



COUNTY OF SAN MATEO
Inter-Departmental Correspondence
Public Works



Date: May 2, 2016
Board Meeting Date: June 21, 2016
Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors

From: James C. Porter, Director of Public Works

Subject: Setting a Public Hearing to adopt the Garbage and Recyclables Collection Service Charges Report in County Service Area No. 8 (North Fair Oaks Area)

RECOMMENDATION:

Acting as the Governing Board of County Service Area No. 8, adopt a resolution setting Tuesday, July 26, 2016 at 9:00 a.m. at the regularly scheduled Board meeting, as the time and place for a public hearing on the filing of the Garbage and Recyclables Collection Service Charges Report for County Service Area No. 8 (North Fair Oaks) for FY 2016-17.

BACKGROUND:

On October 20, 2009, your Board adopted Resolution No. 070423 which approved a new franchise agreement with Recology San Mateo County (Recology) to provide services for the collection of recyclable materials, organic materials, and solid waste in County Service Area No. 8 (CSA-8), and the remainder of the unincorporated South Bayside Waste Management Authority Service Area (Burlingame to Menlo Park), for a term of January 1, 2011 through December 31, 2020.

On July 15, 2014, your Board adopted Resolution No. 073932, approving the "Garbage and Recyclables Collection Services Charges Report for County Service Area No. 8 for FY 2015-16" calculated based upon the adopted rates as approved by your Board on November 18, 2014.

On February 23, 2016, your Board adopted Resolution No. 074364 setting the garbage and collection rates for CSA-8, effective March 1, 2016. These rates are included as Attachment A.

DISCUSSION:

The County generates the revenue to pay Recology for service to residential dwellings in CSA-8 by charging fees based on pick-up units for each affected parcel that meets the criteria outlined in County Ordinance Code 4.04.220. These fees are defined and adopted each fiscal year in the Charges Report for CSA-8 and placed on the tax roll. Recology directly bills commercial and industrial customers that do not have the charges placed on the County tax roll and customers receiving additional services pursuant to the franchise agreement.

The County Ordinance Code requires your Board to hold a public hearing to consider public testimony prior to adopting the Charges Report based on the rates adopted by your Board. The recommended action, adopting a resolution setting the time and place for the public hearing, is the first step in the process and is procedural. After the close of the public hearing, your Board may adopt the individual charges as presented, or revise, change, reduce or modify any charge in the Charges Report.

Adoption of the Collection Service Charges Report for FY 2016-17 and its filing with the Clerk of the Board will result in the user charges contained therein being placed on the tax roll. These charges will appear on the FY 2016-17 tax bill of each affected property and will be collected in the same manner as the property taxes. The rates adopted by your Board on February 23, 2016 will be used to calculate the FY 2016-17 residential and multi-family dwelling charges that will appear on the property owner's tax bill. Commercial parcels and additional services provided to customers will continue to be billed based on the current rates by Recology.

The remaining unincorporated County areas covered by the franchise agreement are billed directly by Recology and the garbage and recyclables collection service charges are not placed on the tax bill.

County Counsel has reviewed and approved the resolution as to form.

Approval of this resolution contributes to the Shared Vision 2025 outcome of a Collaborative Community by engaging residents in the process of adopting the Charges Report and levying the fees on the tax roll in order to provide for continued garbage and recycling collection services in CSA-8.

FISCAL IMPACT:

There is no fiscal impact associated with the recommended action of setting a public hearing. Staff time involved in preparing the Charges Report for CSA-8, administrative documents, and public advertisement of the hearing is part of the administrative cost associated with managing the garbage collection and recycling services in CSA-8 and is financed with CSA-8 funds.

