Q2	Q3	Q4	x	x	x	x	Q1	Q2	Q3	Q4	x	x	x	x	ATF
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***Intervention Categories Legend**

CED = Community/Nutrition and Physical Activity Education Direct; **CEI** = Community/Nutrition and Physical Activity Education Indirect; **MPR** = Media, Social Media, Public Relations and Messaging; **C&C** = Coordination and Collaboration; **TTA** = Training and Technical Assistance

****Time Frame: Year & Quarter:**

Year 1 (FFY 2017); Year 2 (FFY 2018); Year 3 (FFY 2019)

Supplemental Nutrition Assistance Program Education (SNAP-Ed)

Three-Year Integrated Work Plan FFY 2017–2019

Qtr. 1 (Oct. 1-Dec. 31); Qtr. 2 (Jan. 1-March 31); Qtr. 3 (Apr. 1-Jun. 30); Qtr. 4 (Jul. 1-Sept.30)

Educational Materials, Resources, and Curriculum

Activity Number	Curriculum, Toolkit, Resource Name	SNAP-Ed Agency(ies)		Level of Evidence Base	
1.1	Cooking Matters		CWD	x	Research Tested
			LHD		Practice Tested
			AAA		Emerging
			UCCE		N/A - Please describe below:
		x	CCC		
1.1, 1.3	Coordinated Approach to Child Health (CATCH)		CWD	x	Research Tested
		x	LHD		Practice Tested
			AAA		Emerging
		x	UCCE		N/A - Please describe below:
		x	CCC		

Supplemental Nutrition Assistance Program Education (SNAP-Ed)

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1.1,1.3	Cooking Up Healthy Choices		CWD	x	Research Tested
			LHD		Practice Tested
			AAA		Emerging
		x	UCCE		N/A - Please describe below:
			CCC		
1.1,1.3	Healthy Eating Made Easier		CWD		Research Tested
		X	LHD	X	Practice Tested
			AAA		Emerging
		x	UCCE		N/A - Please describe below: UC lesson observation tool developed to ensure quality and fidelity to curriculum
			CCC		
1.1,1.3	Deal Me In: Food and Fitness		CWD		Research Tested
			LHD	X	Practice Tested
			AAA		Emerging
		x	UCCE		N/A - Please describe below: UC lesson observation tool developed to ensure quality and fidelity to curriculum
			CCC		

Supplemental Nutrition Assistance Program Education (SNAP-Ed)

**Three-Year
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1.1,1.3	Dig In!		CWD		Research Tested
		X	LHD	X	Practice Tested
			AAA		Emerging
		x	UCCE		N/A - Please describe below: UC lesson observation tool developed to ensure quality and fidelity to curriculum
			CCC		
1.1,1.3	Good For Me and You		CWD		Research Tested
			LHD		Practice Tested
			AAA	x	Emerging
		x	UCCE		N/A - Please describe below: UC lesson observation tool developed to ensure quality and fidelity to curriculum
			CCC		
1.1,1.3	Great Garden Detective Adventure		CWD		Research Tested
		X	LHD	X	Practice Tested
			AAA		Emerging
		x	UCCE		N/A - Please describe below: UC lesson observation tool developed to ensure quality and fidelity to curriculum
			CCC		

Supplemental Nutrition Assistance Program Education (SNAP-Ed)

**Three-Year
Integrated Work Plan
FFY 2017–2019**

1.1,1.3	Happy Healthy Me: Moving, Munching and Reading MyPlate		CWD		Research Tested
			LHD		Practice Tested
			AAA	X	Emerging
		x	UCCE		N/A - Please describe below: UC lesson observation tool developed to ensure quality and fidelity to curriculum
			CCC		
1.1,1.3	It's My Choice... Eat Right! Be Active!		CWD		Research Tested
			LHD		Practice Tested
			AAA	X	Emerging
		x	UCCE		N/A - Please describe below: UC lesson observation tool developed to ensure quality and fidelity to curriculum
			CCC		
1.1,1.3	Jr. Master Gardeners-Learn, Grow, Eat & Go!		CWD		Research Tested
			LHD	X	Practice Tested
			AAA		Emerging
		x	UCCE		N/A - Please describe below: UC lesson observation tool developed to ensure quality and fidelity to curriculum
		x	CCC		

Supplemental Nutrition Assistance Program Education (SNAP-Ed)

**Three-Year
Integrated Work Plan
FFY 2017–2019**

1.1,1.3	My Amazing Body		CWD		Research Tested
			LHD		Practice Tested
			AAA	x	Emerging
		x	UCCE		N/A - Please describe below: UC lesson observation tool developed to ensure quality and fidelity to curriculum
			CCC		
1.1,1.3	Nutrition Pathfinders		CWD		Research Tested
		X	LHD	X	Practice Tested
			AAA		Emerging
		x	UCCE		N/A - Please describe below: UC lesson observation tool developed to ensure quality and fidelity to curriculum
			CCC		
1.1,1.3	Nutrition to Grow On		CWD		Research Tested
		x	LHD	x	Practice Tested
			AAA		Emerging
		x	UCCE		N/A - Please describe below: UC lesson observation tool developed to ensure quality and fidelity to curriculum
			CCC		

Supplemental Nutrition Assistance Program Education (SNAP-Ed)

**Three-Year
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FFY 2017–2019**

1.1,1.3	Power Play! Campaign Resources		CWD		Research Tested
		X	LHD	X	Practice Tested
			AAA		Emerging
		x	UCCE		N/A - Please describe below: UC lesson observation tool developed to ensure quality and fidelity to curriculum
			CCC		
1.1,1.3	Serving My Plate: A Yummy Curriculum		CWD		Research Tested
		X	LHD	X	Practice Tested
			AAA		Emerging
		x	UCCE		N/A - Please describe below: UC lesson observation tool developed to ensure quality and fidelity to curriculum
			CCC		

Supplemental Nutrition Assistance Program Education (SNAP-Ed)

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1.1,1.3	Sports, Play & Active Recreation for kids		CWD	x	Research Tested
		x	LHD		Practice Tested
			AAA		Emerging
		x	UCCE		N/A - Please describe below: UC lesson observation tool developed to ensure quality and fidelity to curriculum
			CCC		
1.1,1.3	Choice, Control and Change		CWD		Research Tested
			LHD		Practice Tested
			AAA	x	Emerging
		x	UCCE		N/A - Please describe below: UC lesson observation tool developed to ensure quality and fidelity to curriculum
			CCC		
1.1,1.3	Eat Fit		CWD		Research Tested
			LHD		Practice Tested
			AAA	x	Emerging
		x	UCCE		N/A - Please describe below: UC lesson observation tool developed to ensure quality and fidelity to curriculum
			CCC		

Supplemental Nutrition Assistance Program Education (SNAP-Ed)

**Three-Year
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1.1,1.3	Exercise Your Options		CWD		Research Tested
			LHD	x	Practice Tested
			AAA		Emerging
		x	UCCE		N/A - Please describe below: UC lesson observation tool developed to ensure quality and fidelity to curriculum
			CCC		
1.1,1.3	Nutrition Voyage: The Quest to Be our Best		CWD		Research Tested
		x	LHD	x	Practice Tested
			AAA		Emerging
		x	UCCE		N/A - Please describe below: UC lesson observation tool developed to ensure quality and fidelity to curriculum
			CCC		
1.1,1.3	Hunger Attacks/Money Talks		CWD		Research Tested
			LHD	x	Practice Tested
			AAA		Emerging
		x	UCCE		N/A - Please describe below: UC lesson observation tool developed to ensure quality and fidelity to curriculum
			CCC		

Supplemental Nutrition Assistance Program Education (SNAP-Ed)

**Three-Year
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FFY 2017–2019**

1.1,1.3	Nourish Food & Community		CWD		Research Tested
		x	LHD	x	Practice Tested
			AAA		Emerging
		x	UCCE		N/A - Please describe below: UC lesson observation tool developed to ensure quality and fidelity to curriculum
			CCC		
1.1,1.3	Rethink Your Drink		CWD		Research Tested
		x	LHD	x	Practice Tested
			AAA		Emerging
		x	UCCE		N/A - Please describe below: UC lesson observation tool developed to ensure quality and fidelity to curriculum
			CCC		
1.1,1.3	Eat & Play Together!		CWD		Research Tested
			LHD	x	Practice Tested
			AAA		Emerging
		x	UCCE		N/A - Please describe below: UC lesson observation tool developed to ensure quality and fidelity to curriculum
			CCC		

Supplemental Nutrition Assistance Program Education (SNAP-Ed)

**Three-Year
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FFY 2017–2019**

1.1,1.3	Healthalicious		CWD		Research Tested
			LHD	x	Practice Tested
			AAA		Emerging
		x	UCCE		N/A - Please describe below: UC lesson observation tool developed to ensure quality and fidelity to curriculum
			CCC		
1.1,1.3	TWIGS: Teens With Intergenerational Support		CWD		Research Tested
		x	LHD	x	Practice Tested
			AAA		Emerging
		x	UCCE		N/A - Please describe below: UC lesson observation tool developed to ensure quality and fidelity to curriculum
			CCC		
1.1,1.3	Activity + Eating		CWD		Research Tested
			LHD	x	Practice Tested
			AAA		Emerging
		x	UCCE		N/A - Please describe below: UC lesson observation tool developed to ensure quality and fidelity to curriculum
			CCC		

Supplemental Nutrition Assistance Program Education (SNAP-Ed)

**Three-Year
Integrated Work Plan
FFY 2017–2019**

1.1,1.3	High School Lesson Plans and Presentation		CWD		Research Tested
			LHD	x	Practice Tested
			AAA		Emerging
		x	UCCE		N/A - Please describe below: UC lesson observation tool developed to ensure quality and fidelity to curriculum
			CCC		
1.1,1.3	Choosing Healthy Beverages		CWD		Research Tested
		x	LHD	x	Practice Tested
			AAA		Emerging
		x	UCCE		N/A - Please describe below: UC lesson observation tool developed to ensure quality and fidelity to curriculum
			CCC		
1.1,1.3	Eat Right When Money's Tight/Money for Food		CWD		Research Tested
		x	LHD	x	Practice Tested
			AAA		Emerging
		x	UCCE		N/A - Please describe below: UC lesson observation tool developed to ensure quality and fidelity to curriculum
			CCC		

Supplemental Nutrition Assistance Program Education (SNAP-Ed)

**Three-Year
Integrated Work Plan
FFY 2017–2019**

1.1,1.3	Eat Healthy, Be Active Community Workshops		CWD		Research Tested
		x	LHD	x	Practice Tested
			AAA		Emerging
		x	UCCE		N/A - Please describe below: UC lesson observation tool developed to ensure quality and fidelity to curriculum
			CCC		
1.1,1.3	Fresh from the Garden		CWD		Research Tested
			LHD		Practice Tested
			AAA		x Emerging N/A - Please describe below: UC lesson observation tool developed to ensure quality and fidelity to curriculum
		x	UCCE		
			CCC		
1.1,1.3	Healthy, Happy Families		CWD		Research Tested
		x	LHD	x	Practice Tested
			AAA		Emerging
		x	UCCE		N/A - Please describe below: UC lesson observation tool developed to ensure quality and fidelity to curriculum
			CCC		

Supplemental Nutrition Assistance Program Education (SNAP-Ed)

**Three-Year
Integrated Work Plan
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1.1,1.3	Parent Lesson: Advocating for Healthier School Environments		CWD		Research Tested
		x	LHD	x	Practice Tested
			AAA		Emerging
		x	UCCE		N/A - Please describe below: UC lesson observation tool developed to ensure quality and fidelity to curriculum
			CCC		
1.1,1.3	Plan, Shop, Save and Cook		CWD		Research Tested
			LHD	x	Practice Tested
			AAA		Emerging
		x	UCCE		N/A - Please describe below: UC lesson observation tool developed to ensure quality and fidelity to curriculum
			CCC		
1.1,1.3	Eat Smart, Live Strong: Nutrition Education for Older Adults		CWD		Research Tested
			LHD	x	Practice Tested
			AAA		Emerging
		x	UCCE		N/A - Please describe below: UC lesson observation tool developed to ensure quality and fidelity to curriculum
			CCC		

Supplemental Nutrition Assistance Program Education (SNAP-Ed)

**Three-Year
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1.1,1.3	Eat Fresh.org Recipe Cards		CWD		Research Tested
			LHD		Practice Tested
			AAA		Emerging
		x	UCCE	x	N/A - Please describe below: UC lesson observation tool developed to ensure quality and fidelity to curriculum
			CCC		
1.1,1.3	Eat Fresh.org Mini-Course		CWD		Research Tested
			LHD		Practice Tested
			AAA	x	Emerging
		x	UCCE		N/A - Please describe below: UC lesson observation tool developed to ensure quality and fidelity to curriculum
			CCC		
1.1,1.3	Harvest of the Month Newsletters		CWD	x	Research Tested
		x	LHD		Practice Tested
			AAA		Emerging
		x	UCCE		N/A - Please describe below: UC lesson observation tool developed to ensure quality and fidelity to curriculum
			CCC		

Supplemental Nutrition Assistance Program Education (SNAP-Ed)

Three-Year
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FFY 2017–2019

1.1,1.3	Smarter Lunchrooms Movement Materials		CWD	x	Research Tested
		x	LHD		Practice Tested
			AAA		Emerging
		x	UCCE		N/A - Please describe below: UC lesson observation tool developed to ensure quality and fidelity to curriculum
			CCC		
1.1,1.3	Choose MyPlate Materials and Resources		CWD		Research Tested
		x	LHD	x	Practice Tested
			AAA		Emerging
		x	UCCE		N/A - Please describe below: UC lesson observation tool developed to ensure quality and fidelity to curriculum
			CCC		
1.8	Safe Routes to School Assistance Resource Center		CWD		Research Tested
		x	LHD		Practice Tested
			AAA		Emerging
		x	UCCE		N/A - Please describe below: UC lesson observation tool developed to ensure quality and fidelity to curriculum
			CCC		

Supplemental Nutrition Assistance Program Education (SNAP-Ed)

**Three-Year
Integrated Work Plan
FFY 2017–2019**

1.1	UC Lesson Observation Tool		CWD		Research Tested
			LHD		Practice Tested
			AAA		Emerging
		x	UCCE	x	N/A - Please describe below: UC lesson observation tool developed to ensure quality and fidelity to curriculum
			CCC		
1.1,1.3	Choose Health Food Fun and Fitness Curriculum		CWD		Research Tested
		x	LHD	x	Practice Tested
			AAA		Emerging
			UCCE		N/A - Please describe below: UC lesson observation tool developed to ensure quality and fidelity to curriculum
			CCC		
1.1,1.3	Growing Healthy Habits		CWD		Research Tested
		x	LHD	x	Practice Tested
			AAA		Emerging
			UCCE		N/A - Please describe below: UC lesson observation tool developed to ensure quality and fidelity to curriculum
			CCC		

Supplemental Nutrition Assistance Program Education (SNAP-Ed)

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1.1,1.3	Shaping Up My Choices		CWD		Research Tested
		x	LHD	x	Practice Tested
			AAA		Emerging
			UCCE		N/A - Please describe below: UC lesson observation tool developed to ensure quality and fidelity to curriculum
			CCC		
1.1,1.3	Nutrition 5 Series from Orange County Health Care Agency		CWD		Research Tested
		x	LHD	x	Practice Tested
			AAA		Emerging
			UCCE		N/A - Please describe below: UC lesson observation tool developed to ensure quality and fidelity to curriculum
			CCC		
1.1,1.3	Eat Well, Move More Feel Great		CWD		Research Tested
		x	LHD	x	Practice Tested
			AAA		Emerging
			UCCE		N/A - Please describe below: UC lesson observation tool developed to ensure quality and fidelity to curriculum
			CCC		

Supplemental Nutrition Assistance Program Education (SNAP-Ed)

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Integrated Work Plan
FFY 2017–2019**

1.1,1.3	4H -101		CWD		Research Tested
			LHD	x	Practice Tested
			AAA		Emerging
		x	UCCE		N/A - Please describe below: UC lesson observation tool developed to ensure quality and fidelity to curriculum
			CCC		
1.1,1.3	Discovery Health Choices		CWD	x	Research Tested
		x	LHD		Practice Tested
			AAA		Emerging
		x	UCCE		N/A - Please describe below: UC lesson observation tool developed to ensure quality and fidelity to curriculum
			CCC		
1.1,1.3	Eating Healthy From Farm to Fork		CWD		Research Tested
		x	LHD	x	Practice Tested
			AAA		Emerging
		x	UCCE		N/A - Please describe below: UC lesson observation tool developed to ensure quality and fidelity to curriculum
			CCC		

Supplemental Nutrition Assistance Program Education (SNAP-Ed)

