



**COUNTY OF SAN MATEO**  
Inter-Departmental Correspondence  
Public Works



**Date:** May 3, 2016  
**Board Meeting Date:** June 7, 2016  
**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors

**From:** James C. Porter, Director of Public Works

**Subject:** Adoption of No Parking Zones During Specified Hours in Various Locations

**RECOMMENDATION:**

Adopt resolutions authorizing:

- A) No Parking During Specified Hours Monday through Friday 7:30 am to 9:30 am and 2:00 pm to 4:00 pm zones, on Coleman Avenue, in the Menlo Oaks Area; and
- B) No Parking During Specified Hours zones, on various streets in the Harbor/Industrial Area, for Street Sweeping:
  - 1. No Parking, from 3:00 am to 5:00 am, 1st and 3rd Thursday of the month, on the north side of Harbor Boulevard from Karen Road to Old County Road.
  - 2. No Parking, from 3:00 am to 5:00 am, 2nd and 4th Thursday of the month, on the south side of Harbor Boulevard from Karen Road to Old County Road.
  - 3. No Parking, from 3:00 am to 5:00 am, 1st and 3rd Thursday of the month, on the south side of O'Neill Avenue, from Karen Road to Elmer Street.
  - 4. No Parking, from 3:00 am to 5:00 am, 1st and 3rd Thursday of the month, on the east side of Elmer Street, from O'Neill Avenue to Harbor Boulevard.
  - 5. No Parking, from 3:00 am to 5:00 am, 2nd and 4th Thursday of the month, on the west side of Elmer Street, from O'Neill Avenue to Harbor Boulevard.

6. No Parking, from 3:00 am to 5:00 am, 1st and 3rd Thursday of the month, on the east side of Industrial Road, from Harbor Boulevard to County Limits.
7. No Parking, from 3:00 am to 5:00 am, 2nd and 4th Thursday of the month, on the west side of Industrial Road, from Harbor Boulevard to County Limits.
8. No Parking, from 3:00 am to 5:00 am, 1st and 3rd Thursday of the month, on the east side of Old County Road, from County Limit South of O'Neill Avenue to County Limits south of Harbor Boulevard.
9. No Parking, from 3:00 am to 5:00 am, 2nd and 4th Thursday of the month, on the west side of Old County Road, from County Limit South of O'Neill Avenue to County Limits south of Harbor Boulevard.

**BACKGROUND:**

Your Board has adopted similar resolutions designating parking restrictions.

Section 22507 et.al. of the California Vehicle Code provides that local authorities may prohibit or restrict the stopping, parking or standing of vehicles by resolution or ordinance.

The Department of Public Works received several requests from concerned citizens for parking restrictions on Coleman Avenue in Menlo Oaks during school pickup/drop-off times, in order to facilitate the safe passage of students walking and bicycling to school.

The California Regional Water Quality Control Board (CRWQCB) has adopted regulatory standards through its Municipal Regional Permit, requiring that cities and counties develop plans which result in a 70% trash reduction by 2017, and 100% trash reduction by 2022. To support this effort, Bay Area cities and counties had land use and trash surveys performed and mapped. The mapping, which was field verified, identified portions of Harbor/Industrial Area as having moderate or high on-street trash, requiring trash reduction strategies.

**DISCUSSION:**

The Department evaluated the requests and determined that the recommended parking restrictions will not adversely affect the community. We recommend adoption of the resolutions adding the described parking restrictions at the identified locations.

The sites have been investigated to determine if additional parking restrictions are warranted. Property owners on adjacent blocks, extending a minimum of 300 feet from the proposed parking zone locations were notified of the date and time of your Board's meeting when these items will be considered. The objections and support received, to date, are summarized in Attachment "A".

The location of parking zones on County-maintained streets are currently shown on maps in the Department of Public Works, and will be made available in list form on the Department's website. The master list will be updated to reflect the recommended changes if your Board approves the proposed resolutions.

County Counsel has reviewed and approved the resolutions as to form.

Approval of these resolutions contributes to the Shared Vision 2025 outcome of a Livable Community by allowing residents, business owners, and schools to help shape the neighborhood traffic controls in a way that best fits their collective needs.