Attachment A: 2016 Garbage and Recyclables Collection Rates for CSA-8

Attachment B: Unscheduled Service Fees

Exhibit A

Garbage and Recyclables Collection Rates in County Service Area No.8 Effective March 1, 2016

Table 1. Garbage and Recyclables Curbside Collection Rates* (1 - 4 residential dwelling units per parcel***)				
Quantity	Size of the Container	Frequency of Pick-Up	Current Rate (\$/month)	Proposed Rate ** (\$/month)
2	32 gallon cart	1 x per week	\$27.31	\$28.05
1	64 gallon cart	1 x per week	\$27.31	\$28.05
Customers that are provided with a level of service greater than the minimum level of service shown above for garbage services shall be charged the rates shown in Table 2a and Table 3 for their specific level of service.				

* The rates in Table 1 include collection of all three curbside services: solid waste cart(s), one (1) - 64 gallon recycling cart, and one (1) - 96 gallon compost cart. Additional residential recycling or compost carts will be subject to the service fees as listed in Exhibit "B" (Attachment Q – Unscheduled Service Fees).

** Residential Carts that are not located within 5 feet of the road right of way will incur additional service charges by Recology San Mateo County (RSMC) based upon the distance of the cart to the right of way in the road.

*** Minimum Level of Service Rates for 1- 4 residential dwelling units is billed on the property tax bill.

Exhibit A

Garbage and Recyclables Collection Rates in County Service Area No.8 Effective March 1, 2016

Table 2a. Cart/Bin Collection Rates for Mixed Residential and Multi-family Dwellings Over Four Units (Regularly Scheduled Weekly Service)				
Quantity	Size of the Container	Frequency of Pick-Up	Current Rate (\$/month)	Proposed Rate* ** (\$/month)
1	32 gallon cart	1 x per week	\$27.31	\$28.05
1	64 gallon cart	1 x per week	\$54.62	\$56.09
1	96 gallon cart	1 x per week	\$81.93	\$84.14
Quantity	Size of the Container	Frequency of Pick-Up	Current Rates (\$/month)	Proposed Rate (\$/month)
1	2 yard bin	1 x per week	\$315.89	\$322.21
1	3 yard bin	1 x per week	\$473.84	\$483.32
1	4 yard bin	1 x per week	\$631.79	\$644.43
1	6 yard bin	1 x per week	\$947.69	\$966.64
1	8 yard bin	1 x per week	\$1,263.57	\$1,288.84
1	9 yard bin or box	1 x per week	\$1,421.52	\$1,449.95
1	15 yard bin or box	1 x per week	\$2,369.20	\$2,416.58
1	20 yard bin or box	1 x per week	\$3,158.93	\$3,222.11
1	30 yard bin or box	1 x per week	\$4,738.39	\$4,833.16
1	40 yard bin or box	1 x per week	\$6,317.85	\$6,444.21

* Commercial (5 or more residential dwellings or commercial), RSMC curbside commercial collection services is within 51 feet of the right of way of the road. Bins or Carts located 51 feet or more from the road right of way will incur additional service charges by RSMC based on the distance of servicing the Carts or Bins to the right of way.

** Residential (1- 4 residential dwellings), bins or carts that are not located within 5 feet of the right of way of the road will incur additional service charges by Recology San Mateo County (RSMC) based upon the distance of the bin or cart to the right of way.

Exhibit A

Garbage and Recyclables Collection Rates in County Service Area No.8 Effective March 1, 2016

Table 2b. Cart/Bin Collection Rates for Commercial Properties that do not contain dwelling units (Regularly Scheduled Weekly Service)				
Quantity	Size of the Container	Frequency of Pick-Up	Current Rate (\$/month)	Proposed Rate* ** (\$/month)
1	32 gallon cart	1 x per week	\$27.31	\$28.05
1	64 gallon cart	1 x per week	\$54.62	\$56.09
1	96 gallon cart	1 x per week	\$81.93	\$84.14
Quantity	Size of the Container	Frequency of Pick-Up	Current Rate (\$/month)	Proposed Rate* ** (\$/month)
1	2 yard bin	1 x per week	\$315.89	\$322.21
1	3 yard bin	1 x per week	\$473.84	\$483.32
1	4 yard bin	1 x per week	\$631.79	\$644.43
1	6 yard bin	1 x per week	\$947.69	\$966.64
1	8 yard bin	1 x per week	\$1,263.57	\$1,288.84
1	9 yard bin or box	1 x per week	\$1,421.52	\$1,449.95
1	15 yard bin or box	1 x per week	\$2,369.20	\$2,416.58
1	20 yard bin or box	1 x per week	\$3,158.93	\$3,222.11
1	30 yard bin or box	1 x per week	\$4,738.39	\$4,833.16
1	40 yard bin or box	1 x per week	\$6,317.85	\$6,444.21

