



COUNTY OF SAN MATEO
Inter-Departmental Correspondence
Human Services Agency



Date: May 12, 2016
Board Meeting Date: June 21, 2016
Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors

From: Iliana Rodriguez, Director, Human Services Agency

Subject: Agreement with Sitike Counseling Center

RECOMMENDATION:

Adopt a resolution authorizing an agreement with Sitike Counseling Center to provide alcohol and drug assessments and testing services for Children and Family Services clients for the term of July 1, 2016 through December 31, 2018 in an amount not to exceed \$187,500.

BACKGROUND:

Children and Family Services (CFS) utilizes contractors to provide alcohol and other drugs assessment and testing services for families connected to services. Substance abuse assessments and tests are tools which help social workers continuously assess parents' capacity to safely care for their children. Testing services are the first step towards determining treatment plans for families and caretakers. Once mandatory testing has been completed for each client, random substance abuse testing allows social workers to provide tailor-made rehabilitation services based on the recommendations made during assessments to meet the needs of the clients. By providing these services, parents are able to receive services to remain clean and sober with a focus on reuniting them with their children. CFS issued a Request for Proposals (RFP) in March 2016 and Sitike Counseling Center was selected as one of two providers for these services.

DISCUSSION:

This two and a half year agreement with Sitike Counseling Center will provide alcohol and other drugs assessment and testing services for CFS clients at their two facilities located in Half Moon Bay and Redwood City. Sitike's hours of operation are flexible and convenient for families and the staff are well-trained and experienced in working with the populations CFS serves. This agreement with Sitike Counseling Center will allow CFS to meet its obligations when an assessment or testing is court ordered.

The agreement and resolution have been reviewed and approved by County Counsel as to form.

The agreement contributes to the Shared Vision 2025 outcome of a Prosperous Community by providing alcohol and drug testing screens for parents of children that are in the Child Welfare System to keep families healthy and safe. Sitike serves approximately 24 clients per month that are administered 3-4 drug and alcohol screenings each. All clients will be contacted to schedule screens, and it is anticipated that 90% of clients will be contacted within 2 working days of referral to schedule the drug screen. Also, social workers will receive confirmation of all positive drug screens, and it is anticipated that social workers will receive verbal confirmation of positive drug screens within 2 working days of the initial screen 90% of the time.

PERFORMANCE MEASURE(S):

Measure*	FY 2016-17 Projected	FY 2017-18 Projected
Percent of clients that will be contacted within 2 working days of referral to schedule the drug screen.	90%	91%
Percent of positive drug screens that social workers will receive verbal confirmation for within 2 working days of the initial screen.	90%	91%

*New performance measures with no FY 2015-16 actuals.

FISCAL IMPACT:

The total obligation of this agreement is \$187,500 of which \$65,625 is funded through state and federal Child Welfare Services Revenue and \$121,875 is net county cost. Funds for this agreement have been included in the FY 2016-17 Recommended Budget and will be included in the FY 2017-18 and FY 2018-19 Recommended Budgets.

Request for Proposals – Matrix

1	Where was the RFP advertised?	www.publicpurchase.com and SF Chronicle
2	In addition to any advertisement, list others to whom the RFP announcement was sent:	N/A
3	State the total number of RFP's sent to prospective proposers:	N/A
4	How many proposals did you receive?	4
5	List in alphabetical order the names of the proposers (or finalists, if applicable) and the location:	El Centro de Libertad – South County/Coast Employers Choice Online, Inc – Online Options Recovery Services – East Bay (looking to expand) Sitike – North County