



COUNTY OF SAN MATEO
Inter-Departmental Correspondence
Health System



Date: March 29, 2016
Board Meeting Date: June 7, 2016
Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors

From: Louise Rogers, Chief, Health System
Stephen Kaplan, Director, Behavioral Health and Recovery Services

Subject: Agreement with AFON USA, Inc. dba Hillcrest Manor for Board and Care Services

RECOMMENDATION:

Adopt a resolution authorizing an agreement with AFON USA, Inc. dba Hillcrest Manor for board and care services, for the term of July 1, 2016 through June 30, 2019, in an amount not to exceed \$433,620.

BACKGROUND:

Since 1985, the Board has approved resolutions authorizing expenditures for residential care facilities serving mentally ill clients, to provide residential care services for adults that will enhance successful community living and avoid a more costly, higher level of care. Behavioral Health and Recovery Services (BHRS) publishes a public notice every year to solicit applications for new providers.

DISCUSSION:

This contractor operates a 12-bed board and care facility for difficult to place clients, and provides augmented services for seriously mentally ill clients who require a higher level of supervision and services. The services include more intensive mental health services, social skills training, and assistance with daily living activities.

Under the B-1 Administrative Memorandum, the selection of providers of residential services for mental health clients is exempt from the Request for Proposals requirement.

The resolution contains the County's standard provisions allowing amendments of the County's fiscal obligation by a maximum of \$25,000 (in aggregate).

The agreement and resolution have been reviewed and approved by County Counsel as to form.

Approval to this agreement contributes to the Shared Vision 2025 outcome of a Healthy Community by providing residential board and care services to the mentally ill clients. It is anticipated that 100% of board and care clients will be retained at this level of care.

PERFORMANCE MEASURE(S):

| Measure | FY 2015-16 Estimated | FY 2016-17 Projected |
|--|-----------------------------|-----------------------------|
| Percent of board and care clients retained in this level of care | 100% 12 clients | 100% 12 clients |

FISCAL IMPACT:

The term of the agreement is July 1, 2016 through June 30, 2019. The amount of the agreement is not to exceed \$433,620 for the three-year term. Funds in the amount of \$144,540 are included in the BHRS FY 2016-17 Recommended Budget. Of that amount, \$130,086 will be funded by sales tax through realignment with the remaining of \$14,454 as net county cost. Similar arrangements will be made for future years. The payment provisions and level of services in the agreement are essentially the same as the prior agreement.