



COUNTY OF SAN MATEO
Inter-Departmental Correspondence
County Manager's Office



DATE: May 23, 2016
BOARD MEETING DATE: June 7, 2016
SPECIAL NOTICE/HEARING: None
VOTE REQUIRED: Majority

TO: Honorable Board of Supervisors

FROM: John L. Maltbie, County Manager

SUBJECT: Resolution Authorizing an Amendment to the Agreement with CGI Technologies Inc. for Annual Maintenance of AMS Advantage Solution ("BRASS")

RECOMMENDATION:

Adopt a resolution authorizing an amendment to the agreement with CGI Technologies Inc. for proprietary software maintenance of the AMS Advantage Solution system ("BRASS"), extending the term through June 30, 2018, and increasing the maximum agreement amount to \$250,469.

BACKGROUND:

The County has used the Budget Reporting and Administrative Solution System (BRASS) as its budgeting module since FY 1990-91. The County first purchased the product from Budgeting Technologies but the product has since changed ownership on two occasions and is now owned by CGI Technologies Inc. ("CGI"). CGI refers to the BRASS product as AMS Advantage Solution and maintains the system for existing users. CGI is currently marketing a new budget product called Performance Budgeting but continues to maintain BRASS for several counties and cities around the country.

DISCUSSION:

The County's current agreement with CGI for maintenance of the BRASS budgeting software expires on June 30, 2016. Although the BRASS system will meet the County's current budgeting and publication requirements, the County Manager's Office has begun looking for a replacement system. The proposed Amendment is sought because it is not anticipated that the BRASS system will be replaced prior to the first year of the FY 2017-19 budget cycle. The amended agreement will continue to have a 30-day termination clause in the event the County changes budget systems during the term of the agreement and does not select CGI's Performance Budgeting system.

The amendment and resolution have been reviewed and approved by County Counsel as to form.

The contractor has assured compliance with the County's Contractor Employee Jury Service Ordinance, as well as other contract provisions that are required by County ordinance and administrative memoranda, including but not limited to insurance, hold harmless, non-discrimination and equal benefits.

Authorizing this amendment will contribute to the Shared Vision 2025 outcome of a collaborative community by ensuring that the County produces an annual budget pursuant to the guidelines set forth in the Government Code and the County Budget Act.

FISCAL IMPACT:

The maximum amount to be paid under this amendment for the additional two-year term is \$104,649, bringing the maximum agreement amount to \$250,469 for the full five-year amended term. BRASS is considered a countywide IT application and these costs will be included in the Non-Departmental Services FY 2016-17 and FY 2017-18 Recommended budgets.