



COUNTY OF SAN MATEO
Inter-Departmental Correspondence
Health System



Date: March 7, 2016
Board Meeting Date: June 7, 2016
Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors

From: Louise Rogers, Chief, Health System
Stephen Kaplan, Director, Behavioral Health and Recovery Services

Subject: Agreement with Zenaida Manzano Guevarra dba 262 Station Avenue Home for Board and Care Services

RECOMMENDATION:

Adopt a resolution authorizing an agreement with Zenaida Manzano Guevarra dba 262 Station Avenue Home for board and care services, for the term of July 1, 2016, through June 30, 2019, in an amount not to exceed \$397,485.

BACKGROUND:

Since 1985, the Board has approved resolutions authorizing expenditures for residential care facilities serving mentally ill clients, to provide residential care services for adults that will enhance successful community living and avoid a more costly, higher level of care. Behavioral Health and Recovery Services (BHRS) publishes a public notice every year to solicit applications for new providers.

DISCUSSION:

Zenaida Manzano Guevarra dba 262 Station Avenue Home operates an 11-bed board and care facility for difficult to place clients, and provides augmented services for seriously mentally ill clients who require a higher level of supervision and services. These services include more intensive mental health services, social skills training, and assistance with daily living activities.

Under the B-1 Administrative Memorandum, the selection of providers of residential services for mental health clients is exempt from the Request for Proposals requirement.

The Resolution contains the County's standard provisions allowing amendments of the County's maximum fiscal obligation by no more than \$25,000 (in aggregate).

The agreement and Resolution have been reviewed and approved by County Counsel as to form.

Approval of this agreement contributes to the Shared Vision 2025 outcome of a Healthy Community by providing residential board and care services to mentally ill clients. It is anticipated that 100% of board and care clients will be retained in this level of care.

PERFORMANCE MEASURE(S):

Measure	FY 2015-16 Estimated	FY 2016-17 Projected
Percent of board and care clients retained in this level of care	100% 11 clients	100% 11 clients

FISCAL IMPACT:

The term of the agreement is July 1, 2016 through June 30, 2019. The amount of the agreement is not to exceed \$397,485 for the three-year term. Funds in the amount of \$132,495 will be included in the BHRS FY 2016-17 Recommended Budget. Of that amount, it is anticipated that \$119,246 will be funded by sales tax through realignment, with the remaining \$13,249 as Net County Cost. Similar arrangements will be made for future years. The payment provisions and levels of service in the agreement are essentially the same as the prior agreement.