

## **RESOLUTION NO. .**

**BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA**

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**RESOLUTION AUTHORIZING AN AGREEMENT WITH SECOND HARVEST FOOD BANK TO PROVIDE THE FOOD ASSISTANCE PROGRAM AND THE OPERATION BROWN BAG PROGRAM IN AN AMOUNT NOT TO EXCEED \$205,281 FOR THE TERM OF JULY 1, 2016 THROUGH JUNE 30, 2019**

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**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, it is critical for the County to provide food assistance services to low-income residents of San Mateo County; and

**WHEREAS**, this Board has been presented for its consideration and acceptance of an agreement with Second Harvest Food Bank (SHFB) for the purpose of providing the Food Assistance Program and the Operation Brown Bag Program for low-income residents of San Mateo County; and

**WHEREAS**, the term of the agreement is July 1, 2016 through June 30, 2019 for an amount not to exceed \$205,281; and

**WHEREAS**, this Board has been asked to waive the Request for Proposal (RFP) process in order to contract with SHFB for Food Assistance and Operation Brown Bag program services; and

**WHEREAS**, this Board has determined that it is in the best interests of the County to waive the RFP process because SHFB is the only source of donated, surplus, and purchased food for non-profit agencies in San Mateo County and an agreement with SHFB is necessary in order to prevent the interruption of food services to San Mateo County's low-income families and seniors; and

**WHEREAS**, there has been presented to this Board of Supervisors for its consideration and acceptance an agreement, reference to which is hereby made for further particulars, whereby the SHFB shall provide Food Assistance and Operation Brown Bag program services for the term of July 1, 2016 through June 30, 2019, in an amount not to exceed \$205,281; and

**WHEREAS**, this Board has been presented with a form of the agreement and has examined and approved it as to both form and content and desires to enter into the agreement.

**NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED** that the request for proposals requirement is hereby waived and the President of this Board of Supervisors is hereby authorized and directed to execute said agreement for and on behalf of the County of San Mateo, and the Clerk of this Board shall attest the President's signature thereto.

**BE IT FURTHER RESOLVED** that the Director of the Human Services Agency is authorized to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or modify the contract

term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

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