



**COUNTY OF SAN MATEO**  
Inter-Departmental Correspondence  
Health System



**Date:** April 7, 2016  
**Board Meeting Date:** June 7, 2016  
**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors

**From:** Louise Rogers, Chief, Health System  
Stephen Kaplan, Director, Behavioral Health & Recovery Services

**Subject:** Agreement with Mary Jane doing business as Simple Living Adult Residential Facility/Simple Living 2 for Board and Care Services

**RECOMMENDATION:**

Adopt a resolution authorizing an agreement with Mary Jane doing business as Simple Living Adult Residential Facility/Simple Living 2 for board and care services, for the term of July 1, 2016 through June 30, 2019, in an amount not to exceed \$433,620.

**BACKGROUND:**

Since 1985, the Board has approved resolutions authorizing expenditures for residential care facilities serving mentally ill clients to provide residential care that will enhance successful community living and avoid a more costly, higher level of care. Behavioral Health and Recovery Services (BHRS) publishes a public notice every year to solicit applications for new providers.

**DISCUSSION:**

Simple Living Adult Residential Facility/Simple Living 2 will provide residential care services for adult female clients between the ages of thirty-four to sixty-five. The contractor provides augmented services for seriously mentally ill clients who require a higher level of supervision and services. The services include more intensive mental health services, social skills training, and assistance with activities of daily living.

Under the B-1 Administrative Memorandum, the selection of providers of residential services for mental health clients is exempt from the Request for Proposals requirement.

The Resolution contains the County's standard provisions allowing amendments of the County's fiscal obligation by a maximum of \$25,000 (in aggregate).

The agreement and Resolution have been reviewed and approved by County Counsel as to form.

Approval of this agreement contributes to the Shared Vision 2025 outcome of a Healthy Community by providing residential board and care services to mentally ill clients. It is anticipated that 100% of board and care clients will be retained at this level of care.

**PERFORMANCE MEASURE(S):**

<b>Measure</b>	<b>FY 2015-16 Estimated</b>	<b>FY 2016-17 Projected</b>
Percent of board and care clients retained in this level of care	100% 12 clients	100% 12 clients

**FISCAL IMPACT:**

The term of the agreement is July 1, 2016 through June 30, 2019. The amount of the agreement is not to exceed is \$433,620 for the three-year term. Funds in the amount of \$144,540 will be included in the BHRS FY 2016-17 Recommended Budget. Of that amount, it is anticipated that \$130,086 will be funded by sales tax through realignment, with the remaining \$14,454 as Net County Cost. Similar arrangements will be made for future years. The payment provisions and level of service in the agreement are essentially the same as the prior agreement.