

RESOLUTION NO. .

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

*** * * * ***

RESOLUTION AUTHORIZING AN AGREEMENT WITH KEVIN W. HARPER, CPA & ASSOCIATES FOR FINANCIAL SERVICES, FOR THE TERM OF JANUARY 1, 2016 THROUGH DECEMBER 31, 2018, IN AN AMOUNT NOT TO EXCEED \$300,000

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that

WHEREAS, Kevin Harper CPA & Associates (KHCA), which has been providing accounting assistance to the County since 2007, supports the San Mateo Medical Centers (SMMC) Chief Financial Officer in identifying material weaknesses in financial accounting and reporting processes and provides assistance to financial management staff; and

WHEREAS, SMMC continues to have difficulty recruiting and retaining key financial staff and KHCA can provide assistance to the financial management staff while the vacancies exist; and

WHEREAS, KHCA has been instrumental in addressing SMMC's previous audit findings and as a result, there were no new findings in 2015; and

WHEREAS, in consideration of KHCA's experience at SMMC, SMMC is requesting that this Board waive here the Request for Proposals process; and

WHEREAS, Ordinance Code Section 2.83.170 authorizes the Board of Supervisors to waive the RFP process in any situation where the Board of Supervisors determines that the best interest of the County could be served without the necessity of a proposal; and

WHEREAS, this Board has determined it is in the best interest of the County to waive the RFP process; and

WHEREAS, both parties wish to enter an agreement, for the term of January 1, 2016 through December 31, 2018, in an amount not to exceed \$300,000; and

WHEREAS, this Board has been presented with a form of such agreement, has examined and approved it as to both form and content, and desires to enter into it.

NOW, THEREFORE, IT IS HEREBY RESOLVED that the RFP process for said agreement is hereby waived.

BE IT FURTHER RESOLVED that the President of this Board of Supervisors be and is hereby authorized and directed to execute said agreement for and on behalf of the County of San Mateo, and the Clerk of the Board shall attest the President's signature thereto.

BE IT FURTHER RESOLVED that the Chief of the Health System or designee is authorized to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or modify the contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

* * * * *