*Commercial (5 or more residential dwellings or commercial), RSMC curbside commercial collection services is within 51 feet of the right of way of the road. Bins or Carts located 51 feet or more from the road right of way will incur additional service charges by RSMC based on the distance of servicing the Carts or Bins to the right of way.

**Residential (1- 4 residential dwellings), bins or carts that are not located within 5 feet of the right of way of the road will incur additional service charges by Recology San Mateo County (RSMC) based upon the distance of the bin or cart to the right of way.

Exhibit A

Garbage and Recyclables Collection Rates in County Service Area No.8
Effective March 1, 2016

Table 2c. Commercial Garbage Collection Rates
for Commercial Properties

(one-time special collection)

Quantity	Size of the Container	Frequency of Pick-Up	Previous Rate (\$/pull)	Proposed Rate (\$/pull)
1	1 yard bin	1 x	\$98.09	\$100.05
1	2 yard bin	1 x	\$140.20	\$143.00
1	3 yard bin	1 x	\$179.94	\$183.54
1	4 yard bin	1 x	\$219.64	\$224.03
1	6 yard bin	1 x	\$299.09	\$305.07
1	8 yard bin	1 x	\$376.21	\$383.73
1	9 yard bin or box	1 x	\$415.74	\$424.05
1	15 yard bin or box	1 x	\$653.97	\$667.05
1	20 yard bin or box	1 x	\$852.50	\$869.55
1	30 yard bin or box	1 x	\$1,249.57	\$1,274.56
1	40 yard bin or box	1 x	\$1,646.63	\$1,679.56

Exhibit A
Garbage and Recyclables Collection Rates in County Service Area No.8
Effective March 1, 2016

Table 3. Current Cart, Bin or Box Garbage Collection Rates
for Commercial Properties without Dwelling Units
Proposed Rates
(\$/Month)

Service Freq. Per Week	Gallons (Carts)			Cubic Yard(s) (Bins)								
	32	64	96	1	2	3	4	6	8	9	15	20
1 Time	\$28.05	\$56.09	\$84.14	\$161.11	\$322.21	\$483.32	\$644.43	\$966.64	\$1,288.84	\$1,449.95	\$2,416.58	\$3,222.11
2 Times	\$56.09	\$112.19	\$168.28	\$322.21	\$644.43	\$966.64	\$1,288.85	\$1,933.28	\$2,577.70	\$2,899.89	\$4,833.16	\$6,444.21
3 Times	\$84.14	\$168.28	\$252.43	\$483.32	\$966.64	\$1,449.96	\$1,933.28	\$2,899.92	\$3,866.55	\$4,349.84	\$7,249.74	\$9,666.32
4 Times	\$112.19	\$224.38	\$336.57	\$644.43	\$1,288.85	\$1,933.28	\$2,577.70	\$3,866.55	\$5,155.42	\$5,799.79	\$9,666.32	\$12,888.42
5 Times	\$140.24	\$280.47	\$420.71	\$805.53	\$1,611.06	\$2,416.60	\$3,222.13	\$4,833.20	\$6,444.27	\$7,249.74	\$12,082.90	\$16,110.53
6 Times	\$168.28	\$336.57	\$504.85	\$966.64	\$1,933.28	\$2,899.92	\$3,866.55	\$5,799.83	\$7,733.12	\$8,699.68	\$14,499.47	\$19,332.63
7 Times	\$196.34	\$392.68	\$589.03	\$1,127.74	\$2,255.50	\$3,383.24	\$4,510.98	\$6,766.48	\$9,021.92	\$10,149.63	\$16,916.06	\$22,554.74

