



COUNTY OF SAN MATEO
Inter-Departmental Correspondence
Health System



Date: May 5, 2016
Board Meeting Date: June 7, 2016
Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors

From: Louise Rogers, Chief, Health System
Cassius Lockett, PhD, Director of Public Health, Policy and Planning

Subject: Agreement with Youth Leadership Institute to Oversee Implementation of the San Mateo County Youth Commission

RECOMMENDATION:

Adopt a resolution authorizing an agreement with Youth Leadership Institute (YLI) to provide oversight and management of the San Mateo County Youth Commission, for the term of July 1, 2016 through June 30, 2019, in an amount not to exceed \$400,620.

BACKGROUND:

The San Mateo County Youth Commission (YC) represents the voice of youth throughout the County and works to ensure that policies and programs meet their needs. Established in 1993, the YC is an advisory commission to the San Mateo County Board of Supervisors, addressing youth needs in the County and providing a youth voice in local government. The YC consists of 25 members, between the ages of 13 and 21, who reside or attend school in San Mateo County. Funded by the San Mateo County Health System (SMCHS) and staffed by a local non-profit organization, the Commission holds an important leadership role in elevating the voices of youth across the County.

DISCUSSION:

In November 2015, a Request for Proposal (RFP) was released for a contractor to provide staffing, oversight, and management of the YC. The RFP review committee selected YLI to provide these services to the County.

Under the terms of this contract, YLI shall develop and maintain the YC, whose role will be to advise on and create policy affecting youth in San Mateo County. The YC will maintain the Adolescent Needs Committee and Legislative Committee as part of its working structure in order to advance youth health priorities each year. These Committees will select priorities based on the 2014 Adolescent Report findings and list

of recommendations. YLI will work with the SMCHS to support the YC in developing a strategy for advocating for the prioritized policy recommendations and identifying allies within local agencies and community based organizations to advance its agenda.

The Resolution contains the County's standard provisions allowing amendment of the County's fiscal obligations by a maximum of \$25,000 (in aggregate).

The agreement and Resolution have been reviewed and approved by County Counsel as to form.

Approval of this agreement contributes to the Shared Vision 2025 outcome of a Healthy Community through Collaborative Community by youth representation in San Mateo County governance. It is anticipated that 100% (25) of the Youth Commissioners will be placed on an additional County Board or Commission to address various issues that affect the health and wellness of young people in the County.

PERFORMANCE MEASURE(S):

Measure	FY 2016-17 Estimated	FY 2017-18 Projected
Number and Percent of Youth Commissioners placed on an additional San Mateo County Board or Commission	100% 25 Youth Commissioners	100% 25 Youth Commissioners

FISCAL IMPACT:

The term of the agreement is July 1, 2016 through June 30, 2019. The amount of the agreement is not to exceed \$400,620 for the three-year term. The agreement cost of \$400,620 is included in the PHPP Recommended FY2016-17 Budget and will be included in the FY2017-18 Recommended Budget. Similar arrangements will be made for future budget years. This is a 100% Net County Cost-funded agreement. The payment provisions and levels of service in this contract are essentially the same as the prior contract.

Request for Proposals – Matrix

1	Where was the RFP advertised?	Health System Website Get Healthy San Mateo Website Newspaper Ad
2	In addition to any advertisement, list others to whom the RFP announcement was sent:	Fahad Qurashi, Youth Leadership Institute Rafael Avendando, Siena Youth Center Candice Newnes, StarVista Tameeka Bennett, Youth United for Community Action
3	State the total number of RFP's sent to prospective proposers:	4
4	How many proposals did you receive?	2
5	List in alphabetical order the names of the proposers (or finalists, if applicable) and the location:	<p>Sara Larios Mitchell, PhD StarVista 610 Elm Street, Suite 212 San Carlos, California 94070 ph: 650-591-9623 fax: 650-591-9750 www.star-vista.org</p> <hr/> <p>Fahad Qurashi Youth Leadership Institute 1670 South Amphlett Boulevard, Suite 250 San Mateo, CA 94402</p>