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1.1,1.3	Healthy Eating Made Easier		CWD		Research Tested
		x	LHD	x	Practice Tested
			AAA		Emerging
			UCCE		N/A - Please describe below: UC lesson observation tool developed to ensure quality and fidelity to curriculum
			CCC		
1.1,1.3	My Plate Family Educator Toolkit		CWD		Research Tested
		x	LHD	x	Practice Tested
			AAA		Emerging
			UCCE		N/A - Please describe below: UC lesson observation tool developed to ensure quality and fidelity to curriculum
			CCC		
1.1,1.3	Project Lean Parent Lesson Plans Advocating for Healthier School Environments		CWD		Research Tested
		x	LHD	x	Practice Tested
			AAA		Emerging
			UCCE		N/A - Please describe below: UC lesson observation tool developed to ensure quality and fidelity to curriculum
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Supplemental Nutrition Assistance Program Education (SNAP-Ed)

**Three-Year
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Evaluation Activities (FFY 2017 - FFY 2019)

Activity Number	Evaluation Activity Description	Formative	Process	Outcome or Impact	Responsible SNAP-Ed Agency(ies)	Time Frame: Year & Quarter** Check all that apply	Tool/Documentation
E.1.2	Track and report indirect education provided in Activity 1.2.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<div>CWD</div> <div><input checked="" type="checkbox"/> LHD</div> <div>AAA</div> <div><input checked="" type="checkbox"/> UCCE</div> <div><input checked="" type="checkbox"/> CCC</div>	<div>Year 1</div> <div>Q1 Q2 Q3 Q4</div> <div><input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/></div> <div>Year 2</div> <div>Q1 Q2 Q3 Q4</div> <div><input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/></div> <div>Year 3</div> <div>Q1 Q2 Q3 Q4</div> <div><input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/></div>	<div><input checked="" type="checkbox"/> EARS/ATF</div> <div><input type="checkbox"/> PSE RE-AIM Report</div> <div><input checked="" type="checkbox"/> UC CalFresh Workbook</div> <div><input type="checkbox"/> Food Behavior Checklist</div> <div><input type="checkbox"/> UC Intent to Change</div> <div>List other:</div>

[(Evaluation Type)]

Supplemental Nutrition Assistance Program Education (SNAP-Ed)

Three-Year Integrated Work Plan FFY 2017–2019

E.1.3	Track and report training provided in Activity 1.3	<div></div>	<div>x</div>	<div></div>	<table><tr><td></td><td>CWD</td></tr><tr><td>x</td><td>LHD</td></tr><tr><td></td><td>AAA</td></tr><tr><td>x</td><td>UCCE</td></tr><tr><td></td><td>CCC</td></tr></table>		CWD	x	LHD		AAA	x	UCCE		CCC	<table><tr><th colspan="4">Year 1</th></tr><tr><th>Q1</th><th>Q2</th><th>Q3</th><th>Q4</th></tr><tr><td>x</td><td>x</td><td>x</td><td>x</td></tr></table> <table><tr><th colspan="4">Year 2</th></tr><tr><th>Q1</th><th>Q2</th><th>Q3</th><th>Q4</th></tr><tr><td>x</td><td>x</td><td>x</td><td>x</td></tr></table> <table><tr><th colspan="4">Year 3</th></tr><tr><th>Q1</th><th>Q2</th><th>Q3</th><th>Q4</th></tr><tr><td>x</td><td>x</td><td>x</td><td>x</td></tr></table>	Year 1				Q1	Q2	Q3	Q4	x	x	x	x	Year 2				Q1	Q2	Q3	Q4	x	x	x	x	Year 3				Q1	Q2	Q3	Q4	x	x	x	x	<table><tr><td>x</td><td>EARS/ATF</td></tr><tr><td></td><td>PSE RE-AIM Report</td></tr><tr><td>x</td><td>UC CalFresh Workbook</td></tr><tr><td></td><td>Food Behavior Checklist</td></tr><tr><td></td><td>UC Intent to Change</td></tr></table> <div>List other:</div>	x	EARS/ATF		PSE RE-AIM Report	x	UC CalFresh Workbook		Food Behavior Checklist		UC Intent to Change
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Supplemental Nutrition Assistance Program Education (SNAP-Ed)

**Three-Year
Integrated Work Plan
FFY 2017–2019**

Activity Number	Evaluation Activity Description	Formative	Process	Outcome or Impact	Responsible SNAP-Ed Agency(ies)	Time Frame: Year & Quarter** Check all that apply	Tool/Documentation																																																								
E.1.4	Report annually on number of needs identified and the wellness policy/standards/procedures adopted and implemented in Activity 1.4	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<table><tr><td></td><td>CWD</td></tr><tr><td>x</td><td>LHD</td></tr><tr><td></td><td>AAA</td></tr><tr><td>x</td><td>UCCE</td></tr><tr><td></td><td>CCC</td></tr></table>		CWD	x	LHD		AAA	x	UCCE		CCC	<table><tr><td colspan="4">Year 1</td></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td>x</td><td>x</td><td>x</td><td>x</td></tr><tr><td colspan="4">Year 2</td></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td>x</td><td>x</td><td>x</td><td>x</td></tr><tr><td colspan="4">Year 3</td></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td>x</td><td>x</td><td>x</td><td>x</td></tr></table>	Year 1				Q1	Q2	Q3	Q4	x	x	x	x	Year 2				Q1	Q2	Q3	Q4	x	x	x	x	Year 3				Q1	Q2	Q3	Q4	x	x	x	x	<table><tr><td></td><td>EARS/ATF</td></tr><tr><td>x</td><td>PSE RE-AIM Report</td></tr><tr><td></td><td>UC CalFresh Workbook</td></tr><tr><td></td><td>Food Behavior Checklist</td></tr><tr><td></td><td>UC Intent to Change</td></tr></table> <div>List other:</div>		EARS/ATF	x	PSE RE-AIM Report		UC CalFresh Workbook		Food Behavior Checklist		UC Intent to Change
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E.1.5	Conduct and analyze Smarter Lunchrooms Movement (SLM) Scorecard to inform the adoption of SLM strategies in the lunchroom for Activity 1.4	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<table><tr><td></td><td>CWD</td></tr><tr><td>x</td><td>LHD</td></tr><tr><td></td><td>AAA</td></tr><tr><td>x</td><td>UCCE</td></tr><tr><td></td><td>CCC</td></tr></table>		CWD	x	LHD		AAA	x	UCCE		CCC	<table><tr><td colspan="4">Year 1</td></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td>x</td><td>x</td><td>x</td><td>x</td></tr><tr><td colspan="4">Year 2</td></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td>x</td><td>x</td><td>x</td><td>x</td></tr><tr><td colspan="4">Year 3</td></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td>x</td><td>x</td><td>x</td><td>x</td></tr></table>	Year 1				Q1	Q2	Q3	Q4	x	x	x	x	Year 2				Q1	Q2	Q3	Q4	x	x	x	x	Year 3				Q1	Q2	Q3	Q4	x	x	x	x	<table><tr><td></td><td>EARS/ATF</td></tr><tr><td>x</td><td>PSE RE-AIM Report</td></tr><tr><td>x</td><td>UC CalFresh Workbook</td></tr><tr><td></td><td>Food Behavior Checklist</td></tr><tr><td></td><td>UC Intent to Change</td></tr></table> <div>List other:</div>		EARS/ATF	x	PSE RE-AIM Report	x	UC CalFresh Workbook		Food Behavior Checklist		UC Intent to Change
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Supplemental Nutrition Assistance Program Education (SNAP-Ed)

Three-Year Integrated Work Plan FFY 2017–2019

E.1.6	For Activity 1.4, annually report on the number of gardens that the LIAs supported the maintenance, establishment or reinvigoration of and the number of students who work, learn or eat from the garden.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td>x</td><td>LHD</td></tr> <tr><td></td><td>AAA</td></tr> <tr><td>x</td><td>UCCE</td></tr> <tr><td>x</td><td>CCC</td></tr> </table>		CWD	x	LHD		AAA	x	UCCE	x	CCC	<table border="1"> <tr><th colspan="4">Year 1</th></tr> <tr> <th>Q1</th><th>Q2</th><th>Q3</th><th>Q4</th></tr> <tr> <td>x</td><td>x</td><td>x</td><td>x</td></tr> </table> <table border="1"> <tr><th colspan="4">Year 2</th></tr> <tr> <th>Q1</th><th>Q2</th><th>Q3</th><th>Q4</th></tr> <tr> <td>x</td><td>x</td><td>x</td><td>x</td></tr> </table> <table border="1"> <tr><th colspan="4">Year 3</th></tr> <tr> <th>Q1</th><th>Q2</th><th>Q3</th><th>Q4</th></tr> <tr> <td>x</td><td>x</td><td>x</td><td>x</td></tr> </table>	Year 1				Q1	Q2	Q3	Q4	x	x	x	x	Year 2				Q1	Q2	Q3	Q4	x	x	x	x	Year 3				Q1	Q2	Q3	Q4	x	x	x	x	<table border="1"> <tr><td></td><td>EARS/ATF</td></tr> <tr><td>x</td><td>PSE RE- AIM Report</td></tr> <tr><td>x</td><td>UC CalFresh Workbook</td></tr> <tr><td></td><td>Food Behavior Checklist</td></tr> <tr><td></td><td>UC Intent to Change</td></tr> <tr><td colspan="2">List other:</td></tr> </table>		EARS/ATF	x	PSE RE- AIM Report	x	UC CalFresh Workbook		Food Behavior Checklist		UC Intent to Change	List other:	
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E.1.7	For activity 1.4, annually report on the structured PA programs adopted and environmental changes that improve access to physical activity such as Safe Routes to School and playground stenciling.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td>x</td><td>LHD</td></tr> <tr><td></td><td>AAA</td></tr> <tr><td>x</td><td>UCCE</td></tr> <tr><td></td><td>CCC</td></tr> </table>		CWD	x	LHD		AAA	x	UCCE		CCC	<table border="1"> <tr><th colspan="4">Year 1</th></tr> <tr> <th>Q1</th><th>Q2</th><th>Q3</th><th>Q4</th></tr> <tr> <td>x</td><td>x</td><td>x</td><td>x</td></tr> </table> <table border="1"> <tr><th colspan="4">Year 2</th></tr> <tr> <th>Q1</th><th>Q2</th><th>Q3</th><th>Q4</th></tr> <tr> <td>x</td><td>x</td><td>x</td><td>x</td></tr> </table> <table border="1"> <tr><th colspan="4">Year 3</th></tr> <tr> <th>Q1</th><th>Q2</th><th>Q3</th><th>Q4</th></tr> <tr> <td>x</td><td>x</td><td>x</td><td>x</td></tr> </table>	Year 1				Q1	Q2	Q3	Q4	x	x	x	x	Year 2				Q1	Q2	Q3	Q4	x	x	x	x	Year 3				Q1	Q2	Q3	Q4	x	x	x	x	<table border="1"> <tr><td></td><td>EARS/ATF</td></tr> <tr><td>x</td><td>PSE RE- AIM Report</td></tr> <tr><td>x</td><td>UC CalFresh Workbook</td></tr> <tr><td></td><td>Food Behavior Checklist</td></tr> <tr><td></td><td>UC Intent to Change</td></tr> <tr><td colspan="2">List other:</td></tr> </table>		EARS/ATF	x	PSE RE- AIM Report	x	UC CalFresh Workbook		Food Behavior Checklist		UC Intent to Change	List other:	
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**Time Frame: Year & Quarter:

Supplemental Nutrition Assistance Program Education (SNAP-Ed)

Three-Year Integrated Work Plan FFY 2017–2019

Year 1 (FFY 2017); Year 2 (FFY 2018); Year 3 (FFY 2019)

Qtr. 1 (Oct. 1-Dec. 31); Qtr. 2 (Jan. 1-March 31); Qtr. 3 (Apr. 1-Jun. 30); Qtr. 4 (Jul. 1-Sept. 30)

SECTION C: INTERVENTION PLAN

I. Three-Year SNAP-Ed Local Objective #2 (FFY 2017–FFY 2019):

Local Objectives must be S.M.A.R.T (Specific, Measureable, Achievable, Realistic, and Time-Bound)

By September 30, 2019, 16 SNAP-Ed eligible early care and education (ECE) sites will make changes to the site environment and systems to support improved nutrition, physical activity, and screen time behaviors among students, parents, and staff.

SNAP-Ed State Goals (*check all that apply*):

x	Goal 1: Food and Beverages (Behavioral)
x	Goal 2: Physical Activity (Behavioral)
x	Goal 3: Food Resource Management (Behavioral)
x	Goal 4: Access to and/or appeal of dietary choices(Physical and Social Environmental)
x	Goal 5: Access to and/or appeal of physical activity opportunities (Physical and Social Environmental)

II. PSE Strategy(ies) that support the Three-Year SNAP-Ed Local Objective listed above:

Structured Physical Activity

Wellness Policies

Farm to School

Edible Gardens

Murals/Stencils

SHINE

Supplemental Nutrition Assistance Program Education (SNAP-Ed)

**Three-Year
Integrated Work Plan
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Smarter Lunchrooms Movement

Annual Objectives to support the Three-Year SNAP-Ed Local Objective listed above:

Local Objectives must be S.M.A.R.T (Specific, Measureable, Achievable, Realistic, and Time-Bound)

1. FFY 2017 (Year 1) Objective(s):

- a. By September 30, 2018, make at least one new healthy environment or system change such as implementing SLM, SHINE, or improving/establishing/maintaining a school garden at 4 ECE sites.
- b. By September 30, 2017, provide direct education to 1,770 SNAP-Ed eligible students and parents and indirect education to 1,770 SNAP-Ed eligible students and parents at ECE sites.

2. FFY 2018 (Year 2) Objective(s):

- a. By September 30, 2018, make at least one new healthy environment or system change such as implementing SLM, SHINE, or improving/establishing/maintaining a school garden at 6 ECE sites.
- b. By September 30, 2018, provide direct education to 1,770 SNAP-Ed eligible students and parents and indirect education to 1,770 SNAP-Ed eligible students and parents at ECE sites

3.FFY 2019 (Year 3) Objective(s):

- a. By September 30, 2019, make at least one new healthy environment or system change such as implementing SLM, SHINE or improving/establishing/maintaining a school garden at 6 ECE sites.
- b. By September 30, 2019, provide direct education to 1,770 SNAP-Ed eligible students and parents and indirect education to 1,770 SNAP-Ed eligible students and parents at ECE sites.

Supplemental Nutrition Assistance Program Education (SNAP-Ed)

Three-Year Integrated Work Plan FFY 2017–2019

Three-Year SNAP-Ed Local Objective #2 (FFY 2017–FFY 2019):

Restate the Local Objective (item I.)