**FISCAL IMPACT:**

The cost for staff time involved in evaluating and processing requests for traffic regulations is part of the administrative cost associated with evaluating traffic-related requests involving the County-maintained road system, and is financed with Road Funds. The cost of installing signs and painting parking zone markings varies, but averages to approximately \$550 per parking sign. There will be no impact to the General Fund.

Attachment A: Proposed Parking Restriction and Public Input Summary

## **Attachment “A”–Proposed Parking Restriction and Public Input Summary**

### ITEM A

Authorizing the establishment of a No Parking During Specified Hours Monday through Friday 7:30 am to 9:30 am and 2:00 pm to 4:00 pm zone on Coleman Avenue in Menlo Oaks

<b>Address</b>	<b>Area</b>	<b>Description</b>	<b>Objections</b>	<b>Support</b>
Coleman Avenue	Menlo Oaks	Page 2	2	32

**Location: Coleman Avenue from Ringwood Avenue to the County Limit south of Berkeley Avenue**

#### Discussion:

The Department has evaluated the requests and determined that the No Parking During Specified Hours Monday through Friday 7:30 am to 9:30 am and 2:00 pm to 4:00 pm zone is necessary to restrict vehicles from parking on the residential street.

#### Key Facts:

- Restricting parking at this location, will improve traffic flow and safety on Coleman Avenue during morning and afternoon pickup of students.
- There are four major schools in the area: Laurel Elementary School, Peninsula School, Menlo Atherton High School, and Encinal Middle School. As a result, students come from Menlo Park, East Palo Alto, Atherton, and Menlo Oaks to attend these schools. Approximately 300 plus vehicles traverse Coleman Avenue during school drop-off and pick-up times. Some students come by bus or live nearby and prefer to walk, or bicycle to school.
- The Department of Public Works provided a pedestrian walkway along the shoulder area, on Coleman Avenue, but parents of students driving to school, or High School students have been parking on the shoulders of the road and on the pedestrian path. As a result, students must weave between parked cars going to and from school.
- Neighbors in Menlo Oaks petitioned the Department to restrict parking on Coleman Avenue in order to improve safety for the children going to and from school. Concerned parents sent videos showing students walking in the street alongside of moving vehicles on Coleman Avenue.

- There were 32 votes in support and two opposed to this proposal:

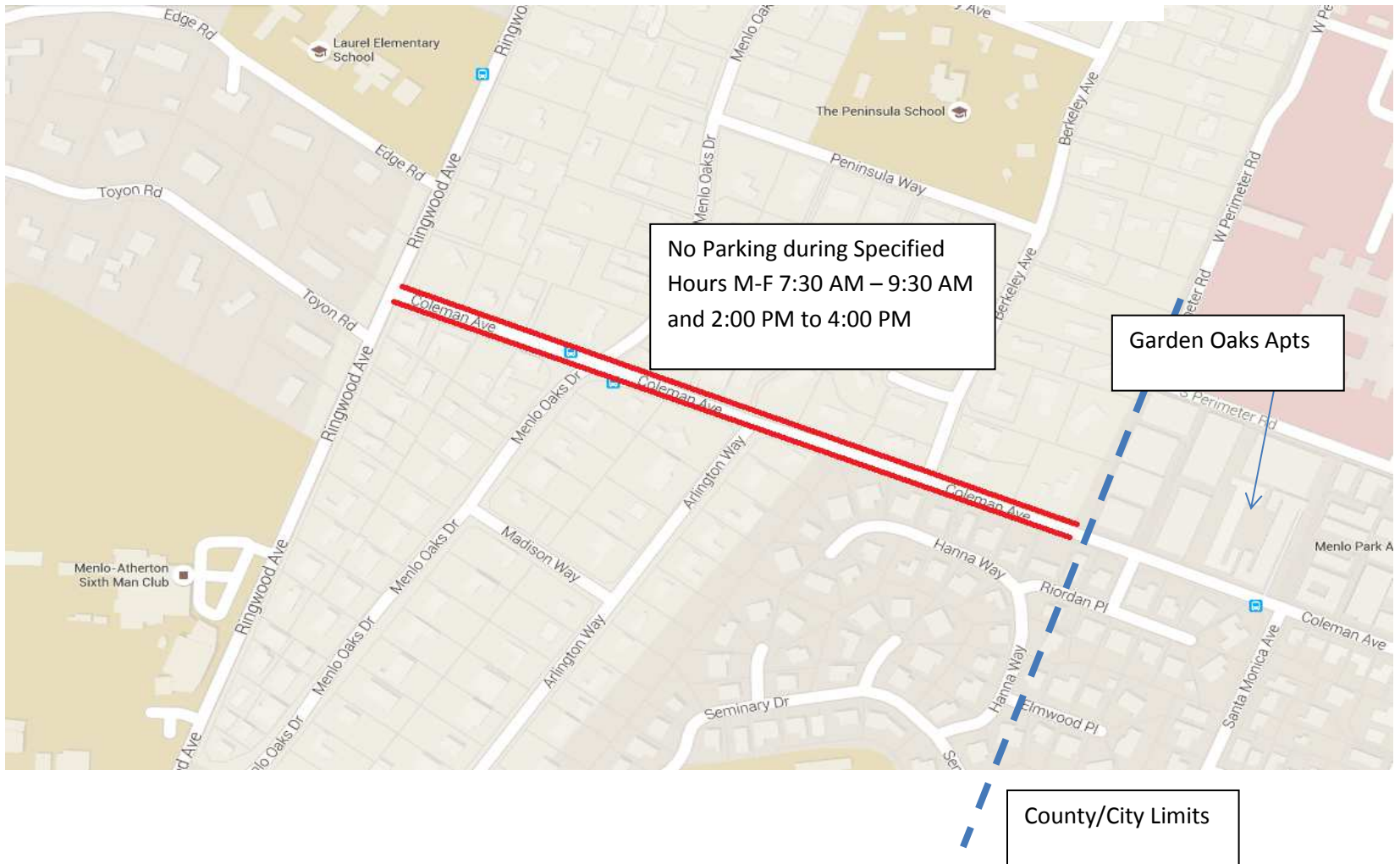
The Garden Oaks Apartments had concerns about the potential adverse effect on their business due to the no parking zone on Coleman Avenue. However the proposed parking restriction will end at the county limit which is located 250 feet from this apartment complex. Therefore staff believes that the impact will be minimal if any.

