



COUNTY OF SAN MATEO
Inter-Departmental Correspondence
Human Services Agency



Date: May 18, 2016
Board Meeting Date: June 21, 2016
Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors

From: Iliana Rodriguez, Director, Human Services Agency

Subject: Amendments to Agreement with Eight Core Service Agencies

RECOMMENDATION:

Adopt a resolution authorizing amendments to agreements for safety-net services with Coastside Hope, City of Daly City – Daly City Community Services Center, El Concilio, Puente de la Costa Sur, City of Redwood City – Fair Oaks Community Center, Samaritan House and YMCA of San Francisco, to extend the terms by six months through December 31, 2016, to increase the agreements by a total of \$446,987 to an aggregate not-to-exceed amount of \$3,275,841, and to include provisions regarding HSA's Clarity System.

BACKGROUND:

The County has designated the following eight Core Service Agencies as a Network providing safety net services to vulnerable, low-income San Mateo County residents who need assistance to meet their basic needs: Coastside Hope, City of Daly City – Daly City Community Services Center, El Concilio, Puente de la Costa Sur, City of Redwood City – Fair Oaks Community Center, Samaritan House, YMCA of San Francisco and The Pacifica Resource Center – A Project of the Tides Center.

An amendment for Pacifica Resource Center – A Project of the Tides Center is not included in this Board request, because the two entities are separating and the County will enter into a new department-level contract with Pacifica Resource Center for the continued provision of safety net services.

In 2013, by resolutions 072584, 072585 and 072168, your Board waived the RFP process and approved agreements with all Core Services Agencies (with the exception of YMCA) for the provision of safety-net services for the term of July 1, 2013, to June 30, 2016. In 2014, by Resolution 073150, after an RFP was conducted, your Board authorized entering into an agreement with YMCA as a new Core Service Agency to provide safety-net services for the term of June 1, 2014 through June 30, 2016.

Subsequent amendments to the Core Service Agencies contracts have increased the aggregate payment amount to the Core Service Agencies to an aggregate not-to-exceed amount of \$2,828,854 for the provision of Safety Net Services for the period of July 1, 2013 through June 30, 2016. These amendments, among other things, incorporated additional funding sources and modified the agreements for cost-of-living adjustments. A cost breakdown is included in the Fiscal Impact section, below.

DISCUSSION:

The Core Service Agencies play a vital role in the provision of safety net services by providing or referring residents to emergency food, shelter, clothing, transportation, utilities, and emergency housing assistance. The agencies also help connect residents to public benefit programs. Together, the agencies provide these essential services to approximately 9,000 to 10,000 vulnerable households in the County each year.

The County is currently negotiating new contracts with the Core Service Agencies. Additional time is needed to finalize the new contracts, therefore the Human Services Agency (HSA) is asking the Board of Supervisors to extend the terms of seven of the current contracts by six months in order to ensure continuity of these critical services. This amendment also updates standard provisions and requirements relating to HSA's database for Core Service Agencies (the "Clarity System").

YMCA of San Francisco, City of Daly City-Daly City Community Services Center and City of Redwood City-Fair Oaks Community Center have submitted their contracts to their Boards to approve. However this delay in the return of the signed contracts will result in HSA missing the deadlines for the last Board meeting in June and the contracts will expire. HSA is requesting that the Board of Supervisors authorize the Human Services Agency Director to sign amendments with these providers.

The amendments and resolution have been reviewed and approved by County Counsel as to form. The Contract Compliance Committee has approved waivers to extend the terms of the Core Service Agencies agreements beyond three years, except for YMCA of San Francisco, which will not exceed the three year period.

These amendments contribute to the Shared Vision 2025 outcome of a Prosperous Community by providing essential safety net services to vulnerable, low-income residents of San Mateo County. It is anticipated that for FY 2016-17, 96% of all individuals requesting food will receive food.

PERFORMANCE MEASURE(S):

Measure	FY 2015-16 Projected	FY 2016-17 Target
Percent of individuals who request and receive food	96%	96%

FISCAL IMPACT:

The current term for the agreement with the YMCA is June 1, 2014 through June 30, 2016. The current terms for the other six agreements are July 1, 2013 through June 30, 2016. These amendments would extend each of the terms by six months through December 31, 2016. These amendments would also add an aggregate amount of \$446,987 for the first half of FY 2016-17, for a maximum aggregate not-to-exceed amount of \$3,275,841. The funding level for the six month extended term of these amendments are the same as the funding levels for one-half of FY 2015-16. These new obligations will be funded 100% with county General Funds as a net county cost. Budgetary appropriation for these agreements is included in the FY 2016-17 Recommended Budget.

	FY2013-16 Existing Contract Totals	Amendment Increase for July to Dec 2016	Amended Contract Totals	Contract Number	Current Amendment Number
Coastside Hope	\$293,216	\$51,682	\$344,898	072585	5
Daly City Community Service Center	\$474,332	\$88,354	\$562,686	072584	4
El Concilio	\$500,970	\$87,164	\$588,134	072585	5
Puente de la Costa Sur	\$239,213	\$42,432	\$281,645	072815	5
Redwood City - Fair Oaks Community Center	\$290,706	\$53,766	\$344,472	072584	4
YMCA of San Francisco	\$349,152	\$84,238	\$433,390	073150	3
Samaritan House	\$681,265	\$39,351	\$720,616	073455	6
Totals	\$2,828,854	\$446,987	\$3,275,841		