



**COUNTY OF SAN MATEO**  
Inter-Departmental Correspondence  
Health System



**Date:** March 16, 2016  
**Board Meeting Date:** April 26, 2016  
**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors

**From:** Louise Rogers, Chief, Health System  
Chester J. Kunnappilly, MD, Interim Chief Executive Officer, San Mateo Medical Center

**Subject:** Amendment to agreement with Kirsten Rittenbach, DDS, MD to provide oral and maxillofacial surgery services

**RECOMMENDATION:**

Adopt a resolution authorizing an amendment to the agreement with Kirsten Rittenbach, DDS, MD to provide oral and maxillofacial surgery services, extending the term through June 30, 2018, and increasing the amount by \$275,000 to an amount not to exceed \$375,000.

**BACKGROUND:**

San Mateo County is responsible for providing necessary medical and dental care to its medically indigent population and access to services for its general population. Dr. Rittenbach has been providing oral and maxillofacial surgery services at San Mateo Medical Center (SMMC). Most recently, in June 2015, SMMC entered into a one-year agreement with Dr. Rittenbach for such services.

**DISCUSSION:**

The County's need for oral and maxillofacial services is increasing due to the aging of its patient population. SMMC plans to continue to meet this growing need through contracts with Dr. Rittenbach and other dental surgeons. Dr. Rittenbach has a history of providing good care through her work with SMMC, and SMMC now wishes to extend the term of the current agreement through June 30, 2018. In addition, Dr. Rittenbach will begin providing surgery, clinic services, and call coverage for County patients, as well as dental surgery services for Correctional Health at the Maguire Jail and Maple Street Correctional Center.

County Administrative Memorandum B-1 provides that contracts for physicians are exempt from the Request for Proposals process.

The resolution contains the County's standard provisions allowing amendment of the County fiscal obligations by a maximum of \$25,000 (in aggregate).

The amendment and resolution have been reviewed and approved by County Counsel as to form.

The amendment contributes to the Shared Vision 2025 outcome of a Healthy Community by providing access to oral and maxillofacial surgery services to County residents. It is anticipated that 100% of all oral and maxillofacial surgery services provided will adhere to the infection control standards, as defined by the Joint Commission and Title XXII of the State of California, Code of Regulations.

**PERFORMANCE MEASURE:**

Measure	FY 2015-16 Estimated	FY 2016-17 Projected
Percent of oral and maxillofacial surgery services that adhere to infection control standards as defined by Joint Commission, Title XXII, and other applicable standards	100%	100%

**FISCAL IMPACT:**

The term of the amended agreement is July 1, 2015, through June 30, 2018. The amount of the agreement is not to exceed \$375,000 for the three-year term. Funds in the amount of \$125,000 are included in the SMMC FY 2015-16 Adopted Budget.

Expenses at SMMC are covered by fees for services or third-party payors whenever possible. The portion of expenses for services provided to the medically indigent or to those covered by programs that do not meet the full costs of care is covered by the County's General Fund contribution to SMMC and are within the existing annual appropriation.