Exhibit A

Garbage and Recyclables Collection Rates in County Service Area No.8
Effective March 1, 2016

Table 4. Current Commercial Compactor Rates for Garbage and Organics Collection

(5 or more residential dwellings or commercial properties)

Quantity	Material Type	Frequency of Pick-Up	Current Rate Per cy/per pull	Proposed Rate Per cy/per pull
1 cubic yard	Garbage	Per pull	\$63.40	\$64.67
1 cubic yard	Organics	Per pull	\$47.56	\$48.51*

Commercial Organics Collection rates reflect a 25% discount from the proposed monthly Garbage rates

Table 5. Commercial Organics Collection Rates for Carts

(5 or more residential dwellings or commercial properties)

Quantity	Size of the Container	Frequency of Pick-Up	Proposed Garbage Rate (\$/month)	Proposed Organic Collection Rate (\$/month)*
1	32 gallon cart	1 x per week	\$28.05	\$21.05
1	64 gallon cart	1 x per week	\$56.09	\$42.08
1	96 gallon cart	1 x per week	\$84.14	\$63.13

* Commercial Organics Collection rates reflect a 25% discount from the proposed monthly Garbage rates

Exhibit A

Garbage and Recyclables Collection Rates in County Service Area No.8
Effective March 1, 2016

Table 6. Commercial Organics Collection Rates for Bins

Quantity	Size of the Container	Frequency of Pick-Up	Proposed Garbage Rate (\$/month)	Proposed Collection Rate (\$/month)*
1	1 yard bin	1 x per week	\$161.11	\$120.83
1	2 yard bin	1 x per week	\$322.21	\$241.66
1	3 yard bin	1 x per week	\$483.32	\$362.49
1	4 yard bin	1 x per week	\$644.43	\$483.32
1	6 yard bin	1 x per week	\$966.64	\$724.98
1	8 yard bin	1 x per week	\$1,288.84	\$966.63
1	9 yard bin	1 x per week	\$1,449.95	\$1,087.46
1	15 yard bin	1 x per week	\$2,416.58	\$1,812.44
1	20 yard bin	1 x per week	\$3,222.11	\$2,416.58
1	30 yard bin	1 x per week	\$4,833.16	\$3,624.87
1	40 yard bin	1 x per week	\$6,444.21	\$4,833.16

* Commercial Organics Collection rates reflect a 25% discount from the proposed monthly Garbage rates

Exhibit B
Unscheduled Service Fees

Garbage and Recyclables Collection Rates in the CSA-8 and the County Franchised Area within the South Bayside Waste Management Authority service area, exclusive of West Bay Sanitary District Effective March 1, 2016

Table 1. Services			
Unscheduled Service Category	Franchise Agreement Reference	Cost to Provide Service	Description of Cost
Single-Family Dwelling Backyard Collection Service	Section 5.02.A	As shown in Table 2	As shown in Table 2
Distance Charge for MFD and Commercial Accounts	Sections 5.02.B and 5.02.C	A – 10% of base monthly Rate B – 25% of base monthly Rate	A – 51 to 100 feet or less from Curbside B – 101 feet or more from Curbside
Extra Pick-up Cost for MFD and Commercial Customers	Sections 5.02.B and 5.02.C	25% of the base monthly Rate for the size of Container Collected once per week	Per Collection event
Single-Family Return Trip Cost (i.e., request to provide Collection service after the regularly scheduled Collection day)	Section 5.02.A	\$16.43	Per Collection event
Additional Targeted Recyclable Materials or Organic Materials Cart Rental or Purchase	Sections 5.03.A and 5.04.A	A – \$3.28 B – \$68.97 plus tax C – \$75.54 plus tax	A – monthly rental fee(any size Cart) B – Customer purchase of a 64 gallon Cart C – Customer purchase of a 96 gallon Cart