Activity Number	Activity Description	Intervention Categories*		Responsible SNAP-Ed Agency(ies)		Subcontractors	Time Frame: Year & Quarter** <i>Check all that apply</i>	Documentation																																																						
2.1	<p>Annually establish and strengthen the relationships with 12 SNAP-Ed ECE eligible sites and build interest in site improvements by providing or supporting direct education to SNAP-Ed eligible students, parents, and caregivers.</p> <p>Year 1: Provide Direct Education to 1,770 SNAP-Ed eligible students, parents, and caregivers</p> <p>Year 2: Provide Direction Education to 1,770 SNAP-Ed eligible students, parents, and caregivers</p> <p>Year 3: Provide Direct Education to 1,770 SNAP-Ed eligible students, parents, and caregivers</p>	<table><tr><td>x</td><td>CED</td></tr><tr><td></td><td>CEI</td></tr><tr><td></td><td>MPR</td></tr><tr><td>x</td><td>C&C</td></tr><tr><td>x</td><td>TTA</td></tr></table>	x	CED		CEI		MPR	x	C&C	x	TTA	<table><tr><td></td><td>CWD</td></tr><tr><td>x</td><td>LHD</td></tr><tr><td></td><td>AAA</td></tr><tr><td>x</td><td>UCCE</td></tr><tr><td>x</td><td>CCC</td></tr></table>		CWD	x	LHD		AAA	x	UCCE	x	CCC	CWD: LHD: AAA: UCCE: CCC:	<table><tr><td colspan="4">Year 1</td></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td>x</td><td>x</td><td>x</td><td>X</td></tr><tr><td colspan="4">Year 2</td></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td>x</td><td>x</td><td>x</td><td>X</td></tr><tr><td colspan="4">Year 3</td></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td>x</td><td>x</td><td>x</td><td>X</td></tr></table>	Year 1				Q1	Q2	Q3	Q4	x	x	x	X	Year 2				Q1	Q2	Q3	Q4	x	x	x	X	Year 3				Q1	Q2	Q3	Q4	x	x	x	X	ATF Reporting Tools Workbook
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2.2	<p>Provide indirect education through interactive booths, exhibits, displays, or dissemination of nutrition education and physical activity promotion materials reaching SNAP-Ed eligible participants. Includes the promotion of EatFresh.org to increase participation in online platform.</p> <p>Year 1: Provide Indirection Education to 1,770 SNAP-Ed eligible participants</p> <p>Year 2: Provide Indirect Education to 1,770 SNAP-Ed eligible participants</p> <p>Year 3 : Provide Indirect Education to 1,770 -SNAP-Ed eligible participants</p>	<table><tr><td></td><td>CED</td></tr><tr><td>x</td><td>CEI</td></tr><tr><td></td><td>MPR</td></tr><tr><td>x</td><td>C&C</td></tr><tr><td></td><td>TTA</td></tr></table>		CED	x	CEI		MPR	x	C&C		TTA	<table><tr><td></td><td>CWD</td></tr><tr><td>x</td><td>LHD</td></tr><tr><td></td><td>AAA</td></tr><tr><td>x</td><td>UCCE</td></tr><tr><td></td><td>CCC</td></tr></table>		CWD	x	LHD		AAA	x	UCCE		CCC	CWD: LHD: AAA: UCCE: CCC:	<table><tr><th colspan="4">Year 1</th></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td>x</td><td>x</td><td>x</td><td>X</td></tr></table> <table><tr><th colspan="4">Year 2</th></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td>x</td><td>x</td><td>x</td><td>X</td></tr></table> <table><tr><th colspan="4">Year 3</th></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td>X</td><td>X</td><td>X</td><td>X</td></tr></table>	Year 1				Q1	Q2	Q3	Q4	x	x	x	X	Year 2				Q1	Q2	Q3	Q4	x	x	x	X	Year 3				Q1	Q2	Q3	Q4	X	X	X	X	ATF Reporting Tools Workbook
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2.3	<p>Based on need, provide curriculum training and support to 30 preschool teachers and other personnel who work with the SNAP-Ed eligible population.</p>	<table><tr><td></td><td>CED</td></tr><tr><td></td><td>CEI</td></tr><tr><td></td><td>MPR</td></tr><tr><td>x</td><td>C&C</td></tr><tr><td>x</td><td>TTA</td></tr></table>		CED		CEI		MPR	x	C&C	x	TTA	<table><tr><td></td><td>CWD</td></tr><tr><td>X</td><td>LHD</td></tr><tr><td></td><td>AAA</td></tr><tr><td>x</td><td>UCCE</td></tr><tr><td></td><td>CCC</td></tr></table>		CWD	X	LHD		AAA	x	UCCE		CCC	CWD: LHD: AAA: UCCE: CCC: :	<table><tr><th colspan="4">Year 1</th></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td>x</td><td>x</td><td>x</td><td>x</td></tr></table> <table><tr><th colspan="4">Year 2</th></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td>x</td><td>x</td><td>x</td><td>X</td></tr></table> <table><tr><th colspan="4">Year 3</th></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td>X</td><td>X</td><td>X</td><td>X</td></tr></table>	Year 1				Q1	Q2	Q3	Q4	x	x	x	x	Year 2				Q1	Q2	Q3	Q4	x	x	x	X	Year 3				Q1	Q2	Q3	Q4	X	X	X	X	ATF Reporting Tools Workbook
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2.4	<p>Establish or maintain regular communication with key contacts at all SNAP-Ed eligible ECE sites to identify additional opportunities for nutrition education and site improvements including SLM or SHINE implementation, structured physical activity programs, playground stencils, and improving/establishing/maintaining an edible school garden.</p> <p>Year 1: Complete assessment to identify areas where improvements are needed or implement one site improvement of nutrition and physical activity supports at any of the 4 ECE sites.</p> <p>Year 2: Assist in the maintenance of site improvements from prior year. Complete assessment and/or implement at least one site improvement at any of the 6 ECE sites. Assist in the development of a sustainability plan.</p> <p>Year 3: Assist in the maintenance of site improvements from prior year. Complete assessment and/or implement at least one new site improvement at any of the 8 ECE SNAP-Ed eligible sites or sites making improvements in Year 2. Assist in the development of a sustainability plan.</p>		CED		CWD	CWD:	Year 1				ATF Reporting Tools Workbook
			CEI	X	LHD	LHD:	Q1	Q2	Q3	Q4	
			MPR		AAA	AAA:	x	x	x	x	
		x	C&C	x	UCCE	UCCE:	Year 2				
		x	TTA		CCC	CCC: :	Q1	Q2	Q3	Q4	
							x	x	x	x	
							Year 3				
							Q1	Q2	Q3	Q4	
							x	x	x	x	

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2.5	Inform all engaged preschools sites regarding the criteria for Preschools Shaping Healthy Impressions through Nutrition and Exercise (SHINE) recognition program. Annually recruit 2 ECE sites to apply for Preschools SHINE recognition.	<table><tr><td></td><td>CED</td></tr><tr><td></td><td>CEI</td></tr><tr><td></td><td>MPR</td></tr><tr><td>x</td><td>C&C</td></tr><tr><td>x</td><td>TTA</td></tr></table>		CED		CEI		MPR	x	C&C	x	TTA	<table><tr><td></td><td>CWD</td></tr><tr><td>X</td><td>LHD</td></tr><tr><td></td><td>AAA</td></tr><tr><td></td><td>UCCE</td></tr><tr><td></td><td>CCC</td></tr></table>		CWD	X	LHD		AAA		UCCE		CCC	CWD: LHD: AAA: UCCE: CCC: :	<table><tr><th colspan="4">Year 1</th></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td>x</td><td>x</td><td>x</td><td>x</td></tr></table> <table><tr><th colspan="4">Year 2</th></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td>x</td><td>x</td><td>x</td><td>X</td></tr></table> <table><tr><th colspan="4">Year 3</th></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td>X</td><td>X</td><td>X</td><td>X</td></tr></table>	Year 1				Q1	Q2	Q3	Q4	x	x	x	x	Year 2				Q1	Q2	Q3	Q4	x	x	x	X	Year 3				Q1	Q2	Q3	Q4	X	X	X	X	ATF
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X	X	X	X																																																											
2.6	Educate at least half of engaged ECE sites regarding resources and technical assistance available to support farm to preschool efforts at least once during the 3 year period: topics may include: On-site gardens (in-grounds or container) Local sourcing California Thursdays UCCE Master Gardeners Garden-based nutrition education	<table><tr><td></td><td>CED</td></tr><tr><td></td><td>CEI</td></tr><tr><td></td><td>MPR</td></tr><tr><td>x</td><td>C&C</td></tr><tr><td>x</td><td>TTA</td></tr></table>		CED		CEI		MPR	x	C&C	x	TTA	<table><tr><td></td><td>CWD</td></tr><tr><td>X</td><td>LHD</td></tr><tr><td></td><td>AAA</td></tr><tr><td>x</td><td>UCCE</td></tr><tr><td></td><td>CCC</td></tr></table>		CWD	X	LHD		AAA	x	UCCE		CCC	CWD: LHD: AAA: UCCE: CCC: :	<table><tr><th colspan="4">Year 1</th></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td>x</td><td>x</td><td>x</td><td>x</td></tr></table> <table><tr><th colspan="4">Year 2</th></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td>x</td><td>x</td><td>x</td><td>X</td></tr></table> <table><tr><th colspan="4">Year 3</th></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td>X</td><td>X</td><td>X</td><td>X</td></tr></table>	Year 1				Q1	Q2	Q3	Q4	x	x	x	x	Year 2				Q1	Q2	Q3	Q4	x	x	x	X	Year 3				Q1	Q2	Q3	Q4	X	X	X	X	ATF Reporting Tools Workbook
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***Intervention Categories Legend**

CED = Community/Nutrition and Physical Activity Education Direct; **CEI** = Community/Nutrition and Physical Activity Education Indirect; **MPR** = Media, Social Media, Public Relations and Messaging; **C&C** = Coordination and Collaboration; **TTA** = Training and Technical Assistance

****Time Frame: Year & Quarter:**

Year 1 (FFY 2017); Year 2 (FFY 2018); Year 3 (FFY 2019)

Qtr. 1 (Oct. 1-Dec. 31); Qtr. 2 (Jan. 1-March 31); Qtr. 3 (Apr. 1-Jun. 30); Qtr. 4 (Jul. 1-Sept.30)

Educational Materials, Resources, and Curriculum

Activity Number	Curriculum, Toolkit, Resource Name	SNAP-Ed Agency(ies)		Level of Evidence Base	
2.1,2.3	Coordinated Approach to Child Health (CATCH)		CWD	x	Research Tested
		x	LHD		Practice Tested
			AAA		Emerging
		x	UCCE		N/A - Please describe below:
			CCC		
2.1,2.3	Go, Glow, Grow		CWD		Research Tested
			LHD		Practice Tested
			AAA	x	Emerging
		x	UCCE		N/A - Please describe below:
			CCC		
2.1,2.3,2.4	Grow It, Try It, Like It		CWD		Research Tested

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		x	LHD	x	Practice Tested
			AAA		Emerging
		x	UCCE		N/A - Please describe below:
			CCC		
2.1,2.3	Happy Healthy Me - Moving, Munching and Reading Around MyPlate		CWD		Research Tested
			LHD		Practice Tested
			AAA	x	Emerging
		X	UCCE		N/A - Please describe below:
			CCC		
2.1,2.3	Choosing Healthy Beverages		CWD		Research Tested
		X	LHD	x	Practice Tested
			AAA		Emerging
		X	UCCE		N/A - Please describe below:
			CCC		
2.1,2.3	Sports, Play, & Active Recreation for Kids		CWD	x	Research Tested
		X	LHD		Practice Tested
			AAA		Emerging
		X	UCCE		N/A - Please describe below:
			CCC		
2.1,2.3	Eat Healthy, Be Active Community Workshops		CWD		Research Tested
		x	LHD	x	Practice Tested
			AAA		Emerging
		x	UCCE		N/A - Please describe below:

Supplemental Nutrition Assistance Program Education (SNAP-Ed)

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			CCC	
2.1,2.3	Fresh from the Garden		CWD	Research Tested
		X	LHD	Practice Tested
			AAA	X Emerging
		x	UCCE	N/A - Please describe below:
			CCC	
2.1,2.3	Healthy, Happy Families		CWD	Research Tested
		x	LHD	x Practice Tested
			AAA	Emerging
		x	UCCE	N/A - Please describe below:
			CCC	
2.1,2.3	Plan, Shop, Save, and Cook		CWD	Research Tested
			LHD	x Practice Tested
			AAA	Emerging
		x	UCCE	N/A - Please describe below:
			CCC	
2.1,2.3	EatFresh.org Mini-Course		CWD	Research Tested
			LHD	Practice Tested
			AAA	x Emerging
		x	UCCE	N/A - Please describe below:
			CCC	
2.1,2.3	Harvest of the Month		CWD	x Research Tested
		x	LHD	Practice Tested
			AAA	Emerging
		X	UCCE	N/A - Please describe below:
			CCC	
2.4	Preschool SHINE material		CWD	Research Tested

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		X	LHD			Practice Tested
			AAA	x		Emerging
		X	UCCE			N/A - Please describe below:
			CCC			
2.1,2.3	Choose My Plate materials and resources		CWD			Research Tested
		x	LHD			Practice Tested
			AAA	x		Emerging
		x	UCCE			N/A - Please describe below:
			CCC			
2.4	Smarter Lunchrooms Movement Materials		CWD			Research Tested
		x	LHD			Practice Tested
			AAA	x		Emerging
		x	UCCE			N/A - Please describe below:
			CCC			
2.4	Painting Preschool Playgrounds for Movement Guide and Webinar		CWD			Research Tested
		x	LHD			Practice Tested
			AAA	x		Emerging
		x	UCCE			N/A - Please describe below:
			CCC			
2.1	UC Lesson Observation Tool		CWD			Research Tested
			LHD			Practice Tested
			AAA			Emerging
		x	UCCE	X		N/A - Please describe below:
			CCC			
2.1,2.3	Cooking Matter: Exploring Food Together		CWD	X		Research Tested
		X	LHD			Practice Tested
			AAA			Emerging

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			UCCE			N/A - Please describe below:
			CCC			
2.1,2.3	Farm to Preschool		CWD			Research Tested
		X	LHD		X	Practice Tested
			AAA			Emerging
		x	UCCE			N/A - Please describe below:
			CCC			
2.1,2.3	Eat Right When Money is Tight/Money for Food		CWD			Research Tested
		X	LHD		X	Practice Tested
			AAA			Emerging
			UCCE			N/A - Please describe below:
			CCC			
2.1,2.3	Nutrition 5 class series from Orange County Health Care Agency		CWD			Research Tested
		X	LHD		X	Practice Tested
			AAA			Emerging
			UCCE			N/A - Please describe below:
			CCC			
2.1,2.3	Eat Well , Move More,Feel Great		CWD			Research Tested
		X	LHD		X	Practice Tested
			AAA			Emerging
			UCCE			N/A - Please describe below:
			CCC			
2.1,2.3	Healthy Eating Made Easier		CWD			Research Tested
		X	LHD		X	Practice Tested
			AAA			Emerging
			UCCE			N/A - Please describe below:
			CCC			
2.1,2.3	My Plate Family Educator Toolkit		CWD			Research Tested

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		X	LHD		X	Practice Tested
			AAA			Emerging
			UCCE			N/A - Please describe below:
			CCC			
2.1,2.3	Project Lean: Parent Lesson Plans Advocating for Healthier School Environments		CWD			Research Tested
		X	LHD		X	Practice Tested
			AAA			Emerging
			UCCE			N/A - Please describe below:
			CCC			

Evaluation Activities (FFY 2017 - FFY 2019)

[(Evaluation Type)]

Activity Number	Evaluation Activity Description	Formative	Process	Outcome or Impact	Responsible SNAP-Ed Agency(ies)	Time Frame: Year & Quarter** Check all that apply	Tool/Documentation																																																								
E.2.1	Track and report direct education provided and use the evaluation tools and SMART objectives assigned to each specific curricula for Activity 2.1.		x	x	<table><tr><td></td><td>CWD</td></tr><tr><td>x</td><td>LHD</td></tr><tr><td></td><td>AAA</td></tr><tr><td>x</td><td>UCCE</td></tr><tr><td></td><td>CCC</td></tr></table>		CWD	x	LHD		AAA	x	UCCE		CCC	<table><tr><td colspan="4">Year 1</td></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td>x</td><td>x</td><td>x</td><td>x</td></tr><tr><td colspan="4">Year 2</td></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td>x</td><td>x</td><td>x</td><td>x</td></tr><tr><td colspan="4">Year 3</td></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td>x</td><td>x</td><td>x</td><td>x</td></tr></table>	Year 1				Q1	Q2	Q3	Q4	x	x	x	x	Year 2				Q1	Q2	Q3	Q4	x	x	x	x	Year 3				Q1	Q2	Q3	Q4	x	x	x	x	<table><tr><td>x</td><td>EARS/ATF</td></tr><tr><td></td><td>PSE RE-AIM Report</td></tr><tr><td>x</td><td>UC CalFresh Workbook</td></tr><tr><td></td><td>Food Behavior Checklist</td></tr><tr><td>x</td><td>UC Intent to Change</td></tr></table> <p>List other: UCCE - Teacher</p>	x	EARS/ATF		PSE RE-AIM Report	x	UC CalFresh Workbook		Food Behavior Checklist	x	UC Intent to Change
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Supplemental Nutrition Assistance Program Education (SNAP-Ed)

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Integrated Work Plan
FFY 2017–2019**

