



**COUNTY OF SAN MATEO**  
Inter-Departmental Correspondence  
Human Services Agency



**Date:** May 5, 2016  
**Board Meeting Date:** June 7, 2016  
**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors

**From:** Iliana Rodriguez, Director, Human Services Agency

**Subject:** Sixth Amendment to the Agreement with LifeMoves for Shelter Operations

**RECOMMENDATION:**

Adopt a resolution authorizing an amendment to the agreement with LifeMoves to provide shelter operations, extending the term by twelve (12) months through June 30, 2017 and increasing the amount by \$204,652 to an amount not to exceed \$1,831,004.

**BACKGROUND:**

On June 18, 2013 by Resolution 072626, your Board approved an agreement with LifeMoves (formerly known as InnVision Shelter Network) for shelter operations in an amount not to exceed \$974,670 for the term of July 1, 2013 through June 30, 2016. Subsequent amendments provided services to additional individuals, added cost of living increases, and incorporated Community Development Block Grant and other funding sources. The current total amount of the agreement is not to exceed \$1,626,352.

LifeMoves provides emergency and transitional shelter assistance to homeless families and individuals in San Mateo County at the following five shelter/program sites throughout the County: Family Crossroads/Daly City, First Step for Families/San Mateo, Maple Street/Redwood City, Redwood Family House/Redwood City, and Haven Family House/Menlo Park.

The Human Services Agency (HSA) and Department of Housing (DOH) had a Memorandum of Understanding in place to incorporate Community Development Block Grants (CDBG), Emergency Solutions Grants (ESG) and ESG Rapid Re Housing (RRH) funds into the HSA Agreement with LifeMoves and redistribute General funds equal to these funding amounts into other shelter provider contracts to simplify funding reporting requirements. However, recently a decision was made to separate the HSA funding from the DOH (CDBG, ESG and RRH) funding to administratively streamline

the process as combining funding made claiming and administrative processes complex and cumbersome. Each Agency will contract services on their own.

**DISCUSSION:**

This amendment is to add \$204,652 for FY 2016-17, update the standard provisions regarding the Clarity System, extend the term of the contract by one year to June 30, 2017, and allow for new requirements determined by the Homeless System Redesign.

The County is undergoing a homeless system redesign which will improve services to San Mateo County. New strategies were presented to your Board on March 29, 2016 and an implementation plan is being created to incorporate the new strategies and priorities. The County will be reviewing shelter capacity, targeted populations, structure of shelter programs, and performance measures and outcomes. Extending the term of the contract by one year will enable the results from the redesign process to be evaluated and implemented.

As a result of the separation in funding between HSA and DOH, there is a funding reduction in the amount of funds added to this agreement, however shelter services will remain at the same level as DOH will add funding back through a separate agreement. DOH anticipates an amount of \$369,823 to be allocated for FY 2016-17 through their agreement.

The amendment and resolution have been reviewed and approved by County Counsel as to form. The Contract Compliance Committee has approved a waiver to extend the term of the agreement beyond three years.

This amendment contributes to the Shared Vision 2025 outcome of a Prosperous Community by providing shelter services to homeless families and individual adults of San Mateo County. Under this agreement, it is anticipated that 1,585 individuals will be served during FY 2016-17 in LifeMoves' seven shelter programs.

**PERFORMANCE MEASURE(S):**

| Measure  | FY 2015-16 Estimated | FY 2016-17 Projected |
|--|----------------------|----------------------|
| Number of individuals served   | 1,585                | 1,585                |
| Percent of households, both adults and families, exiting to permanent housing from emergency shelter | N/A*                 | 20%                  |

\*This is a new performance measure in this contract, so no data was compiled for this contract for FY 2015-16.

**FISCAL IMPACT:**

The term of this amended agreement is extended by one year, with a new end date of June 30, 2017. This amendment adds \$204,652 in additional obligation to this Agreement for FY 2016-17, which includes a 2% Cost of Living increase of \$6,894, bringing the total obligation to an amount not to exceed \$1,831,004. This new obligation will be funded 100% with county General Funds as a net county cost.

Budgetary appropriation for this Agreement will be included in the FY 2016-17 Revised Recommended Budget.