Exhibit B

Unscheduled Service Fees

Garbage and Recyclables Collection Rates in the CSA-8 and the County Franchised Area within the South Bayside Waste Management Authority service area, exclusive of West Bay Sanitary District Effective March 1, 2016

Table 1. Services			
Unscheduled Service Category	Franchise Agreement Reference	Cost to Provide Service	Description of Cost
Additional Targeted Recyclable Materials or Organic Materials Cart Service Fee for Residential units	Sections 5.03.A and 5.04.A	\$10.00 per cart/per month	One recycling and one organics cart is included in the solid waste collection costs, any services above the one cart per residential unit will be charged the fee to provide the additional cart service
Universal Roll-Out for MFD and Commercial Customers	Sections 5.03.B and 5.03.C	A - \$242,871.51 B - \$5,224.22 C - \$6,760.18	Cost based on providing service to one (1) Collection route of approximately 512 Accounts: A – Annual Vehicle Cost (all inclusive) B – Annual Cost of Containers C – One-time start-up charge
Additional Confidential Document Destruction Service Event	Section 5.07	\$1,313.72	Per event
Additional Compost Material Delivery	Section 5.11	A – \$136.85 B – \$273.70	A – one-way only delivery (compost only left on-site) B – Round-trip delivery (Drop-Box left on-site)

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Unscheduled Service Fees

Garbage and Recyclables Collection Rates in the CSA-8 and the County Franchised Area within the South Bayside Waste Management Authority service area, exclusive of West Bay Sanitary District Effective March 1, 2016

Table 1. Services			
Unscheduled Service Category	Franchise Agreement Reference	Cost to Provide Service	Description of Cost
Fee for Service On-Call Bulky Item Collection Service	Section 5.12	\$89.28	Per event
Community Drop-Off Events	Section 5.13	\$18,611.01	Per event targeting 5,000 households. Does not include disposal or public education expenses.
Collection for Agency-Sponsored and Non-Agency sponsored Large Events	Section 5.13	A – \$3,284.30 B – \$5,473.82 C – \$8,210.74	A – one-day events with a projected 2,500 or fewer attendees B – one (1) or two (2) day events with a projected 2,501 to 7,500 attendees per day C – one (1) or two (2) day events with a projected 7,501 to 10,000 attendees per day
Fee to Collect Contaminated Targeted Recyclable Materials or Organic Materials Container	Sections 6.03.A and 8.02.F	25% of the base monthly Rate for the size of Container Collected once per week <u>plus</u> \$16.43	Per Collection event
Key Service	Section 8.02.B	A – \$9.31 B – \$10.40	Monthly cost: A – Residential Customers B – Commercial Customers

Exhibit B

Unscheduled Service Fees

Garbage and Recyclables Collection Rates in the CSA-8 and the County Franchised Area within the South Bayside Waste Management Authority service area, exclusive of West Bay Sanitary District
Effective March 1, 2016

Table 1. Services			
Unscheduled Service Category	Franchise Agreement Reference	Cost to Provide Service	Description of Cost
Lock purchase fee (replacement at no additional cost)	Section 8.02.B	\$18.61 plus tax	One-time per Account cost.
Overage Fee	Section 8.02.G	100% of the base monthly Rate	Per Collection event
Overage Bags Cost	Section 8.02.G	50% of the base monthly Rate or \$8.75 minimum	Per bag
Container Cleaning Fee	Section 8.05.D	A – \$54.74 B – \$93.06	A – per Cart B – per Bin or Drop Box
Dirty Cart Replacement Cost	Section 8.05.D	A – \$71.15 B – \$82.11 C – \$93.06	A – per 32 gallon Cart B – per 64 gallon Cart C – per 96 gallon Cart