							Tasting Tool; Teacher Observation Tool; Plan, Shop, Save, & Cook Pre/Post																																																								
E.2.2	Track and report indirect education provided for Activity 2.2.		x	x	<table><tr><td></td><td>CWD</td></tr><tr><td>x</td><td>LHD</td></tr><tr><td></td><td>AAA</td></tr><tr><td>x</td><td>UCCE</td></tr><tr><td></td><td>CCC</td></tr></table>		CWD	x	LHD		AAA	x	UCCE		CCC	<table><tr><td colspan="4">Year 1</td></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td>x</td><td>x</td><td>x</td><td>x</td></tr><tr><td colspan="4">Year 2</td></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td>x</td><td>x</td><td>x</td><td>x</td></tr><tr><td colspan="4">Year 3</td></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td>x</td><td>x</td><td>x</td><td>x</td></tr></table>	Year 1				Q1	Q2	Q3	Q4	x	x	x	x	Year 2				Q1	Q2	Q3	Q4	x	x	x	x	Year 3				Q1	Q2	Q3	Q4	x	x	x	x	<table><tr><td>x</td><td>EARS/ATF</td></tr><tr><td></td><td>PSE RE-AIM Report</td></tr><tr><td>x</td><td>UC CalFresh Workbook</td></tr><tr><td></td><td>Food Behavior Checklist</td></tr><tr><td></td><td>UC Intent to Change</td></tr></table> <div>List other:</div>	x	EARS/ATF		PSE RE-AIM Report	x	UC CalFresh Workbook		Food Behavior Checklist		UC Intent to Change
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E.2.4	Report annually on the number of sites making improvements including SLM implementation, structured physical activity programs, playground stencils, and establishing/maintaining an edible school garden.		x		<table><tr><td></td><td>CWD</td></tr><tr><td>x</td><td>LHD</td></tr><tr><td></td><td>AAA</td></tr><tr><td>x</td><td>UCCE</td></tr><tr><td></td><td>CCC</td></tr></table>		CWD	x	LHD		AAA	x	UCCE		CCC	<table><tr><th colspan="4">Year 1</th></tr><tr><th>Q1</th><th>Q2</th><th>Q3</th><th>Q4</th></tr><tr><td>x</td><td>x</td><td>x</td><td>x</td></tr></table> <table><tr><th colspan="4">Year 2</th></tr><tr><th>Q1</th><th>Q2</th><th>Q3</th><th>Q4</th></tr><tr><td>x</td><td>x</td><td>x</td><td>x</td></tr></table> <table><tr><th colspan="4">Year 3</th></tr><tr><th>Q1</th><th>Q2</th><th>Q3</th><th>Q4</th></tr><tr><td>x</td><td>x</td><td>x</td><td>x</td></tr></table>	Year 1				Q1	Q2	Q3	Q4	x	x	x	x	Year 2				Q1	Q2	Q3	Q4	x	x	x	x	Year 3				Q1	Q2	Q3	Q4	x	x	x	x	<table><tr><td>x</td><td>EARS/ATF</td></tr><tr><td>x</td><td>PSE RE-AIM Report</td></tr><tr><td>x</td><td>UC CalFresh Workbook</td></tr><tr><td></td><td>Food Behavior Checklist</td></tr><tr><td></td><td>UC Intent to Change</td></tr></table> <p>List other: Smarter Lunchrooms Scorecards/Team Nutrition Mealtime Assessment for Childcare Centers, Assessment Tools</p>	x	EARS/ATF	x	PSE RE-AIM Report	x	UC CalFresh Workbook		Food Behavior Checklist		UC Intent to Change
	CWD																																																														
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Supplemental Nutrition Assistance Program Education (SNAP-Ed)

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****Time Frame: Year & Quarter:**

Year 1 (FFY 2017); Year 2 (FFY 2018); Year 3 (FFY 2019)

Qtr. 1 (Oct. 1-Dec. 31); Qtr. 2 (Jan. 1-March 31); Qtr. 3 (Apr. 1-Jun. 30); Qtr. 4 (Jul. 1-Sept.30)

SECTION C: INTERVENTION PLAN

I. Three-Year SNAP-Ed Local Objective #3 (FFY 2017–FFY 2019):

Local Objectives must be S.M.A.R.T (Specific, Measureable, Achievable, Realistic, and Time-Bound)

By September 30, 2019, increase access to and consumption of healthy food, and beverages at or through 8 SNAP-Ed eligible sites such as retail stores, community based organizations, and public housing through policy implementation and site improvements.

SNAP-Ed State Goals (*check all that apply*):

x	Goal 1: Food and Beverages (Behavioral)
	Goal 2: Physical Activity (Behavioral)
x	Goal 3: Food Resource Management (Behavioral)
x	Goal 4: Access to and/or appeal of dietary choices(Physical and Social Environmental)
	Goal 5: Access to and/or appeal of physical activity opportunities (Physical and Social Environmental)

II. PSE Strategy(ies) that support the Three-Year SNAP-Ed Local Objective listed above:

Healthy In-Store Marketing and Promotions

Local Procurement

Healthy Food and Beverage Policies/Stocking Standards

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Wellness Policies

III. Annual Objectives to support the Three-Year SNAP-Ed Local Objective listed above:

Local Objectives must be S.M.A.R.T (Specific, Measureable, Achievable, Realistic, and Time-Bound)

1. FFY 2017 (Year 1) Objective(s):

- a. By September 30, 2017, conduct assessment of the 20 retail sites in up to 4 qualifying census tracts.
- b. By September 30, 2017, at 2 qualifying stores or sites will provide either: 1. Healthy food and beverage merchandising materials
2. Conduct quarterly taste test of healthy food/beverage recipes 3. Provider staff education opportunities
- c. By September 30, 2017, provide indirect education to 400 SNAP-Ed eligible participants.
- d. By September 30, 2017, identify 2 SNAP-Ed eligible sites with the interest and capacity for site improvements.

2. FFY 2018 (Year 2) Objective(s):

- a. By September 30, 2018, develop a plan for healthy retail recognition program.
- b. By September 30, 2018, at 4 qualifying stores or sites will provide either: 1. Healthy food and beverage merchandising materials
2. Conduct quarterly taste test of healthy food/beverage recipes 3. Provider staff education opportunities
- c. By September 30, 2018, provide indirect education to 400 SNAP-Ed eligible participants.
- d. By September 30, 2018, make at least one new healthy environment or system change (such as establishing a wellness policy, setting vending machine standards or improving/establishing a community garden) or improve retail environment at 6 SNAP-Ed eligible sites.

3. FFY 2019 (Year 3) Objective(s):

- a. By September 30, 2019, implement a plan for a healthy retail recognition program.
- b. By September 30, 2019, at 6 qualifying stores or sites will provide either: 1. Healthy food and beverage merchandising materials
2. Conduct quarterly taste test of healthy food/beverage recipes 3. Provider staff education opportunities
- c. By September 30, 2019, provide indirect education to 400 SNAP-Ed eligible participants.
- d. By September 30, 2019, make at least one new healthy environment or system change (such as establishing a wellness policy, setting vending machine standards, improving/establishing a community garden) or improve retail environment at 8 SNAP-Ed eligible sites.

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Three-Year SNAP-Ed Local Objective #3 (FFY 2017–FFY 2019):

Restate the Local Objective (item I.)

Activity Number	Activity Description	Intervention Categories*		Responsible SNAP-Ed Agency(ies)		Subcontractors	Time Frame: Year & Quarter** <i>Check all that apply</i>	Documentation																								
3.1	Establish and strengthen the relationships with SNAP-Ed eligible sites and build interest in site improvements by providing or supporting direct education reaching 660 SNAP-Ed participants at 7 sites such as retailers stores, community based organizations, farmers’ markets and public housing.	x	CED		CWD	CWD:	Year 1 <table><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td>x</td><td>x</td><td>x</td><td>x</td></tr></table> Year 2 <table><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td>x</td><td>x</td><td>x</td><td>x</td></tr></table> Year 3 <table><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td>x</td><td>x</td><td>x</td><td>x</td></tr></table>	Q1	Q2	Q3	Q4	x	x	x	x	Q1	Q2	Q3	Q4	x	x	x	x	Q1	Q2	Q3	Q4	x	x	x	x	ATF Reporting Tools Workbook
Q1	Q2	Q3	Q4																													
x	x	x	x																													
Q1	Q2	Q3	Q4																													
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Q1	Q2	Q3	Q4																													
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Supplemental Nutrition Assistance Program Education (SNAP-Ed)

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3.2	Provide indirect education through interactive booths, exhibits, displays, or dissemination of nutrition education and physical activity promotion materials reaching 300 SNAP-Ed eligible participants. Includes the promotion of EatFresh.org to increase participation in online platform.	<table><tr><td></td><td>CED</td></tr><tr><td>x</td><td>CEI</td></tr><tr><td></td><td>MPR</td></tr><tr><td>x</td><td>C&C</td></tr><tr><td></td><td>TTA</td></tr></table>		CED	x	CEI		MPR	x	C&C		TTA	<table><tr><td></td><td>CWD</td></tr><tr><td>x</td><td>LHD</td></tr><tr><td></td><td>AAA</td></tr><tr><td>x</td><td>UCCE</td></tr><tr><td></td><td>CCC</td></tr></table>		CWD	x	LHD		AAA	x	UCCE		CCC	CWD: LHD: AAA: UCCE: CCC:	<table><tr><th colspan="4">Year 1</th></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td>x</td><td>x</td><td>x</td><td>x</td></tr></table> <table><tr><th colspan="4">Year 2</th></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td>x</td><td>x</td><td>x</td><td>x</td></tr></table> <table><tr><th colspan="4">Year 3</th></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td>x</td><td>x</td><td>x</td><td>x</td></tr></table>	Year 1				Q1	Q2	Q3	Q4	x	x	x	x	Year 2				Q1	Q2	Q3	Q4	x	x	x	x	Year 3				Q1	Q2	Q3	Q4	x	x	x	x	ATF Reporting Tools Workbook
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x	x	x	x																																																											

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3.3	Based on need, provide curriculum training and support to 3 personnel who work with the SNAP-Ed eligible population at community based organizations, peer educators, or other SNAP-Ed eligible sites.	x	CED		CWD	CWD:	Year 1	ATF Reporting Tools Workbook
			CEI		LHD	LHD:	Q1 Q2 Q3 Q4	
			MPR		AAA	AAA:	x x x X	
		x	C&C	x	UCCE	UCCE:	Year 2	
		x	TTA		CCC	CCC:	Q1 Q2 Q3 Q4	
							x x x X	
							Year 3	
							Q1 Q2 Q3 Q4	
							x x x X	
3.4	Regular review of site contact list to identify SNAP-Ed eligible sites with potential for site improvements including retail establishing/maintaining an edible community garden, setting healthy vending machine standards, and establishing/improving wellness policies/standards. Establish or maintain regular communication with key contacts at all SNAP-Ed eligible sites to identify additional opportunities for nutrition education and site improvements. Year 1: Complete assessment of nutrition and physical activity support and/or Community of Excellence in Nutrition, Physical Activity, and Obesity Prevention (Cx3) at 20 SNAP-Ed sites to identify areas where improvements are needed. Implement at least one site improvement at 2 sites. Year 2: Implement at least one site improvement at 3 additional sites. Assist in the development of a sustainability plan. Year 3: Implement at least one new site improvement at either 3 new SNAP-Ed eligible sites or sites making improvements in Year 2. Assist in the development of a sustainability plan.		CED		CCC	CWD:	Year 1	Site Lists ATF PSE RE-Aim Report Reporting Tool Workbook
			CEI			LHD:	Q1 Q2 Q3 Q4	
			MPR			AAA:	x x x x	
		x	C&C			UCCE:	Year 2	
		x	TTA			CCC:	Q1 Q2 Q3 Q4	
							x x x X	
							Year 3	
							Q1 Q2 Q3 Q4	
							x x x x	

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3.5	Work with CNAP partners to identify opportunities to improve linkages between agencies such as WIC, the LIAs, and food banks/pantries.	x	CED		CWD	CWD: LHD: AAA: UCCE: CCC:	Year 1				ATF Meeting Agendas
			CEI	x	LHD		Q1	Q2	Q3	Q4	
			MPR		AAA		x	x	x	x	
		x	C&C	x	UCCE		Year 2				
		x	TTA	X	CCC		Q1	Q2	Q3	Q4	
							Year 3				
							Q1	Q2	Q3	Q4	
							X	X	X	X	

***Intervention Categories Legend**

CED = Community/Nutrition and Physical Activity Education Direct; **CEI** = Community/Nutrition and Physical Activity Education Indirect; **MPR** = Media, Social Media, Public Relations and Messaging; **C&C** = Coordination and Collaboration; **TTA** = Training and Technical Assistance

****Time Frame: Year & Quarter:**

Year 1 (FFY 2017); Year 2 (FFY 2018); Year 3 (FFY 2019)

Qtr. 1 (Oct. 1-Dec. 31); Qtr. 2 (Jan. 1-March 31); Qtr. 3 (Apr. 1-Jun. 30); Qtr. 4 (Jul. 1-Sept.30)

Educational Materials, Resources, and Curriculum

Activity Number	Curriculum, Toolkit, Resource Name	SNAP-Ed Agency(ies)	Level of Evidence Base
3.2,3.4	Healthy Retail Recognition; Health on the Shelf		Research Tested
		x	Practice Tested
			Emerging
			x N/A - Please describe below: Submitted to toolkit FY15, accepted: categorization pending.

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3.2,3.4	CX 3 Food Availability and Marketing Survey & Communication	<table><tr><td></td><td>CWD</td></tr><tr><td>x</td><td>LHD</td></tr><tr><td></td><td>AAA</td></tr><tr><td></td><td>UCCE</td></tr><tr><td></td><td>CCC</td></tr></table>		CWD	x	LHD		AAA		UCCE		CCC	<table><tr><td></td><td>Research Tested</td></tr><tr><td></td><td>Practice Tested</td></tr><tr><td></td><td>Emerging</td></tr><tr><td>x</td><td>N/A - Please describe below: Submitted to USDA toolkit FY15, accepted: categorization pending.</td></tr></table>		Research Tested		Practice Tested		Emerging	x	N/A - Please describe below: Submitted to USDA toolkit FY15, accepted: categorization pending.
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	CCC																				
	Research Tested																				
	Practice Tested																				
	Emerging																				
x	N/A - Please describe below: Submitted to USDA toolkit FY15, accepted: categorization pending.																				
3.2,3.4	CDPH NEOPB Retail Program: Produce Quick Tips and Handling Guide, Retail Food Sampling, in-store radio advertising, in-store marketing materials, and fruit and veggies fest public relations materials	<table><tr><td></td><td>CWD</td></tr><tr><td>x</td><td>LHD</td></tr><tr><td></td><td>AAA</td></tr><tr><td></td><td>UCCE</td></tr><tr><td></td><td>CCC</td></tr></table>		CWD	x	LHD		AAA		UCCE		CCC	<table><tr><td>x</td><td>Research Tested</td></tr><tr><td></td><td>Practice Tested</td></tr><tr><td></td><td>Emerging</td></tr><tr><td></td><td>N/A - Please describe below:</td></tr></table>	x	Research Tested		Practice Tested		Emerging		N/A - Please describe below:
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	CCC																				
x	Research Tested																				
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	Emerging																				
	N/A - Please describe below:																				
3.1,3.2	Harvest of the Month	<table><tr><td></td><td>CWD</td></tr><tr><td>x</td><td>LHD</td></tr><tr><td></td><td>AAA</td></tr><tr><td>x</td><td>UCCE</td></tr><tr><td></td><td>CCC</td></tr></table>		CWD	x	LHD		AAA	x	UCCE		CCC	<table><tr><td></td><td>Research Tested</td></tr><tr><td>x</td><td>Practice Tested</td></tr><tr><td></td><td>Emerging</td></tr><tr><td></td><td>N/A - Please describe below:</td></tr></table>		Research Tested	x	Practice Tested		Emerging		N/A - Please describe below:
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	CCC																				
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x	Practice Tested																				
	Emerging																				
	N/A - Please describe below:																				

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3.2,3.4	Latino Campaign materials (cookbooks, recipe cards, Toolbox for Community Educators)		CWD		Research Tested
		x	LHD	x	Practice Tested
			AAA		Emerging
		x	UCCE		N/A - Please describe below:
			CCC		
3.1	Coordinated Approach to Child Health		CWD	x	Research Tested
		x	LHD		Practice Tested
			AAA		Emerging
		x	UCCE		N/A - Please describe below:
			CCC		
3.1	Sports, Play & Active Recreation for Kids		CWD	x	Research Tested
		x	LHD		Practice Tested
			AAA		Emerging
		x	UCCE		N/A - Please describe below:
			CCC		
3.1,3.2	My Amazing Body		CWD		Research Tested
			LHD		Practice Tested
			AAA	x	Emerging
		x	UCCE		N/A - Please describe below:
			CCC		
3.1,3.2	Good for Me and You		CWD		Research Tested
			LHD		Practice Tested
			AAA	x	Emerging
		x	UCCE		N/A - Please describe below:
			CCC		

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3.1,3.2	It's My Choice...Eat Right! Be Active!		CWD		Research Tested
			LHD		Practice Tested
			AAA	x	Emerging
		x	UCCE		N/A - Please describe below:
			CCC		
3.1,3.2	Jr. Master Gardener - Learn Grow, Eat & Go		CWD		Research Tested
		X	LHD		Practice Tested
			AAA	x	Emerging
		x	UCCE		N/A - Please describe below:
		X	CCC		
3.1,3.2	Power Play! Campaign Resources		CWD		Research Tested
		x	LHD		Practice Tested
			AAA	x	Emerging
		x	UCCE		N/A - Please describe below:
			CCC		
3.1,3.2	Nourish Food & Community		CWD		Research Tested
		x	LHD	x	Practice Tested
			AAA		Emerging
		x	UCCE		N/A - Please describe below:
			CCC		
3.1,3.2	Rethink Your Drink lessons and material		CWD		Research Tested
		x	LHD	x	Practice Tested
			AAA		Emerging
		x	UCCE		N/A - Please describe below:
			CCC		
3.1	Building a Healthy Me		CWD		Research Tested
			LHD	x	Practice Tested
			AAA		Emerging
		x	UCCE		N/A - Please describe

