



**COUNTY OF SAN MATEO**  
Inter-Departmental Correspondence  
Human Services Agency



**Date:** May 13, 2016  
**Board Meeting Date:** June 21, 2016  
**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors

**From:** Iliana Rodriguez, Director, Human Services Agency

**Subject:** **Measure A** - Amendment to the Agreement with Samaritan House – Safe Harbor

**RECOMMENDATION:**

**Measure A:** Adopt a resolution authorizing an amendment to the agreement with Samaritan House–Safe Harbor to provide shelter services extending the term through June 30, 2017, and increasing the amount by \$650,910 to an amount not to exceed \$1,941,026.

**BACKGROUND:**

On June 18, 2013, your Board approved an agreement with Samaritan House-Safe Harbor (Resolution Number 072626) for shelter services in an amount not to exceed \$1,092,195 for the term of July 1, 2013 through June 30, 2016. The agreement has been amended five times in order to provide for cost-of-living adjustments as well as to incorporate Community Development Block Grant Funding, and the current maximum agreement amount is \$1,290,116.

Safe Harbor Shelter is a year-round shelter that serves single homeless individuals 18 years and older, and provides emergency and transitional shelter services. Safe Harbor Shelter has 30 emergency shelter beds and 60 transitional shelter beds, and serves over 400 homeless County residents each year. The primary mission of Safe Harbor Shelter is to provide the homeless with shelter, warmth, sustenance, and healthcare. Safe Harbor Shelter also provides case management services designed to help clients raise their level of self-sufficiency and move to permanent and stable housing.

**DISCUSSION:**

This amendment adds \$650,910 in **Measure-A** funds, includes standard provisions and requirements regarding HSA's Clarity System (HSA's database for Core Service Agencies), and extends the term of the contract by one year through June 30, 2017. Samaritan House utilizes these funds towards their operational expenses to operate

Safe Harbor Shelter, including the emergency shelter and transitional shelter beds. Extending this contract is in the best interests of the County due to the timing of the County's homeless system redesign, which is currently in progress. One key focal area of the redesign involves reviewing the capacity, targeted populations served, and performance measures and outcomes for shelter services. New strategies have been presented to your Board and an implementation plan is being created to incorporate the recommended strategies and priorities. Extending the term of the contract by one year will enable the results from the redesign process to be evaluated and implemented to allow the next cycle of shelter contracts to be created in line with the priorities and principles established.

County Counsel has reviewed and approved the amendment and Resolution as to form. The Contract Compliance Committee has approved a waiver to extend the term of the agreement beyond the three year requirement.

This amendment contributes to the Shared Vision 2025 outcome of a Prosperous Community Mateo by continuing the provision of shelter services to homeless single adults of San Mateo County. Under this amendment, it is anticipated that an additional 220 individuals will be served in the emergency shelter program, and 205 individuals will be served in the transitional shelter program. It is further anticipated that 85% of clients in Transitional Housing will be connected to mainstream benefits, 5% of clients exiting the emergency shelter will exit to permanent housing, and 25% of clients exiting transitional housing will exit to permanent housing.

**PERFORMANCE MEASURE(S):**

Measure	FY 2015-16 Estimated	FY 2016-17 Projected
Number of unduplicated clients served per year per program	Emergency shelter = 213	Emergency shelter = 220
Percent of clients in Transitional Housing connected to mainstream services at exit*	93%	85%
Percent of individuals exiting to permanent housing**	N/A	Emergency Shelter: 5%

\*This performance measure target was set at 55% FY 2013-16. Target was increased due to increased performance.

\*\*This is a new performance measure for FY 2016-17, there is no data from the previous fiscal year.

**FISCAL IMPACT:**

The term of the amended agreement is July 1, 2013 through June 30, 2017, reflecting an extension of one year. This amendment adds \$650,910 to the existing agreement for a new total obligation of \$1,941,026. The new fiscal obligation is funded using \$485,910 in County General Funds and \$165,000 in recommended **Measure-A** Homeless Shelter funding.

Budgetary appropriation for the \$485,910 General Fund obligation in this amendment is included in the FY 2016-17 Recommended Budget. The additional amount of \$165,000 in **Measure-A** funding is not included in the FY 2016-17 Recommended Budget. HSA will include the amount in the September Revised Budget appropriation requests.