



COUNTY OF SAN MATEO
Inter-Departmental Correspondence
County Manager



Date: January 20, 2016
Board Meeting Date: February 23, 2016
Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors

From: John L. Maltbie, County Manager

Subject: Permit Agreement with the State of California for a Highway Patrol Communications Site at Rolph Hill (County Permit No. 5220)

RECOMMENDATION:

Adopt a resolution authorizing the President of the Board of Supervisors to execute a five-year permit with the State of California for a California Highway Patrol communications facility at Rolph Hill.

BACKGROUND:

Under an agreement between the County and the Midpeninsula Regional Open Space District, the County constructed a communications site known as Rolph Hill, in Woodside. The site includes a radio communication antenna and appurtenant building. Under the agreement, the County has the right to sublet space at the facility. The California Highway Patrol has operated a communications facility at Rolph Hill since 1995.

DISCUSSION:

The Permit Agreement is for a five-year term with two options to extend for an additional five years each at a starting monthly fee of \$2,261.48, which is considered fair market. Under the terms of the Agreement, the monthly fee will increase 3% annually. The permit is subject to the agreement between the County of San Mateo and the Midpeninsula Regional Open Space District and in the event of termination of that agreement, the permit with the California Highway Patrol will immediately terminate. County Counsel has reviewed and approved the Permit Agreement as to form. The Network and Radio Supervisor concurs in this recommendation.

The proposed permit agreement keeps the commitment of responsive, effective, and collaborative government. The agreement contributes to this commitment and goal by maintaining communications coverage for the California Highway Patrol for the benefit of the public.

FISCAL IMPACT:

The County currently rents space at Rolph Hill from the Midpeninsula Regional Open Space District at an annual cost of \$49,172.72. Permit fees from the Midpeninsula Regional Open Space District, CHP, Pacific Gas & Electric and California Department of Transportation agreements currently total \$80,696.49 annually, which offsets County costs for the facility.