Supplemental Nutrition Assistance Program Education (SNAP-Ed)

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			CCC			below:	
3.1,3.2	Eat & Play Together!		CWD			Research Tested	
			LHD	x		Practice Tested	
			AAA			Emerging	
		x	UCCE			N/A - Please describe below:	
			CCC				
3.13.2	Healthalicious		CWD			Research Tested	
		X	LHD	x		Practice Tested	
			AAA			Emerging	
		x	UCCE			N/A - Please describe below:	
			CCC				
3.1, 3.2	Choosing Healthy Beverages		CWD			Research Tested	
		X	LHD	x		Practice Tested	
			AAA			Emerging	
		x	UCCE			N/A - Please describe below:	
			CCC				
3.1,3.2	EatFresh.org Mini-Course		CWD			Research Tested	
		x	LHD	x		Practice Tested	
			AAA			Emerging	
		x	UCCE			N/A - Please describe below:	
			CCC				
3.1,3.2	EatFresh.org materials & resources		CWD			Research Tested	
		x	LHD	x		Practice Tested	
			AAA			Emerging	
		x	UCCE			N/A - Please describe below:	
			CCC				
3.1,3.2	Eat Healthy, Be Active Community Workshops		CWD			Research Tested	

Supplemental Nutrition Assistance Program Education (SNAP-Ed)

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		x	LHD	x	Practice Tested
			AAA		Emerging
		x	UCCE		N/A - Please describe below:
			CCC		
3.1,3.2	Fresh from the Garden		CWD		Research Tested
			LHD	x	Practice Tested
			AAA		Emerging
		x	UCCE		N/A - Please describe below:
			CCC		
3.1	Healthy, Happy Families		CWD		Research Tested
			LHD	x	Practice Tested
			AAA		Emerging
		x	UCCE		N/A - Please describe below:
			CCC		
3.1,3.2	My Plate materials & Resources		CWD		Research Tested
		x	LHD	x	Practice Tested
			AAA		Emerging
		x	UCCE		N/A - Please describe below:
			CCC		
3.1	Plan, Shop, Save & Cook		CWD		Research Tested
		X	LHD	x	Practice Tested
			AAA		Emerging
		x	UCCE		N/A - Please describe below:
			CCC		
3.1	Eat Smart, Live Strong		CWD		Research Tested

Supplemental Nutrition Assistance Program Education (SNAP-Ed)

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			LHD	x	Practice Tested
			AAA		Emerging
		x	UCCE		N/A - Please describe below:
			CCC		
3.1	4-H Cooking 101		CWD		Research Tested
		X	LHD	x	Practice Tested
			AAA		Emerging
		x	UCCE		N/A - Please describe below:
			CCC		

Evaluation Activities (FFY 2017 - FFY 2019)

[(Evaluation Type)]

Activity Number	Evaluation Activity Description	Formative	Process	Outcome or Impact	Responsible SNAP-Ed Agency(ies)	Time Frame: Year & Quarter** Check all that apply	Tool/Documentation																																		
E.3.1	Track and report direct education provided and use the evaluation tools and SMART objectives assigned to each specific curricula for Activity 3.1.		<div>x</div>	<div>x</div>	<table><tr><td></td><td>CWD</td></tr><tr><td>x</td><td>LHD</td></tr><tr><td></td><td>AAA</td></tr><tr><td>x</td><td>UCCE</td></tr><tr><td></td><td>CCC</td></tr></table>		CWD	x	LHD		AAA	x	UCCE		CCC	<div><div>Year 1</div><table><tr><th>Q1</th><th>Q2</th><th>Q3</th><th>Q4</th></tr><tr><td>x</td><td>x</td><td>x</td><td>x</td></tr></table><div>Year 2</div><table><tr><th>Q1</th><th>Q2</th><th>Q3</th><th>Q4</th></tr><tr><td>x</td><td>x</td><td>x</td><td>x</td></tr></table><div>Year 3</div><table><tr><th>Q1</th><th>Q2</th><th>Q3</th><th>Q4</th></tr><tr><td>x</td><td>x</td><td>x</td><td>x</td></tr></table></div>	Q1	Q2	Q3	Q4	x	x	x	x	Q1	Q2	Q3	Q4	x	x	x	x	Q1	Q2	Q3	Q4	x	x	x	x	<div><div>x</div><div>EARS/ATF</div></div> <div><div></div><div>PSE RE-AIM Report</div></div> <div><div>x</div><div>UC CalFresh Workbook</div></div> <div><div></div><div>Food Behavior Checklist</div></div> <div><div>x</div><div>UC Intent to Change</div></div>
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Q1	Q2	Q3	Q4																																						
x	x	x	x																																						
List other: PSS&C																																									

Supplemental Nutrition Assistance Program Education (SNAP-Ed)**Three-Year
Integrated Work Plan
FFY 2017–2019**

							Pre/Post, Eat & Play Together evaluation, Healthalicious evaluation, and other evalutions as appropriate
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Supplemental Nutrition Assistance Program Education (SNAP-Ed)

**Three-Year
Integrated Work Plan
FFY 2017–2019**

E.3.2	Track and report indirect education provided.		x		<table><tr><td></td><td>CWD</td></tr><tr><td>x</td><td>LHD</td></tr><tr><td></td><td>AAA</td></tr><tr><td>x</td><td>UCCE</td></tr><tr><td></td><td>CCC</td></tr></table>		CWD	x	LHD		AAA	x	UCCE		CCC	<table><tr><th colspan="4">Year 1</th></tr><tr><th>Q1</th><th>Q2</th><th>Q3</th><th>Q4</th></tr><tr><td>x</td><td>x</td><td>x</td><td>x</td></tr></table> <table><tr><th colspan="4">Year 2</th></tr><tr><th>Q1</th><th>Q2</th><th>Q3</th><th>Q4</th></tr><tr><td>x</td><td>x</td><td>x</td><td>x</td></tr></table> <table><tr><th colspan="4">Year 3</th></tr><tr><th>Q1</th><th>Q2</th><th>Q3</th><th>Q4</th></tr><tr><td>x</td><td>x</td><td>x</td><td>x</td></tr></table>	Year 1				Q1	Q2	Q3	Q4	x	x	x	x	Year 2				Q1	Q2	Q3	Q4	x	x	x	x	Year 3				Q1	Q2	Q3	Q4	x	x	x	x	<table><tr><td>x</td><td>EARS/ATF</td></tr><tr><td></td><td>PSE RE-AIM Report</td></tr><tr><td>x</td><td>UC CalFresh Workbook</td></tr><tr><td></td><td>Food Behavior Checklist</td></tr><tr><td></td><td>UC Intent to Change</td></tr></table> <div>List other:</div>	x	EARS/ATF		PSE RE-AIM Report	x	UC CalFresh Workbook		Food Behavior Checklist		UC Intent to Change
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E.3.3	Track and report training provided for Activity 3.3		x		<table><tr><td></td><td>CWD</td></tr><tr><td></td><td>LHD</td></tr><tr><td></td><td>AAA</td></tr><tr><td>x</td><td>UCCE</td></tr><tr><td></td><td>CCC</td></tr></table>		CWD		LHD		AAA	x	UCCE		CCC	<table><tr><th colspan="4">Year 1</th></tr><tr><th>Q1</th><th>Q2</th><th>Q3</th><th>Q4</th></tr><tr><td>x</td><td>x</td><td>x</td><td>x</td></tr></table> <table><tr><th colspan="4">Year 2</th></tr><tr><th>Q1</th><th>Q2</th><th>Q3</th><th>Q4</th></tr><tr><td>x</td><td>x</td><td>x</td><td>x</td></tr></table> <table><tr><th colspan="4">Year 3</th></tr><tr><th>Q1</th><th>Q2</th><th>Q3</th><th>Q4</th></tr><tr><td>x</td><td>x</td><td>x</td><td>x</td></tr></table>	Year 1				Q1	Q2	Q3	Q4	x	x	x	x	Year 2				Q1	Q2	Q3	Q4	x	x	x	x	Year 3				Q1	Q2	Q3	Q4	x	x	x	x	<table><tr><td></td><td>EARS/ATF</td></tr><tr><td></td><td>PSE RE-AIM Report</td></tr><tr><td>x</td><td>UC CalFresh Workbook</td></tr><tr><td></td><td>Food Behavior Checklist</td></tr><tr><td></td><td>UC Intent to Change</td></tr></table> <div>List other:</div>		EARS/ATF		PSE RE-AIM Report	x	UC CalFresh Workbook		Food Behavior Checklist		UC Intent to Change
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****Time Frame: Year & Quarter:**

Year 1 (FFY 2017); Year 2 (FFY 2018); Year 3 (FFY 2019)

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Supplemental Nutrition Assistance Program Education (SNAP-Ed)

Three-Year Integrated Work Plan FFY 2017–2019

SECTION C: INTERVENTION PLAN

I. Three-Year SNAP-Ed Local Objective #4 (FFY 2017–FFY 2019):

Local Objectives must be S.M.A.R.T (Specific, Measureable, Achievable, Realistic, and Time-Bound)

SNAP-Ed State Goals (*check all that apply*):

<input type="checkbox"/>	Goal 1: Food and Beverages (Behavioral)
<input type="checkbox"/>	Goal 2: Physical Activity (Behavioral)
<input type="checkbox"/>	Goal 3: Food Resource Management (Behavioral)
<input type="checkbox"/>	Goal 4: Access to and/or appeal of dietary choices(Physical and Social Environmental)
<input type="checkbox"/>	Goal 5: Access to and/or appeal of physical activity opportunities (Physical and Social Environmental)

II. PSE Strategy(ies) that support the Three-Year SNAP-Ed Local Objective listed above:

III. Annual Objectives to support the Three-Year SNAP-Ed Local Objective listed above:

Local Objectives must be S.M.A.R.T (Specific, Measureable, Achievable, Realistic, and Time-Bound)

1. FFY 2017 (Year 1) Objective(s):

Supplemental Nutrition Assistance Program Education (SNAP-Ed)

Three-Year Integrated Work Plan FFY 2017–2019

a.

b.

c.

2. FFY 2018 (Year 2) Objective(s):

a.

b.

c.

3. FFY 2019 (Year 3) Objective(s):

a.

b.

Three-Year SNAP-Ed Local Objective #4 (FFY 2017–FFY 2019):

Restate the Local Objective (item I.)

Activity Number	Activity Description	Intervention Categories*		Responsible SNAP-Ed Agency(ies)	Subcontractors	Time Frame: Year & Quarter** <i>Check all that apply</i>	Documentation					
4.1		<input type="checkbox"/>	CED	<input type="checkbox"/>	CWD	CWD: LHD: AAA: UCCE: CCC:	Year 1					
		<input type="checkbox"/>	CEI	<input type="checkbox"/>	LHD		<input type="checkbox"/>	Q1	Q2	Q3		Q4
		<input type="checkbox"/>	MPR	<input type="checkbox"/>	AAA		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
		<input type="checkbox"/>	C&C	<input type="checkbox"/>	UCCE		Year 2					
		<input type="checkbox"/>	TTA	<input type="checkbox"/>	CCC		<input type="checkbox"/>	Q1	Q2	Q3		Q4
		<input type="checkbox"/>		<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
							Year 3					
		<input type="checkbox"/>		<input type="checkbox"/>			<input type="checkbox"/>	Q1	Q2	Q3		Q4
		<input type="checkbox"/>		<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
		<input type="checkbox"/>		<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
		<input type="checkbox"/>		<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
		<input type="checkbox"/>		<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
		<input type="checkbox"/>		<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
		<input type="checkbox"/>		<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		

Supplemental Nutrition Assistance Program Education (SNAP-Ed)

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4.2		<table><tr><td></td><td>CED</td></tr><tr><td></td><td>CEI</td></tr><tr><td></td><td>MPR</td></tr><tr><td></td><td>C&C</td></tr><tr><td></td><td>TTA</td></tr></table>		CED		CEI		MPR		C&C		TTA	<table><tr><td></td><td>CWD</td></tr><tr><td></td><td>LHD</td></tr><tr><td></td><td>AAA</td></tr><tr><td></td><td>UCCE</td></tr><tr><td></td><td>CCC</td></tr></table>		CWD		LHD		AAA		UCCE		CCC	CWD: LHD: AAA: UCCE: CCC:	<table><tr><td colspan="4">Year 1</td></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td></td><td></td><td></td><td></td></tr><tr><td colspan="4">Year 2</td></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td></td><td></td><td></td><td></td></tr><tr><td colspan="4">Year 3</td></tr><tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr><tr><td></td><td></td><td></td><td></td></tr></table>	Year 1				Q1	Q2	Q3	Q4					Year 2				Q1	Q2	Q3	Q4					Year 3				Q1	Q2	Q3	Q4					
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***Intervention Categories Legend**

CED = Community/Nutrition and Physical Activity Education Direct; **CEI** = Community/Nutrition and Physical Activity Education Indirect; **MPR** = Media, Social Media, Public Relations and Messaging; **C&C** = Coordination and Collaboration; **TTA** = Training and Technical Assistance

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Supplemental Nutrition Assistance Program Education (SNAP-Ed)

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Educational Materials, Resources, and Curriculum

Activity Number	Curriculum, Toolkit, Resource Name	SNAP-Ed Agency(ies)	Level of Evidence Base																		
		<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td></td><td>LHD</td></tr> <tr><td></td><td>AAA</td></tr> <tr><td></td><td>UCCE</td></tr> <tr><td></td><td>CCC</td></tr> </table>		CWD		LHD		AAA		UCCE		CCC	<table border="1"> <tr><td></td><td>Research Tested</td></tr> <tr><td></td><td>Practice Tested</td></tr> <tr><td></td><td>Emerging</td></tr> <tr><td></td><td>N/A - Please describe below:</td></tr> </table>		Research Tested		Practice Tested		Emerging		N/A - Please describe below:
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Supplemental Nutrition Assistance Program Education (SNAP-Ed)

Three-Year Integrated Work Plan FFY 2017–2019

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Three-Year Integrated Work Plan FFY 2017–2019

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Supplemental Nutrition Assistance Program Education (SNAP-Ed)

Three-Year Integrated Work Plan FFY 2017–2019

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SECTION C: INTERVENTION PLAN

I. Three-Year SNAP-Ed Local Objective #5 (FFY 2017–FFY 2019):

Local Objectives must be S.M.A.R.T (Specific, Measureable, Achievable, Realistic, and Time-Bound)

SNAP-Ed State Goals (*check all that apply*):

<input type="checkbox"/>	Goal 1: Food and Beverages (Behavioral)
<input type="checkbox"/>	Goal 2: Physical Activity (Behavioral)
<input type="checkbox"/>	Goal 3: Food Resource Management (Behavioral)
<input type="checkbox"/>	Goal 4: Access to and/or appeal of dietary choices(Physical and Social Environmental)
<input type="checkbox"/>	Goal 5: Access to and/or appeal of physical activity opportunities (Physical and Social Environmental)

II. PSE Strategy(ies) that support the Three-Year SNAP-Ed Local Objective listed above:

III. Annual Objectives to support the Three-Year SNAP-Ed Local Objective listed above:

Local Objectives must be S.M.A.R.T (Specific, Measureable, Achievable, Realistic, and Time-Bound)

1. FFY 2017 (Year 1) Objective(s):

a.

Supplemental Nutrition Assistance Program Education (SNAP-Ed)

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- b.
- c.
- 2. **FFY 2018 (Year 2) Objective(s):**
 - a.
 - b.
 - c.
- 3. **FFY 2019 (Year 3) Objective(s):**
 - a.
 - b.
 - c.

Three-Year SNAP-Ed Local Objective #5 (FFY 2017–FFY 2019):

Restate the Local Objective (item I.)

