



**PROBATION DEPARTMENT
COUNTY OF SAN MATEO**
John T. Keene, Chief Probation Officer

Date: June 9, 2016
To: John Maltbie, County Manager
From: John T. Keene, Chief Probation Officer
Subject: Justice Benefits, Inc., (JBI) Analysis

It is the best interest of the department to continue contracted services for Title IVE claiming given that the department receives approximately 82% of the actual claim amount and have greatly improved the accuracy of its claims. JBI has delivered intricate Title IVE claims timely and is able to comply with federal regulation guidelines that govern the claiming process. JBI provides the Probation Officers with a user-friendly claiming platform that alerts officers through random notifications to report claimable activity appropriately. JBI regularly visits the department to provide on-site training and performs quarterly case audits to maintain the integrity of the Title IVE claims.

JBI's original contract began FY 2013-14 Q4 through FY 2014-15 Q3 included a fixed amount fee of \$32K plus travel. Amendment no.1 was executed to accommodate the state's decision for Probation to retroactively claim Title IVE funds for FY 2013-14 Q2-Q3 and replaced the fixed amount and travel cost with a percentage of Probation's actual claim amount. Amendment no. 2 was executed to extend the contract to March 31, 2016.

| Claim Period | Contract Info. | Qtr. | Title IVE Actual Claim Amount | JBI Cost = % x Claim Amount | Total Paid to JBI | Probation Revenue |
|---------------|------------------------------------|------|-------------------------------|-----------------------------|--------------------|--------------------|
| FY 2013-14 | Amendment No. 1 | Q2 | \$88,195 | 15% | \$13,229 | \$74,965 |
| FY 2013-14 | Amendment No. 1 | Q3 | \$9,788 | 15% | \$1,468 | \$8,320 |
| FY 2013-14 | Original Contract 7/1/14 – 3/31/15 | Q4 | \$172,964 | * 2% | \$36,559 | \$136,405 |
| FY 2014-15 | Original Contract 7/1/14 – 3/31/15 | Q1 | \$151,327 | * 2% | \$37,527 | \$113,800 |
| FY 2014-15 | Original Contract 7/1/14 – 3/31/15 | Q2 | \$277,804 | * 2% | \$39,455 | \$238,349 |
| FY 2014-15 | Original Contract 7/1/14 – 3/31/15 | Q3 | \$161,841 | * 2% | \$38,265 | \$123,576 |
| FY 2014-15 | Amendment No. 2 7/1/14 – 3/31/16 | Q4 | \$109,745 | 12% | \$17,332 | \$92,412 |
| FY 2015-16 | AMNT NO.2: 7/1/14 – 3/31/16 | Q1 | \$173,874 | 12% | \$20,865 | \$153,009 |
| FY 2015-16 | AMNT NO.2: 7/1/14 – 3/31/16 | Q2 | \$176,747 | 12% | \$21,210 | \$155,537 |
| Totals | | | \$1,322,283 | | \$1,322,283 | \$1,096,373 |