



COUNTY OF SAN MATEO
Inter-Departmental Correspondence
Public Works



Date: May 3, 2016
Board Meeting Date: June 7, 2016
Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors

From: James C. Porter, Director of Public Works

Subject: Amendment to the Agreement with Jensen Landscape Management

RECOMMENDATION:

Adopt a resolution authorizing an amendment to the agreement with Jensen Landscape Management for the provision of landscape maintenance services at various County facilities managed by the Department of Public Works Facilities Maintenance and Operations, extending the term for one year, through September 29, 2017 and increasing the amount by \$235,040 to an amount not to exceed \$741,853.

BACKGROUND:

In an effort to decrease costs and improve the landscaping of County facilities, Facilities Maintenance Operations sought to outsource the County's landscaping services. By outsourcing these services the Department of Public Works, Facilities Unit will reduce landscape maintenance costs by 65% per year.

DISCUSSION:

In 2013, the Department solicited proposals from landscape management firms through advertising on the Department of Public Works' website. Representatives from the Department participated on the selection committee that reviewed the qualifications of the three firms submitting bids. Based on that review, the selection committee determined that Jensen Landscape Management was the most qualified and should be retained to provide landscape management services to County facilities. Over the past two and a half years, Jensen has provided good services. Jensen has presented the County with alternative solutions during the drought, and has been responsive to periodic requests for additional services.

The Contracts Compliance Committee has approved an extension for one year.

County Counsel has reviewed and approved the resolution and amendment as to form.

Approval of this amendment contributes to the Shared Vision 2025 outcome of an Environmentally Conscious Community by approaching landscaping maintenance with water conservation and fiscal concern.

FISCAL IMPACT:

Funding to support this agreement has been included in the Public Works budget for Fiscal Year 16/17 and will be financed through Facility Service charges. There is no additional impact to the General Fund.

Attachment A: Landscape Management Bid Submissions

EXHIBIT A
Landscape Management Bid Submissions
July 2, 2013

Landscape Firm	1 st Year Bid	2 nd Year Bid	3 rd Year Bid	Full Agreement Term
Jensen	\$ 135,684	\$ 136,416	\$ 140,508	\$ 412,608
Bayscape	\$ 179,400	\$ 181,920	\$ 186,000	\$ 547,320
Gachina	\$ 186,432	\$ 186,432	\$ 192,072	\$ 564,936