Activity Number	Activity Description	Intervention Categories*		Responsible SNAP-Ed Agency(ies)	Subcontractors	Time Frame: Year & Quarter** <i>Check all that apply</i>	Documentation																																																							
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***Intervention Categories Legend**

CED = Community/Nutrition and Physical Activity Education Direct; **CEI** = Community/Nutrition and Physical Activity Education Indirect; **MPR** = Media, Social Media, Public Relations and Messaging; **C&C** = Coordination and Collaboration; **TTA** = Training and Technical Assistance

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Supplemental Nutrition Assistance Program Education (SNAP-Ed)

Three-Year Integrated Work Plan FFY 2017–2019

Educational Materials, Resources, and Curriculum

Activity Number	Curriculum, Toolkit, Resource Name	SNAP-Ed Agency(ies)		Level of Evidence Base	
			CWD		Research Tested
			LHD		Practice Tested
			AAA		Emerging
			UCCE		N/A - Please describe below:
			CCC		
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Supplemental Nutrition Assistance Program Education (SNAP-Ed)

**Three-Year
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FFY 2017–2019**

		<input type="checkbox"/> AAA <input type="checkbox"/> UCCE <input type="checkbox"/> CCC	<input type="checkbox"/> Emerging <input type="checkbox"/> N/A - Please describe below:
		<input type="checkbox"/> CWD <input type="checkbox"/> LHD <input type="checkbox"/> AAA <input type="checkbox"/> UCCE <input type="checkbox"/> CCC	<input type="checkbox"/> Research Tested <input type="checkbox"/> Practice Tested <input type="checkbox"/> Emerging <input type="checkbox"/> N/A - Please describe below:

Evaluation Activities (FFY 2017 - FFY 2019)

[(Evaluation Type)]

Activity Number	Evaluation Activity Description	Formative	Process	Outcome or Impact	Responsible SNAP-Ed Agency(ies)	Time Frame: Year & Quarter** Check all that apply	Tool/Documentation																																														
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Year 1 (FFY 2017); Year 2 (FFY 2018); Year 3 (FFY 2019)

Qtr. 1 (Oct. 1-Dec. 31); Qtr. 2 (Jan. 1-March 31); Qtr. 3 (Apr. 1-Jun. 30); Qtr. 4 (Jul. 1-Sept.30)

**Supplemental Nutrition Education Program Education (SNAP-Ed)
One-Year Work Plan -- FFY 2017
SNAP-Ed Targeting Summary: Means-Tested Program Data Sheet**

[Enter County Here]

0.01					0.02	0.03	0.04	0.05	0.06	0.07		0.08	0.09	0.10	0.11	0.12	0.13	0.14	0.15	0.16	0.17	0.18	0.19	0.20	0.21
IMPLEMENTING AGENCY (Check all as applicable to intervention(s) at this site)					SITE INFORMATION	SITE INFORMATION (Auto-Filled if Qualified CDS Code is entered. Otherwise, must be entered manually.)				MEANS-TESTED DATA /ALTERNATIVE METHODOLOGY [% FPL defaults to 100% if Type of Means-Tested Program Site is entered.] [NOTE: For "Alternative Methodology Qualifying Sites": (1) Override and manually enter the qualifying percentage < 185% FPL; and (2) Override and manually enter the source of the qualifying data (i.e., Intake Data, CEP Data, etc.)]			INTERVENTION AUDIENCE(S) (Check all that apply)				INTERVENTION STRATEGY(S) (Check all that apply)				SNAP-ED INTEGRATED WORK PLAN OBJECTIVE/ACTIVITY			COMMENTS	
CWD	LHD	AAA	UCCE	CCC	Site Setting (Select from Drop-Down Menu)	Site Name	Address	City	Zip	Type of Means-Tested Program (Select from Drop-Down Menu)	% FPL for Means Tested OR Alternative Qualifying Sites	Source if Alternative Methodology used for Eligibility	P (0-4) Pre-school	S (5-17) School [K-12]	A (18-59) Adult	Sr (60+) Seniors	(DE) Direct Education	(IE) Indirect Education	(SM) Social Marketing	(PSE) Policy, Systems, & Env. Change	Local Objective/ 1 Activity #	Local Objective/ 2 Activity #	Local Objective/ 3 Activity #		
x					Emergency Food Assistance Site	West Side Church of Christ	603 Monte Diablo	San Mateo	94401	Food Assistance Site: Food Pantries	100.00%	Means Tested	x	x	x	x	x	x		x				3.1,3.2,3.4,3.5	
x					Emergency Food Assistance Site	St. James	825 Monte Diablo	San Mateo	94401	Food Assistance Site: Food Pantries	100.00%	Means Tested	x	x	x	x	x	x		x				3.1,3.2,3.4,3.5	
x					Emergency Food Assistance Site	San Bruno First Tongan United Methodist Church	560 El Camino Road	San Bruno	94066	Food Assistance Site: Food Pantries	100.00%	Means Tested	x	x	x	x	x	x		x				3.1,3.2,3.4,3.5	
x					Emergency Food Assistance Site	The Church of Jesus Christ of Latter Day Saints	975 Sneath Lane	San Bruno	94066	Food Assistance Site: Food Pantries	100.00%	Means Tested	x	x	x	x	x	x		x				3.1,3.2,3.4,3.5	
x					Emergency Food Assistance Site	Second Harvest Food Bank	1051 Bing St.	San Carlos	94070	Food Assistance Site: Food Banks	100.00%	Means Tested	x	x	x	x	x	x		x				3.1,3.2,3.4,3.5	
					Emergency Food Assistance Site	Latinos Unidos En Cristo	194 West 25th Avenue	San Mateo	94403	Food Assistance Site: Food Pantries	100.00%	Means Tested	x	x	x	x	x	x		x				3.1,3.2,3.4,3.5	
x					Head Start	Baden High (continuation)	825 Southwood Drive	So. San Francisco	94080	Head Start	100.00%	Means Tested	x	x	x	x	x	x		x				3.1,3.2,3.4	
x					Emergency Food Assistance Site	Computer Clubhouse	2001 Miramontes Point Road	Half Moon Bay	94019	Food Assistance Site: Food Pantries	100.00%	Means Tested	x	x	x	x	x	x		x				3.1,3.2,3.4	
x					Public Housing [U.S. Dept. of Housing & Urban Development (HUD)]	Main Street Housing	1101 Main Street	Half Moon Bay	94019	Public Housing [U.S. Dept. of Housing & Urban Development (HUD)]	100.00%	Means Tested	x	x	x	x	x	x		x				3.1,3.2,3.4	
x					Public Housing [U.S. Dept. of Housing & Urban Development (HUD)]	Moonridge Housing	2002 Miramontes Point Road	Half Moon Bay	94019	Public Housing [U.S. Dept. of Housing & Urban Development (HUD)]	100.00%	Means Tested	x	x	x	x	x	x		x				3.1,3.2,3.4	
x					Emergency Food Assistance Site	N. Peninsula Neighborhood Center	600 Linden Ave	South San Francisco	94080	Food Assistance Site: Food Pantries	100.00%	Means Tested	x	x	x	x	x	x		x				3.1,3.2,3.4,3.5	
x					Emergency Food Assistance Site	YMCA Peninsula Neighborhood Center	2003 Miramontes Point Road	Half Moon Bay	94019	Food Assistance Site: Food Pantries	100.00%	Means Tested	x	x	x	x	x	x		x				3.1,3.2,3.4,3.5	
x					CalFresh Office	SNAP/Food Stamps	2415 University Ave	East Palo Alto	94303	CalFresh Office	100.00%	Means Tested	x	x	x	x	x	x		x				3.1,3.2,3.4,3.5	
x					CalFresh Office	SNAP/Food Stamps	225 Cabrillo Hwy S	Half Moon Bay	94019	CalFresh Office	100.00%	Means Tested	x	x	x	x	x	x		x				3.1,3.2,3.4,3.5	
x					CalFresh Office	SNAP/Food Stamps	2500 Middlefield Rd	Redwood City	94063	CalFresh Office	100.00%	Means Tested	x	x	x	x	x	x		x				3.1,3.2,3.4,3.5	
x					CalFresh Office	SNAP/Food Stamps	272 92nd St.	Daly City	94015	CalFresh Office	100.00%	Means Tested	x	x	x	x	x	x		x				3.1,3.2,3.4,3.5	
x					CalFresh Office	SNAP/Food Stamps	350 90th St.	Daly City	94015	CalFresh Office	100.00%	Means Tested	x	x	x	x	x	x		x				3.1,3.2,3.4,3.5	
x					Women, Infants and Children Program (WIC)	WIC/Daly City	380 90th St.	Daly City	94015	Women, Infants and Children Program (WIC)	100.00%	Means Tested	x	x	x		x	x		x				3.2,3.4,3.5	
x					Women, Infants and Children Program (WIC)	WIC/East Palo Alto	2160 Euclid Ave	East Palo Alto	94303	Women, Infants and Children Program (WIC)	100.00%	Means Tested	x	x	x		x	x		x				3.2,3.4,3.5	
x					Women, Infants and Children Program (WIC)	WIC/Half Moon Bay	225 S Cabrillo Hwy	Half Moon Bay	94019	Women, Infants and Children Program (WIC)	100.00%	Means Tested	x	x	x		x	x		x				3.2,3.4,3.5	
x					Women, Infants and Children Program (WIC)	WIC/Redwood City	2342 El Camino Real	Redwood City	94063	Women, Infants and Children Program (WIC)	100.00%	Means Tested	x	x	x		x	x		x				3.2,3.4,3.5	
x					Women, Infants and Children Program (WIC)	WIC/San Mateo	477 9th	San Mateo	94402	Women, Infants and Children Program (WIC)	100.00%	Means Tested	x	x	x		x	x		x				3.2,3.4,3.5	
x					Women, Infants and Children Program (WIC)	WIC/South San Francisco	307 Spruce Ave	South San Francisco	94080	Women, Infants and Children Program (WIC)	100.00%	Means Tested	x	x	x		x	x		x				3.2,3.4,3.5	
x					Church	Second Baptist Church	1327 Hancock Church	Redwood City		Food Assistance Site: Food Pantries	100.00%	Means Tested	x	x	x		x	x		x				3.1,3.2,3.4,3.5	
x					Church	Pilgrim Baptist Church	217 N. Grant Street	San Mateo	94401	Food Assistance Site: Food Pantries	100.00%	Means Tested	x	x	x		x	x		x				3.1,3.2,3.4,3.5	
x					Church	St. John Baptist Church	1050 Bay Road	East Palo Alto	94303	Food Assistance Site: Food Pantries	100.00%	Means Tested	x	x	x		x	x		x				3.1,3.2,3.4,3.5	
x					Church	Community Church	2201 University Avenue	East Palo Alto	94303	Food Assistance Site: Food Pantries	100.00%	Means Tested	x	x	x		x	x		x				3.1,3.2,3.4,3.5	
x					Church	St. Anthony De Padua Catholic Church	3500 Middlefield Road	Menlo Park	94025	Food Assistance Site: Food Pantries	100.00%	Means Tested	x	x	x		x	x		x				3.1,3.2,3.4,3.5	
x					Church	St. Francis de Assisi Catholic Church	1425 Bay Road	East Palo Alto	94303	Food Assistance Site: Food Pantries	100.00%	Means Tested	x	x	x		x	x		x				3.1,3.2,3.4,3.5	
x					Church	Tongan Assembly of God Church	1136 Saratoga Ave	East Palo Alto	94303	Food Assistance Site: Food Pantries	100.00%	Means Tested	x	x	x		x	x		x				3.1,3.2,3.4,3.5	
x					Public/Community Health Center	Fair Oaks Clinic	2710 Middlefield Road	Redwood City	94063	Family Resource Center	100.00%	Means Tested	x	x	x		x	x		x				3.1,3.2,3.5	

SNAP-Ed FFY 2017 Budget

Exhibit A5

Organization Name:	California Department of Public Health
County/Jurisdiction:	San Mateo County Health System
FFY 2017 Total Budget:	\$ 635,606.00
Budget Adjustment Request #:	

Expenses*	Carry-In FFY 2016 Budget****	FFY 2016 Budget	FFY 2017 Budget	% Difference
1 Salaries/Benefits		\$609,784	\$507,795	-16.73%
2 Non-Capital Equipment/Supplies		\$1,750	\$3,434	96.23%
3 Materials		\$19,314	\$13,361	-30.82%
4 Travel & Per Diem		\$9,447	\$9,645	2.10%
5 Building/Space		\$23,057	\$37,809	63.98%
6 Maintenance		\$155	\$0	-100.00%
7 Equipment and Other Capital Expenditures		\$0	\$0	
8 Contracts/Sub-Grants/Agreements**		\$131,000	\$40,000	-69.47%
Total Direct Costs:	\$0	\$794,507	\$612,044	-22.97%
9 Indirect Costs*** Indirect Cost Rate= %		\$0	\$23,562	
Total Federal Funds	\$0	\$794,507	\$635,606	-20.00%

Budget Categories	Justification For Difference Greater Than 5% From FFY 2016 Budget
1 Salaries/Benefits	Changes in salaries/benefits reflect 1) Benefit rate reduced to 45% in comparison to 60% in FFY16 2) Removal of .25 FTE to meet overall reduction in SNAP-Ed funding.
2 Non-Capital Equipment/Supplies	Changes in equipment/supplies reflect overall LHD SNAP-Ed program funding reduction. Purchases will include laptop for educational purposes.
3 Materials	Changes in materials costs reflect overall LHD SNAP-Ed funding reduction.
4 Travel & Per Diem	N/A
5 Building/Space	Changes in building /space costs reflect the increase in costs associated with facility and IT related costs.
6 Maintenance	N/A
7 Equipment and Other Capital Expenditures	N/A
8 Contracts/Sub-Grants/Agreements	Due to reduced SNAP-Ed funds in FFY17, the LHD will assume partial work of sub-grantees
9 Indirect Costs	Changes in indirect costs have been included to address additional overhead costs which may be incurred in FFY17

SNAP-Ed FFY 2017 Budget

Exhibit A5

*Provide narrative describing all expenses.

**Retain copies on site.

***Provide assurances that the indirect cost rate is an approved rate (Financial and Cost Policy Supplement).

****Please note that funds cannot be carried over into the next Federal Fiscal Year if the funds are in the last year of their 2-year period of performance.

Exhibit B
Budget Detail and Payment Provisions

1. Invoicing and Payment

- A. Upon completion of project activities as provided in Exhibit A Grant Application, and upon receipt and approval of the invoices, the State agrees to reimburse the Grantee for activities performed and expenditures incurred in accordance with the costs specified herein.
- B. Invoices shall include the Grant Number and shall be submitted in triplicate not more frequently than quarterly in arrears to:

Kimmy Casjens, Grant Manager
California Department of Public Health
Nutrition Education and Obesity Prevention Branch
1616 Capitol Avenue, MS 7204
Sacramento, CA 95814

- C. Invoices shall:
 - 1) Be prepared on Grantee letterhead. If invoices are not on produced letterhead invoices must be signed by an authorized official, employee or agent certifying that the expenditures claimed represent activities performed and are in accordance with Exhibit A Grant Application under this Grant.
 - 2) Bear the Grantee's name as shown on the Grant.
 - 3) Identify the billing and/or performance period covered by the invoice.
 - 4) Itemize costs for the billing period in the same or greater level of detail as indicated in this Grant. Subject to the terms of this Grant, reimbursement may only be sought for those costs and/or cost categories expressly identified as allowable and approved by CDPH.

2. Budget Contingency Clause

- A. It is mutually agreed that if the Budget Act of the current year and/or any subsequent years covered under this Agreement does not appropriate sufficient funds for the program, this Agreement shall be of no further force and effect. In this event, the State shall have no liability to pay any funds whatsoever to Grantee or to furnish any other considerations under this Agreement and Grantee shall not be obligated to fulfill any provisions of this Agreement.
- B. If funding for any fiscal year is reduced or deleted by the Budget Act for purposes of this program, the State shall have the option to either cancel this Agreement with no liability occurring to the State, or offer an agreement amendment to Grantee to reflect the reduced amount.

3. Prompt Payment Clause

Payment will be made in accordance with, and within the time specified in, Government Code Chapter 4.5, commencing with Section 927.

Exhibit B
Budget Detail and Payment Provisions

4. Amounts Payable

A. The amounts payable under this Grant shall not exceed:

- 1) \$635,606 for the budget period of 10/1/16 through 9/30/17.
- 2) \$635,606 for the budget period of 10/1/17 through 9/30/18.
- 3) \$635,606 for the budget period of 10/1/18 through 9/30/19.

B. Payment allocations shall be made for allowable expenses up to the amount annually encumbered commensurate with the state fiscal year in which services are fulfilled and/or goods are received.

5. Timely Submission of Final Invoice

A. A final undisputed invoice shall be submitted for payment no more than sixty (60) calendar days following the expiration or termination date of this Grant, unless a later or alternate deadline is agreed to in writing by the program grant manager. Said invoice should be clearly marked "Final Invoice", indicating that all payment obligations of the State under this Grant have ceased and that no further payments are due or outstanding.

B. The State may, at its discretion, choose not to honor any delinquent final invoice if the Grantee fails to obtain prior written State approval of an alternate final invoice submission deadline.

6. Travel and Per Diem Reimbursement

Any reimbursement for necessary travel and per diem shall be at the rates currently in effect as established by the California Department of Human Resources (CalHR).

