

## **RESOLUTION NO. .**

**BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA**

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### **RESOLUTION AUTHORIZING AN AGREEMENT WITH ULTRAEX, INC. TO PROVIDE COURIER AND DELIVERY SERVICES FOR THE TERM OF APRIL 1, 2016 THROUGH MARCH 31, 2019, IN AN AMOUNT NOT TO EXCEED \$1,500,000**

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**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, since August 2008, San Mateo Medical Center (SMMC) has participated in the County's Home Delivered Meals (HDM) program by supplying and delivering meals to the inbound seniors at home on a regular basis; and

**WHEREAS**, SMMC also has a substantial need for transportation and delivery services for SMMC non-patient hospital business, as well as pickup and delivery of laboratory samples for the County's Public Health Division (PHD) from various testing sites; and

**WHEREAS**, in December 2015, SMMC completed a comprehensive Request for Proposals (RFP) for courier and delivery services; and

**WHEREAS**, the RFP was broken into two components: the HDM program and courier services for SMMC and PHD. UltraEx, Inc. (UltraEx) was elevated for negotiations to enter into an agreement based on being the vendor who most efficiently fulfilled the criteria listed in both components of the RFP; and

**WHEREAS**, both parties now wish to enter into an agreement for courier and delivery services for the term of April 1, 2016 through March 31, 2019, in an amount not to exceed \$1,500,000; and

**WHEREAS**, this Board has been presented with a form of such agreement, has examined and approved it as to both form and content, and desires to enter into it.

**NOW, THEREFORE, IT IS HEREBY RESOLVED** that the President of this Board of Supervisors be and is hereby authorized and directed to execute said agreement for and on behalf of the County of San Mateo, and the Clerk of the Board shall attest the President's signature thereto.

**BE IT FURTHER RESOLVED** that the Chief of the Health System or designee is authorized to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or modify the contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

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