Another objection came from a resident on Ringwood Avenue. Their concern was that drivers will now try to park on Ringwood Avenue and other side streets in this area. While this is a valid concern, staff is currently working with the neighborhood, law enforcement, SamTrans, and Menlo Atherton School to address spillover parking as part of the increase in student population. Therefore, we anticipate that we will be bringing additional requests for parking restrictions in the Menlo Oaks area to your Board at a later date. Meanwhile, the time limited parking restrictions were discussed and were well received by the various stakeholders listed above, and are consistent with existing parking restrictions on Ringwood Avenue at Laurel Elementary School.

Staff Recommendation:

Establish No Parking During Specified Hours Monday through Friday 7:30 am to 9:30 am and 2:00 pm to 4:00 pm zones on both sides of Coleman Avenue so that the students can use the designated walking areas without having to walk or bike around parked cars.

## Map of the Proposed No Parking During Specified Hours Zone



ITEM B

Authorizing the establishment of a No Parking During Specified Hours from 3:00 am to 5:00 am on Thursdays on various streets in the Harbor/Industrial Area for Street Sweeping.

Address	Area	Description	Objections	Support
Various Streets	Harbor/Industrial	Page 4	1	3

**Location: Various streets in Harbor/ Industrial Area for Street Sweeping as shown on the map below.**

Discussion:

The Department has evaluated the requests and determined that the No Parking During Specified Hours from 3:00 am to 5:00 am on Thursdays zones, on various streets, in the Harbor/Industrial Area, are necessary for street sweeping.

Key Facts:

- Restricting parking at this location, will improve trash reduction by allowing sweeping vehicles access to the curb, thereby improving their ability to collect trash in the gutter areas.
- There were three Support and one objections for this item:

One objection, to the original plan to have no parking every Thursday, was from the owner of an auto repair shop at 700 Harbor Blvd. In consideration of the request of this business owner and other businesses and residents in the area, we modified our original proposal to sweep all streets every Thursday but require removal of parked vehicles on alternate Thursdays to allow parking on one side of the street while the other side has restricted parking.

Staff Recommendations:

Establish No Parking During Specified Hours from 3:00 am to 5:00 am zones on alternating sides of the street Thursdays on various streets in the Harbor/Industrial Area for Street Sweeping as shown on the attached map.

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