EXHIBIT C

STANDARD GRANT CONDITIONS

1. **APPROVAL:** This Grant is of no force or effect until signed by both parties and approved by the Department of General Services, if required. The Grantee may not commence performance until such approval has been obtained
2. **AMENDMENT:** No amendment or variation of the terms of this Grant shall be valid unless made in writing, signed by the parties, and approved as required. No oral understanding or Agreement not incorporated in the Grant is binding on any of the parties. In no case shall the Department materially alter the scope of the Project set forth in Exhibit A.
3. **ASSIGNMENT:** This Grant is not assignable by the Grantee, either in whole or in part, without the written consent of the Grant Manager in the form of a written amendment to the Grant.
4. **AUDIT:** Grantee agrees that the Department, the Bureau of State Audits, or their designated representative shall have the right to review and to copy any records and supporting documentation pertaining to this Grant. Grantee agrees to maintain such records for a possible audit for a minimum of three (3) years after final payment or completion of the project funded with this Grant, unless a longer period of records retention is stipulated. Grantee agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, Grantee agrees to include a similar right of the State to audit records and interview staff in any subcontract related to the project.
5. **CONFLICT OF INTEREST:** Grantee certifies that it is in compliance with all applicable state and/or federal conflict of interest laws.
6. **INDEMNIFICATION:** Grantee agrees to indemnify, defend and save harmless the State, its officers, agents and employees from any and all claims and losses accruing or resulting to any and all contractors, subcontractors, suppliers, laborers, and any other person, firm or corporation furnishing or supplying work services, materials, or supplies in connection with the project, and from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by Grantee in the performance of any activities related to the Project.

7. FISCAL MANAGEMENT SYSTEMS AND ACCOUNTING STANDARDS:

Grantee agrees that, at a minimum, its fiscal control and accounting procedures will be sufficient to permit tracing of all grant funds to a level of expenditure adequate to establish that such funds have not been used in violation of any applicable state or federal law, or the provisions of this Grant. Grantee further agrees that it will maintain separate Project accounts in accordance with generally accepted accounting principles.

8. GOVERNING LAW: This Grant is governed by and shall be interpreted in accordance with the laws of the State of California.

9. INCOME RESTRICTIONS: Grantee agrees that any refunds, rebates, credits, or other amounts (including any interest thereon) accruing to or received by the Grantee under this Grant shall be paid by the Grantee to the Department, to the extent that they are properly allocable to costs for which the Grantee has been reimbursed by the Department under this Grant.

10. INDEPENDENT GRANTEE: Grantee, and its agents and employees of Grantee, in the performance of the Project, shall act in an independent capacity and not as officers, employees or agents of the Department.

11. MEDIA EVENTS: Grantee shall notify the Department's Grant Manager in writing at least twenty (20) working days before any public or media event publicizing the accomplishments and/or results of the Project and provide the opportunity for attendance and participation by Department's representatives.

12. NO THIRD-PARTY RIGHTS: The Department and Grantee do not intend to create any rights or remedies for any third- party as a beneficiary of this Grant or the project.

13. NOTICE: Grantee shall promptly notify the Department's Grant Manager in writing of any events, developments or changes that could affect the completion of the project or the budget approved for this Grant.

14. PROFESSIONALS: Grantee agrees that only licensed professionals will be used to perform services under this Grant where such services are called for.

15. RECORDS: Grantee certifies that it will maintain Project accounts in accordance with generally accepted accounting principles. Grantee further certifies that it will comply with the following conditions for a grant award as set forth in the Request for Applications (Exhibit D) and the Grant Application (Exhibit A).

- Establish an official file for the Project which shall adequately document all significant actions relative to the Project;
- Establish separate accounts which will adequately and accurately depict all amounts received and expended on this Project, including all grant funds received under this Grant;
- Establish separate accounts which will adequately depict all income received which is attributable to the Project, especially including any income attributable to grant funds disbursed under this Grant;
- Establish an accounting system which will adequately depict final total costs of the Project, including both direct and indirect costs; and,
- Establish such accounts and maintain such records as may be necessary for the state to fulfill federal reporting requirements, including any and all reporting requirements under federal tax statutes or regulations.

16. RELATED LITIGATION: Under no circumstances may Grantee use funds from any disbursement under this Grant to pay for costs associated with any litigation between the Grantee and the Department.

17. RIGHTS IN DATA: Grantee and the Department agree that all data, plans, drawings, specifications, reports, computer programs, operating manuals, notes, and other written or graphic work submitted under Exhibit A in the performance of the Project funded by this Grant shall be in the public domain. Grantee may disclose, disseminate and use in whole or in part, any final form data and information received, collected, and developed under this Project, subject to appropriate acknowledgment of credit to the Department for financial support. Grantee shall not utilize the materials submitted to the Department (except data) for any profit making venture or sell or grant rights to a third-party who intends to do so. The Department has the right to use submitted data for all governmental purposes.

18. VENUE: The Department and Grantee agree that any action arising out of this Grant shall be filed and maintained in the Superior Court, County of Sacramento, California. Grantee waives any existing sovereign immunity for the purposes of this Grant, if applicable.

Exhibit E

Additional Provisions

1. Additional Incorporated Documents

- A. The following documents and any subsequent updates are not attached, but are incorporated herein and made a part hereof by this reference. These documents may be updated periodically by CDPH, as required by program directives. CDPH shall provide the Grantee with copies of said documents and any periodic updates thereto, under separate cover. CDPH will maintain on file, all documents referenced herein and any subsequent updates.

1. *Fiscal and Administrative Guidelines Manual*
<http://www.cdph.ca.gov/programs/NEOPB/Pages/FiscalandAdministrativeGuidelinesManual.aspx>
2. *Program Guidelines Manual*
<http://www.cdph.ca.gov/programs/NEOPB/Pages/NEOPBProgramGuidelinesManual.aspx>
3. *Nutrition Education and Obesity Prevention Branch Program Letters*
<http://www.cdph.ca.gov/programs/NEOPB/Pages/ProgramLetters.aspx>

2. Cancellation / Termination

- A. This Grant may be cancelled by CDPH without cause upon thirty (30) calendar days advance written notice to the Grantee.
- B. CDPH reserves the right to cancel or terminate this Grant immediately for cause. The Grantee may submit a written request to terminate this Grant only if CDPH substantially fails to perform its responsibilities as provided herein.
- C. The term “for cause” shall mean that the Grantee fails to meet the terms, conditions, and/or responsibilities of this agreement. Causes for termination include, but are not limited to the following occurrences:
- 1) If the Grantee knowingly furnishes any statement, representation, warranty, or certification in connection with the agreement, which representation is materially false, deceptive, incorrect, or incomplete.
 - 2) If the Grantee fails to perform any material requirement of this Grant or defaults in performance of this agreement.
 - 3) If the Grantee files for bankruptcy, or if CDPH determines that the Grantee becomes financially incapable of completing this agreement.
- D. Grant termination or cancellation shall be effective as of the date indicated in CDPH's notification to the Grantee. The notice shall stipulate any final performance, invoicing or payment requirements.
- E. In the event of early termination or cancellation, the Grantee shall be entitled to compensation for services performed satisfactorily under this agreement and expenses

Exhibit E**Additional Provisions**

incurred up to the date of cancellation and any non-cancelable obligations incurred in support of this Grant.

- F. In the event of termination, and at the request of CDPH, the Grantee shall furnish copies of all proposals, specifications, designs, procedures, layouts, copy, and other materials related to the services or deliverables provided under this Grant, whether finished or in progress on the termination date.
- G. The Grantee will not be entitled to reimbursement for any expenses incurred for services and deliverables pursuant to this agreement after the effective date of termination.
- H. Upon receipt of notification of termination of this Grant, and except as otherwise specified by CDPH, the Grantee shall:
 - 1) Place no further order or subgrants for materials, services, or facilities.
 - 2) Settle all outstanding liabilities and all claims arising out of such termination of orders and subgrants.
 - 3) Upon the effective date of termination of the Grant and the payment by CDPH of all items properly changeable to CDPH hereunder, Grantee shall transfer, assign and make available to CDPH all property and materials belonging to CDPH, all rights and claims to any and all reservations, grants, and arrangements with owners of media/PR materials, or others, and shall make available to CDPH all written information regarding CDPH's media/PR materials, and no extra compensation is to be paid to Grantee for its services.
 - 4) Take such action as may be necessary, or as CDPH may specify, to protect and preserve any property related to this agreement which is in the possession of the Grantee and in which CDPH has or may acquire an interest.
- I. CDPH may, at its discretion, require the Grantee to cease performance of certain components of the Scope of Work as designated by CDPH and complete performance of other components prior to the termination date of the Grant.

3. Avoidance of Conflicts of Interest by Grantee

- A. CDPH intends to avoid any real or apparent conflict of interest on the part of the Grantee, subgrants, or employees, officers and directors of the Grantee or subgrants. Thus, CDPH reserves the right to determine, at its sole discretion, whether any information, assertion or claim received from any source indicates the existence of a real or apparent conflict of interest; and, if a conflict is found to exist, to require the Grantee to submit additional information or a plan for resolving the conflict, subject to CDPH review and prior approval.
- B. Conflicts of interest include, but are not limited to:
 - 1) An instance where the Grantee or any of its subgrants, or any employee, officer, or director of the Grantee or any subgrant or has an interest, financial or otherwise,

Exhibit E**Additional Provisions**

- whereby the use or disclosure of information obtained while performing services under the grant would allow for private or personal benefit or for any purpose that is contrary to the goals and objectives of the grant.
- 2) An instance where the Grantee's or any subgrant's employees, officers, or directors use their positions for purposes that are, or give the appearance of being, motivated by a desire for private gain for themselves or others, such as those with whom they have family, business or other ties.
- C. If CDPH is or becomes aware of a known or suspected conflict of interest, the Grantee will be given an opportunity to submit additional information or to resolve the conflict. A Grantee with a suspected conflict of interest will have five (5) working days from the date of notification of the conflict by CDPH to provide complete information regarding the suspected conflict. If a conflict of interest is determined to exist by CDPH and cannot be resolved to the satisfaction of CDPH, the conflict will be grounds for terminating the grant. CDPH may, at its discretion upon receipt of a written request from the Grantee, authorize an extension of the timeline indicated herein.

Exhibit F
Federal Terms and Conditions

(For Federally Funded Grant Agreements)

The use of headings or titles throughout this exhibit is for convenience only and shall not be used to interpret or to govern the meaning of any specific term or condition.

The terms "Grantee" and "SubGrantee" shall also mean, "agreement", "grant", "grant agreement", "Grantee" and "Subgrantee" respectively.

The terms "California Department of Public Health" and "CDPH" shall have the same meaning and refer to the California State agency that is a party to this Agreement.

This exhibit contains provisions that require strict adherence to various contracting laws and policies.

Index of Special Terms and Conditions

1. Federal Funds
2. Federal Equal Employment Opportunity Requirements
3. Debarment and Suspension Certification
4. Covenant Against Contingent Fees
5. Air or Water Pollution Requirements
6. Lobbying Restrictions and Disclosure Certification
7. Additional Restrictions
8. Human Subjects Use Requirements
9. Financial and Compliance Audit Requirements
10. Audit and Record Retention
11. Federal Requirements

1. Federal Funds

(Applicable only to that portion of an agreement funded in part or whole with federal funds.)

- a. It is mutually understood between the parties that this Grant may have been written before ascertaining the availability of congressional appropriation of funds, for the mutual benefit of both parties, in order to avoid program and fiscal delays which would occur if the Grant were executed after that determination was made.
- b. This Grant is valid and enforceable only if sufficient funds are made available to the State by the United States Government for the fiscal years covered by the term of this Grant. In addition, this Grant is subject to any additional restrictions, limitations, or conditions enacted by the Congress or any statute enacted by the Congress which may affect the provisions, terms or funding of this Grant in any manner.
- c. It is mutually agreed that if the Congress does not appropriate sufficient funds for the program, this Grant shall be amended to reflect any reduction in funds.
- d. CDPH has the option to invalidate or cancel the Grant with 30-days advance written notice or to amend the Grant to reflect any reduction in funds.

2. Federal Equal Opportunity Requirements

(Applicable to all federally funded grants entered into by the California Department of Public Health (CDPH) formerly known as California Department of Health Services (CDHS).)

- a. The Grantee will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, physical or mental handicap, disability, age or status as a disabled veteran or veteran of the Vietnam era. The Grantee will take affirmative action to ensure that qualified applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, national origin, physical or mental handicap, disability, age or status as a disabled veteran or veteran of the Vietnam era. Such action shall include, but not be limited to the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and career development opportunities and selection for training, including apprenticeship. The Grantee agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Federal Government or CDPH, setting forth the provisions of the Equal Opportunity clause, Section 503 of the Rehabilitation Act of 1973 and the affirmative action clause required by the Vietnam Era Veterans' Readjustment Assistance Act of 1974 (38 U.S.C. 4212). Such notices shall state the Grantee's obligation under the law to take affirmative action to employ and advance in employment qualified applicants without discrimination based on their race, color, religion, sex, national origin physical or mental handicap, disability, age or status as a disabled veteran or veteran of the Vietnam era and the rights of applicants and employees.
- b. The Grantee will, in all solicitations or advancements for employees placed by or on behalf of the Grantee, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin physical or mental handicap, disability, age or status as a disabled veteran or veteran of the Vietnam era.
- c. The Grantee will send to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding a notice, to be provided by the Federal Government or the State, advising the labor union or workers' representative of the Grantee's commitments under the provisions herein and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
- d. The Grantee will comply with all provisions of and furnish all information and reports required by Section 503 of the Rehabilitation Act of 1973, as amended, the Vietnam Era Veterans' Readjustment Assistance Act of 1974 (38 U.S.C. 4212) and of the Federal Executive Order No. 11246 as amended, including by Executive Order 11375, 'Amending Executive Order 11246 Relating to Equal Employment Opportunity,' and as supplemented by regulation at 41 CFR part 60, "Office of the Federal Contract Compliance

Programs, Equal Employment Opportunity, Department of Labor,” and of the rules, regulations, and relevant orders of the Secretary of Labor.

- e. The Grantee will furnish all information and reports required by Federal Executive Order No. 11246 as amended, including by Executive Order 11375, ‘Amending Executive Order 11246 Relating to Equal Employment Opportunity,’ and as supplemented by regulation at 41 CFR part 60, “Office of the Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor,” and the Rehabilitation Act of 1973, and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to its books, records, and accounts by the State and its designated representatives and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
- f. In the event of the Grantee's noncompliance with the requirements of the provisions herein or with any federal rules, regulations, or orders which are referenced herein, this Agreement may be cancelled, terminated, or suspended in whole or in part and the Grantee may be declared ineligible for further federal and state contracts in accordance with procedures authorized in Federal Executive Order No. 11246 as amended and such other sanctions may be imposed and remedies invoked as provided in Federal Executive Order No. 11246 as amended, including by Executive Order 11375, ‘Amending Executive Order 11246 Relating to Equal Employment Opportunity,’ and as supplemented by regulation at 41 CFR part 60, “Office of the Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor,” or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.
- g. The Grantee will include the provisions of Paragraphs a through g in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to Federal Executive Order No. 11246 as amended, including by Executive Order 11375, ‘Amending Executive Order 11246 Relating to Equal Employment Opportunity,’ and as supplemented by regulation at 41 CFR part 60, “Office of the Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor,” or Section 503 of the Rehabilitation Act of 1973 or (38 U.S.C. 4212) of the Vietnam Era Veteran's Readjustment Assistance Act, so that such provisions will be binding upon each subGrantee or vendor. The Grantee will take such action with respect to any subcontract or purchase order as the Director of the Office of Federal Contract Compliance Programs or CDPH may direct as a means of enforcing such provisions including sanctions for noncompliance provided, however, that in the event the Grantee becomes involved in, or is threatened with litigation by a subGrantee or vendor as a result of such direction by CDPH, the Grantee may request in writing to CDPH, who, in turn, may request the United States to enter into such litigation to protect the interests of the State and of the United States.

3. Debarment and Suspension Certification

- a. By signing this Grant, the Grantee/Grantee agrees to comply with applicable federal suspension and debarment regulations including, but not limited to 7 CFR Part 3017, 45 CFR 76, 40 CFR 32 or 34 CFR 85.
- b. By signing this Grant, the Grantee certifies to the best of its knowledge and belief, that it and its principals:
 - (1) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any federal department or agency;
 - (2) Have not within a three-year period preceding this application/proposal/agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - (3) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in Paragraph b(2) herein; and

- (4) Have not within a three-year period preceding this application/proposal/agreement had one or more public transactions (Federal, State or local) terminated for cause or default.
 - (5) Shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under federal regulations (i.e., 48 CFR part 9, subpart 9.4), debarred, suspended, declared ineligible, or voluntarily excluded from participation in such transaction, unless authorized by the State.
 - (6) Will include a clause entitled, "Debarment and Suspension Certification" that essentially sets forth the provisions herein, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
- c. If the Grantee is unable to certify to any of the statements in this certification, the Grantee shall submit an explanation to the CDPH Program Contract Manager.
 - d. The terms and definitions herein have the meanings set out in the Definitions and Coverage sections of the rules implementing Federal Executive Order 12549.
 - e. If the Grantee knowingly violates this certification, in addition to other remedies available to the Federal Government, the CDPH may terminate this Agreement for cause or default.

4. Covenant Against Contingent Fees

The Grantee warrants that no person or selling agency has been employed or retained to solicit/secure this Grant upon an agreement of understanding for a commission, percentage, brokerage, or contingent fee, except *bona fide* employees or *bona fide* established commercial or selling agencies retained by the Grantee for the purpose of securing business. For breach or violation of this warranty, CDPH shall have the right to annul this Grant without liability or in its discretion to deduct from the Grant price or consideration, or otherwise recover, the full amount of such commission, percentage, and brokerage or contingent fee.

5. Air or Water Pollution Requirements

Any federally funded grant and/or subgrants in excess of \$100,000 must comply with the following provisions unless said grant is exempt under 40 CFR 15.5.

- a. Government Grantees agree to comply with all applicable standards, orders, or requirements issued under section 306 of the Clean Air Act [42 U.S.C. 1857(h)], section 508 of the Clean Water Act (33 U.S.C. 1368), Executive Order 11738, and Environmental Protection Agency regulations (40 CFR part 15).
- b. Institutions of higher education, hospitals, nonprofit organizations and commercial businesses agree to comply with all applicable standards, orders, or requirements issued under the Clean Air Act (42 U.S.C. 7401 et seq.), as amended, and the Federal Water Pollution Control Act (33 U.S.C. 1251 et seq.), as amended.

6. Lobbying Restrictions and Disclosure Certification

(Applicable to federally funded grants in excess of \$100,000 per Section 1352 of the 31, U.S.C.)

a. Certification and Disclosure Requirements

- (1) Each person (or recipient) who requests or receives a grant, subgrant, which is subject to Section 1352 of the 31, U.S.C., and which exceeds \$100,000 at any tier, shall file a certification (in the form set forth in Attachment 1, consisting of one page, entitled "Certification Regarding Lobbying") that the recipient has not made, and will not make, any payment prohibited by Paragraph b of this provision.
- (2) Each recipient shall file a disclosure (in the form set forth in Attachment 2, entitled "Standard Form-LLL 'disclosure of Lobbying Activities'") if such recipient has made or has agreed to make any payment using nonappropriated funds (to include profits from any covered federal action) in connection with a grant or any extension or amendment of that grant, which would be prohibited under Paragraph b of this provision if paid for with appropriated funds.

- (3) Each recipient shall file a disclosure form at the end of each calendar quarter in which there occurs any event that requires disclosure or that materially affect the accuracy of the information contained in any disclosure form previously filed by such person under Paragraph a(2) herein. An event that materially affects the accuracy of the information reported includes:
- (a) A cumulative increase of \$25,000 or more in the amount paid or expected to be paid for influencing or attempting to influence a covered federal action;
 - (b) A change in the person(s) or individuals(s) influencing or attempting to influence a covered federal action; or
 - (c) A change in the officer(s), employee(s), or member(s) contacted for the purpose of influencing or attempting to influence a covered federal action.
- (4) Each person (or recipient) who requests or receives from a person referred to in Paragraph a(1) of this provision a grant or subgrant exceeding \$100,000 at any tier under a grant shall file a certification, and a disclosure form, if required, to the next tier above.
- (5) All disclosure forms (but not certifications) shall be forwarded from tier to tier until received by the person referred to in Paragraph a(1) of this provision. That person shall forward all disclosure forms to CDPH Program Contract Manager.

b. Prohibition

Section 1352 of Title 31, U.S.C., provides in part that no appropriated funds may be expended by the recipient of a federal contract or agreement, grant, loan, or cooperative agreement to pay any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with any of the following covered federal actions: the awarding of any federal contract or agreement, the making of any federal grant, the making of any federal loan, entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract or agreement, grant, loan, or cooperative agreement.

7. Additional Restrictions

Grantee shall comply with the restrictions under Division F, Title V, Section 503 of the Consolidated Appropriations Act, 2012 (H.R. 2055), which provides that:

“SEC. 503.(a) No part of any appropriation contained in this Act or transferred pursuant to section 4002 of Public Law 111–148 shall be used, other than for normal and recognized executive-legislative relationships, for publicity or propaganda purposes, for the preparation, distribution, or use of any kit, pamphlet, booklet, publication, electronic communication, radio, television, or video presentation designed to support or defeat the enactment of legislation before the Congress or any State or local legislature or legislative body, except in presentation to the Congress or any State or local legislature itself, or designed to support or defeat any proposed or pending regulation, administrative action, or order issued by the executive branch of any State or local government, except in presentation to the executive branch of any State or local government itself.

(b) No part of any appropriation contained in this Act or transferred pursuant to section 4002 of Public Law 111–148 shall be used to pay the salary or expenses of any grant or contract recipient, or agent acting for such recipient, related to any activity designed to influence the enactment of legislation, appropriations, regulation, administrative action, or Executive order proposed or pending before the Congress or any State government, State legislature or local legislature or legislative body, other than for normal and recognized executive-legislative relationships or participation by an agency or officer of a State, local or tribal government in policymaking and administrative processes within the executive branch of that government.

(c) The prohibitions in subsections (a) and (b) shall include any activity to advocate or promote any

proposed, pending or future Federal, State or local tax increase, or any proposed, pending, or future requirement or restriction on any legal consumer product, including its sale or marketing, including but not limited to the advocacy or promotion of gun control.”

8. Human Subjects Use Requirements

(Applicable only to federally funded agreements in which performance, directly or through a subcontract/subaward, includes any tests or examination of materials derived from the human body.)

By signing this Agreement, Contractor agrees that if any performance under this Agreement or any subcontract or subagreement includes any tests or examination of materials derived from the human body for the purpose of providing information, diagnosis, prevention, treatment or assessment of disease, impairment, or health of a human being, all locations at which such examinations are performed shall meet the requirements of 42 U.S.C. Section 263a (CLIA) and the regulations thereunder.

9. Financial and Compliance Audit Requirements

By signing this Agreement, the Contractor/Subcontractor agrees to abide by all requirements specified in 2 CFR 200 *et seq.*, 2 CFR *et seq.*, as applicable, including but not limited to obtaining an annual audit, and any subsequent federal regulatory additions or revisions.

- a. The definitions used in this provision are contained in Section 38040 of the Health and Safety Code, which by this reference is made a part hereof.
- b. Direct service contract means a contract or agreement for services contained in local assistance or subvention programs or both (see Health and Safety [H&S] Code section 38020). Direct service contracts shall not include contracts, agreements, grants, or subventions to other governmental agencies or units of government nor contracts or agreements with regional centers or area agencies on aging (H&S Code section 38030).
- c. The Contractor, as indicated below, agrees to obtain one of the following audits:
 - (1) If the Contractor is a nonprofit organization (as defined in H&S Code section 38040) and receives \$25,000 or more from any State agency under a direct service contract or agreement; the Contractor agrees to obtain an annual single, organization wide, financial and compliance audit. Said audit shall be conducted according to Generally Accepted Auditing Standards. This audit does not fulfill the audit requirements of Paragraph c(3) below. The audit shall be completed by the 15th day of the fifth month following the end of the Contractor's fiscal year, **and/or**
 - (2) If the Contractor is a nonprofit organization (as defined in H&S Code section 38040) and receives less than \$25,000 per year from any State agency under a direct service contract or agreement, the Contractor agrees to obtain a biennial single, organization wide financial and compliance audit, unless there is evidence of fraud or other violation of state law in connection with this Agreement. This audit does not fulfill the audit requirements of Paragraph c(3) below. The audit shall be completed by the 15th day of the fifth month following the end of the Contractor's fiscal year, **and/or**
 - (3) If the Contractor is a State or Local Government entity or Nonprofit organization (as defined in 2CFR Part 200) and expends \$750,000 or more in Federal awards, the Contractor agrees to obtain an annual single, organization wide, financial and compliance audit according to the requirements specified in 2CFR Part 200. An audit conducted pursuant to this provision will fulfill the audit requirements outlined in Paragraphs c(1) and c(2) above. The audit shall be completed by the end of the ninth month following the end of the audit period. The requirements of this provision apply if:
 - (a) The Contractor is a recipient expending Federal awards received directly from Federal awarding agencies, or
 - (b) The Contractor is a subrecipient expending Federal awards received from a pass-through entity such as the State, County or community based organization.

- (4) If the Contractor submits to CDPH a report of an audit other than a single audit, the Contractor must also submit a certification indicating the Contractor has not expended \$750,000 or more in federal funds for the year covered by the audit report.
- d. Two copies of the audit report shall be delivered to the CDPH program funding this Agreement. The audit report must identify the Contractor's legal name and the number assigned to this Agreement. The audit report shall be due within 30 days after the completion of the audit. Upon receipt of said audit report, the CDPH Program Contract Manager shall forward the audit report to CDPH's Audits and Investigations Unit if the audit report was submitted under Section 16.c(3), unless the audit report is from a City, County, or Special District within the State of California whereby the report will be retained by the funding program.
 - e. The cost of the audits described herein may be included in the funding for this Agreement up to the proportionate amount this Agreement represents of the Contractor's total revenue. The CDPH program funding this Agreement must provide advance written approval of the specific amount allowed for said audit expenses.
 - f. The State or its authorized designee, including the Bureau of State Audits, is responsible for conducting agreement performance audits which are not financial and compliance audits. Performance audits are defined by Generally Accepted Government Auditing Standards.
 - g. Nothing in this Agreement limits the State's responsibility or authority to enforce State law or regulations, procedures, or reporting requirements arising thereto.
 - h. Nothing in this provision limits the authority of the State to make audits of this Agreement, provided however, that if independent audits arranged for by the Contractor meet Generally Accepted Governmental Auditing Standards, the State shall rely on those audits and any additional audit work and shall build upon the work already done.
 - i. The State may, at its option, direct its own auditors to perform either of the audits described above. The Contractor will be given advance written notification, if the State chooses to exercise its option to perform said audits.
 - j. The Contractor shall include a clause in any agreement the Contractor enters into with the audit firm doing the single organization wide audit to provide access by the State or Federal Government to the working papers of the independent auditor who prepares the single organization wide audit for the Contractor.
 - k. Federal or state auditors shall have "expanded scope auditing" authority to conduct specific program audits during the same period in which a single organization wide audit is being performed, but the audit report has not been issued. The federal or state auditors shall review and have access to the current audit work being conducted and will not apply any testing or review procedures which have not been satisfied by previous audit work that has been completed.

The term "expanded scope auditing" is applied and defined in the U.S. General Accounting Office (GAO) issued Standards for *Audit of Government Organizations, Programs, Activities and Functions*, better known as the "yellow book".

10. Audit and Record Retention

(Applicable to agreements in excess of \$10,000.)

- a. The Contractor shall maintain books, records, documents, and other evidence, accounting procedures and practices, sufficient to properly reflect all direct and indirect costs of whatever nature claimed to have been incurred in the performance of this Agreement, including any matching costs and expenses. The foregoing constitutes "records" for the purpose of this provision.
- b. The Contractor's facility or office or such part thereof as may be engaged in the performance of this Agreement and his/her records shall be subject at all reasonable times to inspection, audit, and reproduction.

- c. Contractor agrees that CDPH, the Department of General Services, the Bureau of State Audits, or their designated representatives including the Comptroller General of the United States shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this Agreement. Contractor agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, the Contractor agrees to include a similar right of the State to audit records and interview staff in any subcontract related to performance of this Agreement. (GC 8546.7, CCR Title 2, Section 1896).
- d. The Contractor shall preserve and make available his/her records (1) for a period of three years from the date of final payment under this Agreement, and (2) for such longer period, if any, as is required by applicable statute, by any other provision of this Agreement, or by subparagraphs (1) or (2) below.
 - (1) If this Agreement is completely or partially terminated, the records relating to the work terminated shall be preserved and made available for a period of three years from the date of any resulting final settlement.
 - (2) If any litigation, claim, negotiation, audit, or other action involving the records has been started before the expiration of the three-year period, the records shall be retained until completion of the action and resolution of all issues which arise from it, or until the end of the regular three-year period, whichever is later.
- e. The Contractor shall comply with the above requirements and be aware of the penalties for violations of fraud and for obstruction of investigation as set forth in Public Contract Code § 10115.10, if applicable.
- f. The Contractor may, at its discretion, following receipt of final payment under this Agreement, reduce its accounts, books and records related to this Agreement to microfilm, computer disk, CD ROM, or other data storage medium. Upon request by an authorized representative to inspect, audit or obtain copies of said records, the Contractor and/or Subcontractor must supply or make available applicable devices, hardware, and/or software necessary to view, copy and/or print said records. Applicable devices may include, but are not limited to, microfilm readers and microfilm printers, etc.
- g. The Contractor shall, if applicable, comply with the Single Audit Act and the audit reporting requirements set forth in Title 2 of the Code of Federal Regulations, Part 200 (2CFR Part 200).

11. Federal Requirements

Grantor agrees to comply with and shall require all subgrantees, if any, to comply with all applicable Federal requirements including but not limited to the United States Code, the Code of Federal Regulations, the Funding Opportunity Announcement, the Notice of Award, the funding agreement, and any memoranda or letter regarding the applicable Federal requirements.

STATE OF CALIFORNIA
CALIFORNIA DEPARTMENT OF PUBLIC HEALTH
CERTIFICATION REGARDING LOBBYING

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making, awarding or entering into of this Federal contract, Federal grant, or cooperative agreement, and the extension, continuation, renewal, amendment, or modification of this Federal contract, grant, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency of the United States Government, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, or cooperative agreement, the undersigned shall complete and submit Standard Form LLL, "Disclosure of Lobbying Activities" in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subGrantees, subgrants, and contracts under grants and cooperative agreements) of \$100,000 or more, and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S.C., any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

San Mateo County Health System

Name of Grantee

Srija Srinivasan

Printed Name of Person Signing for Grantee

16-10141

Contract / Grant Number

Signature of Person Signing for Grantee

Date

Director, Family Health Services

Title

After execution by or on behalf of Grantee, please return to:

California Department of Public Health
Nutrition Education and Obesity Prevention Branch
P.O. Box 997377, MS 7204
Sacramento, CA 95899-7377
Attention: Kimmy Casjens

CDPH reserves the right to notify the Grantee in writing of an alternate submission address.

Attachment 2

CERTIFICATION REGARDING LOBBYING

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352
(See reverse for public burden disclosure)

Approved by OMB

0348-0046

1. Type of Federal Action: <input type="checkbox"/> a. contract <input type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance	2. Status of Federal Action: <input type="checkbox"/> a. bid/offer/application <input type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award	3. Report Type: <input type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change For Material Change Only: Year _____ quarter _____ date of last report _____.	
4. Name and Address of Reporting Entity: <input type="checkbox"/> Prime <input type="checkbox"/> Subawardee Tier ____, if known: Congressional District, If known:	5. If Reporting Entity in No. 4 is Subawardee, Enter Name and Address of Prime: Congressional District, If known:		
6. Federal Department/Agency	7. Federal Program Name/Description: CDFA Number, if applicable: _____		
8. Federal Action Number, if known:	9. Award Amount, if known: \$		
10.a. Name and Address of Lobbying Registrant <i>(If individual, last name, first name, MI):</i>	b. Individuals Performing Services <i>(including address if different from 10a. (Last name, First name, MI):</i>		
11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be available for public inspection. required disclosure shall be subject to a not more than \$100,000 for each such failure.	Signature: _____		
	Print Name: _____		
	Title: _____		
	Telephone No.: _____ Date: _____		
Federal Use Only		Authorized for Local Reproduction Standard Form-LLL (Rev. 7-97)	

INSTRUCTIONS FOR COMPLETION OF SF-LLL, DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this is a follow-up report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, State and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be a prime or subaward recipient. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.
5. If the organization filing the report in item 4 checks "Subawardee," then enter the full name, address, city, State and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the Federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) number; Invitation for Bid (IFB) number; grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the Federal agency). Include prefixes, e.g., "RFP-DE-90-001."
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.
10. (a) Enter the full name, address, city, State and zip code of the lobbying registrant under the Lobbying Disclosure Act of 1995 engaged by the reporting entity identified in item 4 to influence the covered Federal action.

(b) Enter the full names of the individual(s) performing services, and include full address if different from 10 (a). Enter Last Name, First Name, and Middle Initial (MI).
11. The certifying official shall sign and date the form, print his/her name, title, and telephone number.

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB Control Number. The valid OMB control number for this information collection is OMB No. 0348-0046. Public reporting burden for this collection of information is estimated to average 10 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, DC 20503.